



NOTICE OF PRIVACY PRACTICE SUMMARY

Patient Name: _____ DOB: _____

This summary discloses how health information about you may be used.

Full notice of your privacy rights is available upon request

Beautiful Minds Psychiatric Services LLC uses health information about you for treatment, to obtain payment for treatment with your authorization as required, for administrative purposes, and to evaluate the quality of care that you receive.

Beautiful Minds Psychiatric Services LLC will not disclose your information to others unless you tell us to do so, or unless the law authorizes or requires us to do so.

Beautiful Minds Psychiatric Services LLC may use your information to provide appointment reminders, information about treatment alternatives or other health-related issues.

Beautiful Minds Psychiatric Services LLC may disclose your information for public health activities, to funeral directors to enable them to carry out their activities, for organ and tissue donations, research, health and safety, governmental function in order to comply with workers compensation laws and regulations, a right to request Restriction, report and retain a copy of your health record, request communication of your information by alternative means at alternative locations, revoke your authorization and request an accounting of your health records.

Beautiful Minds Psychiatric Services LLC must maintain the privacy of protected health information (PHI), provide you with notice of its legal duties and privacy practices with respect to your health information, abide by the terms of the notice, notify you if it was disclosed, accommodate reasonable requests you may make to communicate with health information by alternative means or by alternative locations and obtain your written authorization to use or disclose your health information for reasons other than those listed above permitted under law.

If you have any questions or concerns, please contact Rosa Macias, Privacy and Security Officer, at
(702) 626-2330.

Patient Signature: _____ Date: _____



Name: _____ Date of Birth: _____

Social Security: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone #: (____) _____ Cell Phone #: (____) _____

Sex: ☐ Male ☐ Female Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed

Race/Ethnicity: ☐ African American ☐ Caucasian ☐ Asian ☐ Pacific Islander ☐ American Indian

☐ Alaskan Native ☐ Hispanic ☐ Other _____

Employer: _____ Phone #: (____) _____

Employer Address: _____

City: _____ State: _____ Zip Code: _____

Name of Spouse: _____ Phone #: (____) _____

Emergency Contact: _____ Phone #: (____) _____

Preferred Pharmacy Name: _____ Phone #: (____) _____

Cross Street(s)/Address: _____

INSURANCE COVERAGE

Primary Insurance

Insurance Co. Name: _____

Member ID #: _____

Group ID #: _____

Subscribers' Name: _____

Relationship to Patient: ☐ Self ☐ Spouse ☐ Parent

Subscribers' Social Security #: _____

Subscribers' Date of Birth: _____

Secondary Insurance

Insurance Co. Name: _____

Member ID #: _____

Group ID #: _____

Subscribers' Name: _____

Relationship to Patient: ☐ Self ☐ Spouse ☐ Parent

Subscribers' Social Security #: _____

Subscribers' Date of Birth: _____



PAST MEDICAL HISTORY

PRE-EXISTING CONDITIONS:

Have you sought care for any health condition in the past 3 years? ☐ Yes ☐ No

If yes, what condition(s)? _____

What treatment was administered? _____

Do you take medication for any condition? ☐ Yes ☐ No

If yes, what medication(s)? _____

Do you take vitamins? ☐ Yes ☐ No

If yes, what vitamin (s)? _____

Do you take supplements? ☐ Yes ☐ No

If yes, what supplement (s)? _____

Do you use eye drops? ☐ Yes ☐ No Usage: _____

Do you use ear drops? ☐ Yes ☐ No Usage: _____

Have you ever had surgery? ☐ Yes ☐ No

If yes, what type of surgery? _____



Printed Name: _____

Patient Signature: _____ Date: _____

Chronic Care Management (CCM) and Home Visit Consent Form

Patient Name: _____

Date of Birth: _____ Medicare ID #: _____ Date: _____

Section 1: Chronic Care Management (CCM) Consent

Medicare provides Chronic Care Management (CCM) services to support patients with two or more chronic medical conditions. These services improve care coordination and overall health outcomes through regular communication and follow-up between visits.

By signing this consent, you acknowledge and agree to the following:

1. I understand that CCM includes non-face-to-face coordination of care performed by clinical staff under my provider's supervision.
2. I have two or more chronic conditions expected to last at least 12 months, or until the end of life.
3. I understand these services include, but are not limited to:
 - Medication management and reconciliation
 - Communication with specialists and other providers
 - Ongoing review and updates to my care plan
 - Tracking test results, appointments, and follow-up needs
4. I understand only one provider can bill Medicare for CCM each month.
5. I may be responsible for a small coinsurance or deductible, as per Medicare coverage.
6. I may withdraw my consent at any time by notifying Beautiful Minds Psychiatric Services in writing.

