



## REQUIREMENTS FOR A POLICE CERTIFICATE OF CHARACTER

Please review the following and complete the instructions that pertain to your specific situation or needs:

### **Grenadian Nationals Overseas:**

- (1) Applicant must present/forward a Certified Copy of his/her:
  - a) Passport, **or**
  - b) National Insurance Scheme Card, **or**
  - c) Electoral Identification Card **and**
  - d) Birth Certificate

### **Foreign Nationals who resided in Grenada for a period of time:**

- (1) Applicant must present/forward a Certified Copy of his/her:
  - a) Passport, **or**
  - b) State Issued Identification Card **and**
  - c) Birth Certificate
- (2) Applicant **must** present/forward an **original** set of fingerprints which **must** have:
  - a) All pertinent information completed on the form
  - b) Name of Officer taking the fingerprints clearly **legible**
- (3) The **fee** for the Police Certificate of Character, per application, is **US\$18.60** (*Fee: EC\$40 plus Processing: EC\$10*) in the form of an International Postal Order or Western Union Money Order made payable to the **Commissioner of Police**.
- (4) **Three (3)** passport size photographs with full frontal view with hairline and ears showing only, will be accepted. **No glasses please.**
- (5) Applicant's first name and middle names should be written in lowercase letters and Surname(s) in uppercase letters. Names should be written as per document presented, i.e. passport, ID etc.
- (6) The purpose for which the Certificate of Character is required should be clearly stated with address e.g. local job, ship, Federal job, etc.
- (7) The applicant's signature should be legible on application and must correspond with that of your identification and fingerprint form.

**N.B.** Applications from foreign nationals should have a local address where the applicant resided while in Grenada included with each application.

### **Forward Application and Supporting Documentation to:**

Royal Grenada Police Force  
Police Headquarters  
**Attn: Criminal Records Office**  
Fort George  
St. George's  
GRENADA  
W. I.  
Tel: (473) 440-3921  
E-Mail: [cro@rgpf.gd](mailto:cro@rgpf.gd)



# APPLICATION FOR POLICE CERTIFICATE OF CHARACTER

\_\_\_\_\_  
*Legal First Name*                      *Legal Middle Name(s)*                      *Legal Last Name(s)*

\_\_\_\_\_  
*Date of Birth*                      *Gender*                      *Date of Application*

**Current Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Home Number*                      *Fax Number*                      *Cellular Number*

\_\_\_\_\_  
*Nationality*                      *E-Mail Address*

*If you are a Grenadian national and reside in another country, please enter the month and year you migrated from Grenada.*

\_\_\_\_\_  
\_\_\_\_\_

*If you are a foreign national and have resided in Grenada for a period, please enter the period you resided in Grenada.*

\_\_\_\_\_  
\_\_\_\_\_

*Grenadian Nationals – Permanent Address in Grenada*

*Foreign Nationals – Temporary Address while you lived in Grenada*

**Foreign Nationals, reason for stay in Grenada:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reason for Certificate of Character:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant*