



SOLIN SANCTUARY AGENCY

SOLIN SANCTUARY Q4 2025 NEWSLETTER

ATTENDANT CARE • DAILY NOTES • WINTER EVENT

A SEASON OF ALIGNMENT, INTEGRITY, & COMMUNITY

Hello Solin Sanctuary Community!

As we step into the final quarter of the year, we want to take a moment to reflect, realign, and prepare for a strong finish to 2025. We are incredibly grateful for the care, dedication, and heart that our DSPs and families bring to the work we do together.

This season, our focus is on clarity — especially around what attendant care is, how daily notes protect services, and how to document support accurately. These practices help ensure long-term stability for families, clients, and our agency.

We're also excited to celebrate together this winter with community events, and Bingo Nights. Our Winter Wonderland party turned out to be a smashing success! We appreciate you all for being part of a community rooted in connection, integrity, and growth.



Staff reminders...

As a reminder to all DSPs — especially family DSPs — when you are clocked in, you are providing 'Attendant Care', which means active, goal-focused support tied directly to the client's Action Plan.

Attendant Care is NOT general supervision or companionship. It must reflect hands-on engagement and skill development.

Examples of *valid* attendant care include:

- Working side-by-side on hygiene, meals, or laundry
- Teaching money management, budgeting, or banking skills
- Supporting community participation with a clear skill-building purpose
- Job readiness, transportation training, or vocational support

Examples that are *not* billable Attendant Care:

- Sitting nearby while the client watches movies or plays video games
- Swimming, hot tubs, or recreation without a learning objective
- Casual outings such as restaurant visits without skill development
- Cleaning living spaces repeatedly when it resembles parental housekeeping
- Billing while the client is at work, school, or away from you

Documentation must clearly show what goal was worked on, how you supported it, and what progress occurred. This protects your family, our agency, and the client's continued access to services.



Join us for
community events



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Daily Notes & Helpful Tools

Daily Notes are essential for protecting Attendant Care hours and ensuring continued services. Each note should clearly describe:

- What skill or goal was worked on
- What support was provided
- What progress or challenges occurred

To make this easier, many DSPs use Wispr Flow, a free voice-to-text app available in the App Store and Google Play. Wispr Flow allows you to speak your notes aloud and then paste the text into your Daily Notes submission.

Thanks to everyone who attended our Winter Wonderland Party! See you at our next community event.

Thank you for being part of the Solin Sanctuary family. We look forward to a New Year!!