

Gate Controller Request Form

Submit this form to request an initial, replacement, or additional gate controller. Only the Lot Owner listed on the deed is authorized to make this request.

Lot Owner Information

Name: _____

Unit Address: _____

Phone Number: _____

Email: _____

Request Type

☐ **Initial Controller** One free device is issued only once per property, to one Lot Owner listed on the deed—even if jointly owned.

☐ **Additional Controller** – \$25.00 fee

☐ **Damaged Controller** – Damage returned within the first 90 days due to manufacturer defect is free of charge.

Acknowledgment

By signing below, I acknowledge the following:

- I am responsible for the gate controller issued to me.
- If the controller is lost or stolen, I will be responsible for the cost of a replacement.
- Damaged controller due to manufacturer defect must be returned within 90 days of issuance to receive a free replacement.
- I will not duplicate or share the controller with non-residents.
- I agree to return the controller(s) to Management upon moving out or upon request. A \$25.00 fee per unreturned device will be posted to my account or, in the case of a sale, reflected on the Estoppel Certificate.

Signature: _____

Date: _____