

Robertswood PTA Meeting Minutes

Monday, 8th October 2018

Robertswood PTA Autumn Meeting			
Date:	8 th October 2018	Time:	20:00 – 21:30
Location:	Ethorpe Hotel, Gerrards Cross		
Attendees:	All PTA members, teachers, parents & guardians welcome		

Present: Jo Blood (co-chair), Rachel Seymour (co-chair), Ian Barker (Treasurer), Eddie Ritchings (Head Teacher), Jenny Evans, Genna Dempsey, Kirsty Etherington, Angela Congerton, Stephanie D'Arc

Apologies: Catherine Murphy, Rebecca Bell, Stephanie Aylott, Mandy Wolfe, Patricia Diez, Mel Gizzy

1. Welcome – Jo and Rachel welcomed everyone to meeting, thanked people for attending and set the agenda to discuss the Christmas fun night.

2. Christmas fun night

- Date has been set for Friday 30th November as the Chalfont Christmas night taking place on the first Friday of December (7th)
- DJ Sam been booked for £175
- Terry coming with his tea cups and fairground stall for outside entertainment, will give a contribution of his takings. This will be more profitable than paying out for a bucking reindeer.
- BBQ/Bar to be outside in the same location as last year. Angela agreed that Robertswood Rangers would run the stall.
- Jenny to decorate grotto. Ask Robbie Blood and Chris Clarke to do the Santa shifts. Ask Susan Mustoe and Orlessa Altass to be elves. Not going to repeat gingerbread decorating as not profitable last year, craft activities to include letter to Santa, colouring in Christmas cards, writing Christmas cards.
- Teachers to do craft stalls again in addition to running stall with House Captains.
- Magic Mirror instead of photobooth as need something new.
- Other stalls to remain the same – Secret Santa, bottle tombola, chocolate tombolas, sweet stall, pocket money stall, anything Christmas stall, table selling Christmas items and glo sticks..
- Outside stall holders to be charged £20 for a table.
- Suggestion of a 'quiet area' for children, possibly Christmas books to be read to them.

3. Dress down days

It was agreed with Eddie Ritchings that we could have two dress down days in exchange for donations for the Christmas fair:

- Friday 2nd November for Secret Santa donations or £1
- Friday 30th November for donations for the chocolate (KS1) and bottle tombolas (KS2).

4. Treasurer replacement

It was agreed that Kirsty Etherington would replace Ian Barker as Treasurer. Ian Etherington had previously agreed to take on the role of Treasurer for Robertswood Rangers.

Ian Barker was thanked for his time as treasurer and his longstanding service and support to Robertswood PTA.

It was agreed that Ian Barker would meet with Kirsty and Ian Etherington to begin the hand over process in preparation for the Christmas Family Night.

5. Election of Officers

People either volunteered or were nominated, seconded and then approved

- Co-chair Jo Blood
- Co-chair Rachel Seymour
- Treasurer Kirsty Etherington

6. Colour Run

There was a brief discussion regarding feedback from the Colour Run event on Saturday 29th September. The event had been successful but more paint should be ordered for next year and some sort of bibs for runners to wear as it was hard to track who had paid or registered.

7. Quiz Night

It was decided that the Quiz Night usually held in October half term would not go ahead due to Christmas Family Night being earlier this year. However, bingo would still go ahead before Easter with the possibility of a Quiz Night in the Summer Term.

8. Wreath Making Night

Discussed the possibility of holding more social events beginning with a Wreath Making Evening in December. Rachel Seymour to contact reception parent Sarah Cousins, florist and owner of All About Flowers.

9. Forthcoming events

- Fireworks tuck shop – Friday 2nd November
- Christmas Family Night – Friday 30th November
- Wreath Making Evening
- Panto – 25th-26th January
- Bingo – 29th March
- Rangers Fun Day – 11th May
- Rangers Presentations – 18th May
- Quiz – TBC
- Revue – 17th/18th May
- Summer Fair – 6th July TBC
- Frankies Special - TBC

10. New fundraising ideas

- Stephanie D'Arc suggested decorating eggs for an Easter fund raiser
- Unwanted Christmas gifts donation day – 13th Jan?
- Possibility of disco
- Mother's Day sale

- Father's day sale
- After-school tuck shop frequency
- Wine tasting – Majestic

The chairs brought the meeting to a close at 21:30 and thanked everyone for their participation and commitment.