

SELLERS INFORMATION WORKSHEET

Date _____

Students Name: _____

Students Phone: _____

Students Email: _____

*Property Address: _____ County: _____

Owners Name _____

Email _____

Owners Name _____

Source _____

*Owner Home Phone _____

Neighborhood/Area: _____

*Owner Cell Phone _____

Asking Price: _____

Property Information

*Reason for Sale _____

1. Is the property: Owner Occupied Tenant Occupied Vacant Other _____
2. If occupied, when will the property become vacant? _____
3. Is the house listed? Yes No If yes, with who? And when will it be off the Market? _____
4. Does the house need repairs? Yes No If yes, what kind of repairs? _____
5. Do you have an HOA? Yes No Company Name? _____ Phone: _____
6. When do you pay your HOA? Yearly Monthly Quarterly Is your HOA current: Yes No If not, how much do you owe? \$ _____

Bedrooms/Baths _____ **Sq. Ft.** _____ **Lot Size:** _____ **Year Built:** _____

Construction: Frame/Siding Brick Block **Garage:** 0 1 2 3+ **Carpport:** 0 1 2

Pool: Yes No In-ground Above Ground **Type:** Single Family Townhome Condo Commercial

MORTGAGE INFORMATION

*1st \$ _____ Lender _____ ADJ/FIX _____ % Pmt _____ PITI: Yes/No

*2nd \$ _____ Lender _____ ADJ/FIX _____ % Pmt _____ PITI: Yes/No

Date of 1st Mortgage Originated: _____ **Are your payments Current? Yes No \$ _____ in arrears**

Date of 2nd Mortgage Originated: _____ **Are your payments Current? Yes No \$ _____ in arrears**

If behind, is there a Foreclosure Case? Yes No Case#: _____ Sale Date: _____

How much are your taxes \$ _____ Are your taxes Current? Yes No \$ _____ in arrears

Will you sell the house for what you owe on it? Yes No (If yes, skip next question).

*Do you own any other houses? _____

COMMENTS:

Comps: Xome _____ Zillow _____ MLS _____ Redfin _____

*****PLEASE COMPLETE THIS FORM IN ITS ENTIRETY*****