

## **Cleveland House Board Meeting**

**June 8, 2021**

**(Via Conference Call)**

The meeting was called to order at 7:05 p.m.

Roll Call: Board members Ken Matzkin, Maria Diaz, and Albert Anaim and management representative Alvaro Guerra attended. Mary Rufe and John Juilfs did not attend.

Minutes: Upon a motion to approve made by Albert Anaim and seconded by Ken Matzkin, the May 11, 2021 minutes were unanimously approved.

Lamp: The lamp on the north side of the building needs to be fixed or replaced. The top is broken. The management company will work on this.

Lightbulbs: The cleaner has a 3 month supply and the elevator company has provided a supply of lightbulbs.

Parking Spot: Recently a resident had placed plants in their parking spot. The Board discussed what items are currently not allowed in the parking spots as stated in the house rules and if they need to be amended.

Cameras: ESSI has replaced the DVR and provided some ideas on updating cameras for the parking lot.

Picnic Table: Albert Anaim measured the space on the north side of the building. There is a lot of room for the table. There is a manhole cover there. Ken Matzkin will come and see if there is room to still place the picnic table.

Cleveland Street Roadwork: Arlington County sent out a letter about some roadwork that is going to occur on Cleveland Street. Maria Diaz thinks it may have already been completed by the 7-11.

Dumpster: The management company has contacted Waste Management to replace lost doors on the dumpsters.

Landscaping: The trees from the apartment house property are hanging low by the dumpsters. The Board is looking at the Fall to have them trimmed.

Phone Contract: The management company will look into another contract and the cost for the phone lines in the building. There are phone lines for the elevator, fire alarms, and entry system.

Next Meeting: The next meeting will be Tuesday, July 13, 2021 at 7 pm.

The meeting adjourned at 7:59 pm.

Respectfully submitted,

Mary Rufe