

DADELAND WALK ASSOCIATION, INC

MOVE-IN/MOVE-OUT NOTIFICATION FORM
MONDAY-SATURDAY 7:30AM- 7:00PM

- **No Moves Permitted on Sundays**

The following form is exclusively intended for current or new residents who are moving in or out of the Dadeland Walk community.

INSTRUCTIONS: SUBMIT FORM EARLY! Processing time may take up to 15 business days subject to management office workload.

Resident Name	Expected Date of Move
Unit Address	Telephone #
COMMERCIAL MOVER INFORMATION	
Will you be using a commercial mover? If Yes, Company Name _____	
If Yes, attach a copy of the company's Certificate Of Insurance (COI) and license. COI must be issued as follows FirstService Residential c/o Dadeland Walk Association, Inc. 5200 Waterford District Drive, suite 1000 Miami, FL 33126	
Company Telephone # : _____ Email : _____	
Contact Name: _____	
DISCLOSURE: Residents and movers must leave all common areas and parking spaces clean and dispose of any trash or debris resulting from the move. Any damage to common areas, including but not limited to parking areas, landscaping, entrance and exit gates, and sidewalks, are the responsibility of the unit owner.	
Resident Signature	Date
<u>OFFICE USE ONLY</u>	
Date Received: _____	
Authorized Signature _____	Copy to Guards _____