

Bruneau Cowboy Christmas – Vendor Terms and Conditions

1. Event Overview

The Bruneau Cowboy Christmas is a community event celebrating Western spirit and holiday traditions. These Terms and Conditions (“Agreement”) govern all vendors (“Vendor”) participating in the event organized by Bruneau Cowboy Christmas LLC.

By submitting a vendor application or participating in the event, the Vendor agrees to comply with all terms below.

2. Event Details

- Event Name: Bruneau Cowboy Christmas
- Date(s): November 6-8
- Location: 48803 HWY 78 Mountain Home, ID 83647
- Setup Time: 10:00am Thursday 11/5/2026 until 4:00pm Thursday
- Event Hours:
 - Friday 11/6/2026 10am - 5pm
 - Saturday 11/7/2026 10am – 5pm
 - Sunday 11/8/2026 10am - 3pm
- Teardown: Sunday 11/8/2026 3pm - 6pm
- **Vendor Post-Event Cleanup Expectations**

To help ensure a smooth load-out and to keep our venue clean, safe, and welcoming for future events, all vendors are expected to fully clean their booth space before leaving the event grounds.

- **Booth Area Responsibilities**
 - Each vendor is responsible for:
 - Removing all merchandise, displays, tables, tents, and personal items
 - Picking up all trash, packaging, zip ties, tape, cardboard, and debris from within and immediately surrounding their booth
 - Leaving the space in the same or better condition as it was upon arrival

- **Trash & Disposal**
 - Vendors must take all trash with them or dispose of it in designated trash and recycling areas
 - Do not leave trash behind booths, under tables, or near fences
 - Large items (boxes, pallets, broken displays, etc.) may not be left onsite
- **Food & Beverage Vendors (if applicable)**
 - All food waste, grease, and liquids must be properly disposed of offsite
 - No dumping of liquids on the ground or into venue trash cans unless specifically approved
- **Damages**
 - Vendors are responsible for any damage to the venue caused by their setup, displays, or teardown
 - Any damage must be reported to event staff immediately
- **Final Walk-Through**
 - Event staff may conduct a post-event walk-through
 - Booths left with excessive trash or damage may result in:
 - Loss of future vendor eligibility
 - Cleaning or damage fees billed to the vendor
- **Thank You**

We truly appreciate your cooperation. Keeping the venue clean helps us:

- Maintain strong relationships with our host location
- Keep costs down
- Ensure Bruneau Cowboy Christmas remains a welcoming, family-friendly tradition for years to come

Thank you for being part of our vendor community and for helping us leave the venue better than we found it.

- **3. Vendor Application & Fees**

- Vendor spaces are assigned at the discretion of the Organizer.
- Applications are accepted on a first-come, first-served basis.
- Booth Fee: Are to be paid in full within 14 days following approval.
- Spaces are not guaranteed until payment is received and confirmed in writing by the Organizer.

- **4. Booth Setup and Requirements**

- Vendors must provide their own tents, tables, chairs, extension cords, signage, and display materials unless otherwise stated.
- All booths must remain open and staffed during published event hours.
- Vendors may decorate their space in keeping with the holiday and Western theme but must avoid blocking neighboring displays or walkways.
- All tents/canopies must be properly secured for safety.

- **5. Permits, Taxes, and Regulations**

- Vendors are responsible for obtaining all necessary business licenses, permits, and tax identification numbers required by state or local law.
- Vendors must comply with applicable food safety and health regulations (if applicable).
- The Vendor is solely responsible for collecting and reporting sales tax.

- **6. Conduct and Compliance**

- Vendors must always maintain a professional and courteous manner.
- No offensive, obscene, or unsafe merchandise or displays are allowed.
- Amplified music or sound is subject to approval by the Organizer.

- **7. Electricity and Utilities**

- Limited electrical access may be available on request.
- Vendors must bring appropriate extension cords and power strips.
- Generators are welcome

8. Liability and Insurance

- Vendors participate at their own risk.
- The Organizer, event sponsors, and venue owners are not responsible for any loss, damage, theft, injury, or accident that occurs before, during, or after the event.
- Vendors are REQUIRED to carry general liability insurance. This must be submitted once you have been approved as a vendor. If you don't currently carry liability insurance the following company provides affordable insurance. Many of our vendors use them currently. You must add Quey's Farm and Bruneau Cowboy Christmas as additionally insured parties as part of your policy:

WW.ACTinsurance.com

9. Cancellation and Refund Policy

- Booth fees are fully refundable within 60 days of payment. Any cancellation after that 60 day window and before September 1st you will receive a 50% refund. Any cancellations received after September 1st will result in you forfeiting your booth free.
- If you cancel after September 1st you will also be placed on probation which will not allow you to apply for the event the following year.
- If the event is canceled due to weather, natural disaster, or circumstances beyond the Organizer's control, the Organizer may issue partial or full refunds at their discretion.

10. Indemnification

The Vendor agrees to indemnify, defend, and hold harmless the Organizer, its volunteers, representatives, and sponsors from any claims, damages, or expenses arising out of their participation in the event.

11. Photography & Promotion

- The Organizer reserves the right to photograph or record the event for marketing and promotional purposes.
- By participating, the Vendor grants permission for the Organizer to use images or videos including the Vendor's booth, products, or likeness for promotional use without compensation.

12. Agreement & Signature

By signing below, the Vendor acknowledges having read, understood, and agreed to these Terms and Conditions.

Vendor Name: _____

Business Name: _____

Signature: _____

Date: _____

Contact Information

Organizer: Bruneau Cowboy Christmas LLC.

Email: *Bruneaucowboychristmas.com*