Patient Initials: _____ Date: _____



Beautiful Minds Psychiatric Services provides home visits for eligible patients requiring in-home medical care and follow-up. Home visits ensure continuity of care and improve patient access to essential health services.

By signing this section, I consent to the following:

- 1. I authorize Beautiful Minds Psychiatric Services providers to conduct home visits at my residence.**
- 2. I permit the provider to review and use my medical records for ongoing treatment and coordination.**
- 3. I understand that visits are scheduled based on medical necessity and Medicare eligibility.**
- 4. I agree to inform the clinic of any address changes, health changes, or hospitalization.**
- 5. I acknowledge that all services are provided in compliance with HIPAA privacy laws and Medicare billing regulations.**

Patient Initials: _____ Date: _____

Section 3: Acknowledgment and Signature

I have read and understand the information above regarding Chronic Care Management (CCM) and Home Visit Services. I consent to participate in these programs under the care and supervision of Beautiful Minds Psychiatric Services.

Patient Signature: _____ Date: _____

Witness / Staff Signature: _____ Date: _____



REQUEST FOR MEDICAL RECORDS

6655 W Sahara Ave. Suite D104

Las Vegas, NV 89146

Phone: (702) 626-2330

Fax: (702) 760-5349

ATTN: MEDICAL RECORDS

Date: _____

Name: _____ Date of Birth: _____

Date(s) Requested: _____ / _____ / _____ TO PRESENT

I hereby authorize release of my health information as set forth below. The following individual
and/or organization is authorized to make the disclosure:

TO:

Doctor, Hospital, Attorney, Insurance, Self, etc.

Phone Number

Address (Street, City, State and Zip)

Fax Number

The type and amount of information to be used and disclosed is as follows:

☒ All medical Records ☒ Discharge Summaries ☒ History & Physicals ☒ Operative Reports

☒ Discharge Summaries ☒ Radiology Reports/ Images ☒ Consultation Reports

☒ Lab / Pathology Records ☒ Emergency Room Records

Printed Name: _____

Patient Signature: _____ Date: _____



HIPPA ACKNOWLEDGEMENT AND CONSENT FOR TREATMENT

Patient Name: _____ **DOB:** _____

I, the undersigned, hereby consent to the following: administration and performance of general treatment, use of prescribed medication, performance of diagnostic procedures/tests and cultures, performance of other medically accepted laboratory tests that may be considered medically necessary or advisable based on the judgement of my physician/provider or their assigned designees. I fully understand that this consent is given in advance of any specific diagnosis or treatment. I intend that this consent continues in nature even after a specific diagnosis has been made and treatment recommended. The consent will remain in full force until revoked in writing. A photocopy of this consent shall be considered as valid as the original. I understand that I am responsible for all copayments, coinsurance, deductible and other fees not covered by my insurance company and that the clinic files my insurance claims as a courtesy.

Notice of Privacy Practices. I acknowledge that I have received the practice's Notice of Privacy Practice, which describes the ways in which the practice may use and disclose my healthcare information for its treatment, payment, healthcare operation and other described and permitted uses and disclosures, I understand that I may contact the Privacy Officer designated on the notice if I have a question or complaint to the extent permitted by law, I consent to the use and disclosure of my information for the purposes described in the practice's Notice of Privacy Practices.

Release of Information. I hereby permit the practice, and the physicians or other health professionals involved in the inpatient or outpatient care to release healthcare information for purposes of treatment, payment, or healthcare operations.

Patient Name: _____ **DOB:** _____

Patient/Legal Guardian Signature: _____ **Date:** _____



CONTRACT FOR CONTROLLED SUBSTANCES

The purpose of this agreement is to maintain a safe, controlled treatment plan. I am asking for narcotic pain medication because other treatment and medication I have received have not given enough pain relief. It is unlikely that any medication will completely take away my pain, but for humane reasons, narcotic pain medication will be given to me if pain continues, if I follow the terms and conditions of this agreement. I understand that the possible complications of chronic narcotic therapy include:

- Chemical dependency (addiction)
- Constipation, which could be severe enough to require medical treatment
- Difficulty with urination
- Drowsiness
- Nausea
- Itching
- Slowed respiration
- Reduced sexual function

If I take more medication than what I was prescribed, a dangerous situation could result such as coma, organ damage or even death. I understand that if I run out of medication too soon, or if my medication is stopped suddenly, I could have narcotic withdrawal symptoms, which can be extremely uncomfortable or dangerous. If I become pregnant there are known or unknown risks to unborn child which include narcotic addiction and the possibility of the baby experiencing narcotic withdrawal at birth. I am obligated to let my doctor know if I am pregnant and they will help me find ways of controlling my pain without narcotics.

