

Cleveland House Board Meeting

May 11, 2021

(Via Conference Call)

The meeting was called to order at 7:01 p.m.

Roll Call: Board members Mary Rufe, Ken Matzkin, John Juilfs, Maria Diaz, Albert Anaim and management representative Alvaro Guerra attended. Guests included Craig Anderson.

Minutes: Upon a motion to approve made by Ken Matzkin and seconded by John Juilfs, the April 13, 2021 minutes were unanimously approved.

Financial Report: Alvaro reported that the budget year to date is in good shape with a positive net.

Water Leaks: Alvaro reported on the status of some unit water leaks which are being resolved.

Lamp Post: The top of the lamp post on the north side of the building is tilted and may be broken. The management company will call for maintenance.

Carpet: The Board will schedule the cleaning. We have used GAPE Services before.

Picnic Table: This idea is still being discussed. The Board will look at options of materials, sizes and location. There is no grilling on the Cleveland House property per Arlington Fire Code.

Hall Lighting: Mary will determine the lightbulb specs information and send that to the Board.

Trees: The Board is still discussing the possibility of more trees on the property. Ken has a contact who is an arborist may be helpful in determining what type of tree and location to plant and if we can work with Arlington County. The Board will set up a meeting if possible.

ESSI Camera: The current DVR is operating very slowly and ESSI has sent proposals for fixing the current unit if possible, replacing the machine or moving to a Cloud service. The Board decided to replace the DVR and ask ESSI about new cameras.

Unit 100: The current renter is interested in extending their lease which ends in July 2021 on a month-to-month rental with 45 days notice if moving. Mary will send the renter a lease addendum.

Recycle Dumpster: There are no doors on the dumpster. The management company will call to get doors or a new dumpster.

Next Meeting: The next meeting will be Tuesday, June 8, 2021 at 7 pm.

The meeting adjourned at 7:44 pm.

Respectfully submitted,

Mary Rufe