

**PONDEROSA ACRES ASSOCIATION
ANNUAL MEETING AND BUDGET MEETING NOTICE**

SATURDAY, April 19, 2025 – 10 a.m.

DATE OF NOTICE: March 24, 2025

Please be advised that the Annual Meeting for the **Ponderosa Acres Association** will be **Saturday, April 19, 2025 starting at 10:00 a.m. Sign-in will begin at 9:30 a.m.**

The meeting will be held at **St. Helena Dance Hall.**

The purpose of this meeting is to **elect the 2025 Board of Directors** for the **Ponderosa Acres Association** and to conduct the annual membership meeting to obtain sub-committee updates, discuss new items, and review any other business of the Association. Anyone wishing to add an agenda item should submit the topic and a short description to the Board President (Anne Tweedy) via e-mail (anne.tweedy@hstiltene.com) no later than Wednesday, April 16, 2025. Agenda is included and will be updated prior to the meeting.

Board of Director Election: According to the Ponderosa Bylaws, Board Members shall continue in office until they die, resign, are removed or successor has been duly elected and qualified. Board Members who wish to resign their office will do so at the annual meeting, replacement(s) Board Members will be elected, and remaining/existing Board members will be re-elected/ratified. According to Amendment made in 2018, Board Members are to serve at least 2 years before resigning. Once the full Board is elected, the Board of Directors will elect officers (President, Vice President, Treasurer, Secretary, General Manager) between the group.

Official Proxy Certificate: If you are unable to attend the annual meeting, an Official Proxy Certificate should be completed and submitted to the Board President (anne.tweedy@hstiltene.com) granting membership voting rights to the individual named on the form. The certificate should be e-mailed to the address by **5 p.m. CST Wednesday, April 16, 2025**. A quorum of the Association (75% of lot owners) either in person or by proxy certificate must be achieved to call the annual meeting to order. **Your participation is important!**

Thank you for your participation! See you at the meeting!

Sincerely,
Anne Tweedy, Ponderosa Acres Association President

Enclosures: Official Proxy Certificate

PONDEROSA ACRES ASSOCIATION

OFFICIAL PROXY CERTIFICATE

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned owner(s) of Lot: _____
(PROPERTY ADDRESS)

of Ponderosa Acres Association does hereby constitute and appoint:

(Print name of person authorized to vote for you)

the substitute with full power of revocation and substitution of the undersigned, for and in the name of, to vote according to the number of votes which the undersigned would then be entitled to cast and with all the powers which the undersigned would be entitled to exercise, if personally present at the Saturday, April 19, 2025. Annual Meeting of the members of the Ponderosa Acres Association at the St. Helena Dance Hall upon any agenda matters coming before such meeting.

INSTRUCTIONS

If you will not be attending the Annual Membership and Budget Meeting, please appoint someone to vote in your place and complete this proxy certificate. You may select a board member, committee member, officer, relative, or another member of the Ponderosa Acres Association in your place. Please e-mail this completed form to Ponderosa President (Anne Tweedy) at anne.tweedy@hstitle.com no later than Wednesday April 16, 2025. OR, please give this signed form to the person who will be voting for you, which must be submitted to the Ponderosa Secretary prior to the start of the member meeting. As this meeting will include voting for new Board Members, it is very important that you either attend the meeting or complete this proxy.

(The following is only for the use of the proxy holder you named above.)

SUBSTITUTION OF PROXY

I, _____, the above noted Proxy Holder, am unable to attend the Annual Meeting for Ponderosa Acres Association scheduled for Saturday, April 19, 2025 and hereby substitute my Proxy to the name of the following person, _____, who shall have all the same rights and privileges previously extended to me as the original Proxy holder. Dated this _____ day of _____, 2025.

Signed By:

Signature of Proxy Holder

Date:
