

## Gate Controller Request Form

Submit this form to request a initial , replacement, or additional gate controller. Only the Lot Owner listed on the deed is authorized to make this request.

### Lot Owner Information

Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Request Type

☐ **Initial Controller** One free device is issued only once per property, to one Lot Owner listed on the deed—even if jointly owned.

☐ **Additional Controller** – \$25.00 fee

☐ **Damaged Controller** – Damage returned within the first 90 days due to manufacturer defect is free of charge.

### Acknowledgment

By signing below, I acknowledge the following:

- I am responsible for the gate controller issued to me.
- If the controller is lost or stolen, I will be responsible for the cost of a replacement.
- Damaged controller due to manufacturer defect must be returned within 90 days of issuance to receive a free replacement.
- I will not duplicate or share the controller with non-residents.
- I agree to return the controller(s) to Management upon moving out or upon request. A \$25.00 fee per unreturned device will be posted to my account or, in the case of a sale, reflected on the Estoppel Certificate..

Signature: \_\_\_\_\_

Date: \_\_\_\_\_