

Cleveland House Board Meeting

February 9, 2021

(Via Conference Call)

The meeting was called to order at 7:02 p.m.

Roll Call: Board members Mary Rufe, Ken Matzkin, John Juilfs, Albert Anaim and Maria Diaz and management representative Alvaro Guerra attended.

Minutes: Upon a motion to approve made by Ken Matzkin and seconded by John Juilfs, the January 12, 2021 minutes were unanimously approved.

Water Leak Dispute: The owner of Unit 213 is requesting reimbursement for ceiling repair work caused by a water leak from Unit 313. Upon a motion made by Maria Diaz, the association will pay the amount and then bill Unit 313. The amount will become a collectible against the unit if not paid. The Board agreed unanimously.

Water Leak: Unit 304 has paid for All Plumbing to come out and check for any active leak between Unit 304 and Unit 204. There is no active leak and the ceiling had been repaired previously.

Balcony Panels: The management company will send a financial transfer form to the Board President to transfer money from the money market account for final payment for the balcony panels. The management company will get in touch with Dixie Metalworks to fix the broken sidewalk panels when weather is better.

Roof Repairs: The sixth floor had some water damage from a roof leak. The roof has been patched. There is debris on the roof which the Board will ask our handyman to periodically sweep.

Next Meeting: The next meeting will be Tuesday, March 9, 2021 at 7 pm.

Upon a motion duly made by Ken Matzkin and seconded by Mary Rufe, the meeting adjourned at 8:19 pm.

Respectfully submitted,

Mary Rufe