The terms of this contract include the following:

1. Only one pharmacy will be used for filling narcotic prescription.
2. If it is found that I received a prescription for narcotic medications from a source other than Beautiful Minds Psychiatric Services, I will be discharged from Beautiful Minds Psychiatric Services and any prescription for narcotic medication will be discontinued.
3. It is necessary to call Beautiful Minds Psychiatric Services Monday through Friday (9:00 am- 5:00pm) to refill medications. It is important to make sure that I have enough medication to get through the weekend or after hours.
4. The physician/provider on-call or after hours on weekends will NOT REFILL my medication. They do not have charts available for reviews to make decisions regarding medication.
5. I agree and will sign a release to allow Beautiful Minds Psychiatric Services providers to communicate with my referring physician, primary care physician and pharmacists regarding my use of medication.
6. I will contact and communicate with Beautiful Minds Psychiatric Services about narcotic and pain-related side effects. I would NOT contact a physician/provider who does not work for Beautiful Minds Psychiatric Services regarding the above concerns. If I have significant side effects that occur after hours or during the weekend, it is appropriate to go to the emergency room at the nearest hospital.



Patient Name: _____ **DOB:** _____

CONTRACT FOR CONTROLLED SUBSTANCES (continued)

7. I agree to take the narcotic medication, exactly as instructed by Beautiful Minds Psychiatric Services Providers. I am NOT allowed to change the dosage amount or alter the time schedule of taking the medication without talking to Beautiful Minds Psychiatric Services Provider.
8. I agree that Beautiful Minds Psychiatric Services will not replace any lost, stolen, or inaccessible narcotic medication or narcotic prescription for any reason.
9. I must keep all regular follow-up appointments as recommended by Beautiful Minds Psychiatric Services Providers. Failure to comply may cause discontinuation of narcotic prescription and discharge from Beautiful Minds Psychiatric Services.
10. Beautiful Minds Psychiatric Services will not accept telephone requests for narcotic prescriptions or refills from anyone other than me.
11. All narcotic prescriptions will be picked up by me. If I am too disabled or sick, an exception may be allowed at the discretion of Beautiful Minds Psychiatric Services provider.
12. I understand that the benefits of narcotic medication will be evaluated extensively using the criteria of pain relief:
 - a. Increase in general function
 - b. Increase in life activities
 - c. Improvement in pain intensity levels
 - d. Absence of unacceptable side effects
 - e. If appropriate, return to work and maintenance of job.
13. I agree to periodic urine and lab screenings for the medication and drugs if Beautiful Minds Psychiatric Services deems appropriate.
14. I have given information about the use of narcotic medication and risk of side effects including development of tolerance, dependence, addiction, and withdrawal problems due to medications, and I agree to undergo narcotic administration.
15. I agree to NOT hoard medication or alter the narcotic prescription. These behaviors and other unacceptable behaviors will result in the discontinuation of narcotic prescription and discharge from Beautiful Minds Psychiatric Services.
16. I agree to the following:
 - a. That I am NOT currently abusing illicit or prescription drugs and that I am not undergoing treatment for substance abuse.
 - b. That I have never been involved in the sale, illegal possession, or transport of any drugs.
 - c. Women only: That I am not pregnant and will inform physician/provider if I become pregnant.
 - d. This form has been fully explained to me, I have read it, or I had it read to me, and I understand and agree to the terms of this contract. If any part of this contract, as outlined above, is broken, I understand that it will result in immediate discharge from Mana Medical Clinic and discontinuation of narcotic prescriptions.

Patient/Legal Guardian Signature: _____ **Date:** _____



CONSENT FOR TELEHEALTH CONSULTATION

HOW IT WORKS Your clinician uses a digital Note Taker and/or Commure to create an accurate and timely record of your care. Instead of writing notes by hand, the session will be recorded which allows clinicians to give you their undivided attention during your time together. This means better care and more meaningful conversations between you and your clinician.

AUDIO RECORDING

Some states have two-party consent for audio recordings, so it's important for you to know that your voice and conversation with your clinician are recorded to document the appointment.

DATA STORAGE

As soon as the audio is transcribed (usually a few seconds after the appointment ends), the audio recording is permanently deleted.

PRIVACY AND SECURITY

The recording process complies with the Health Insurance Portability and Accountability Act (HIPAA)

VOLUNTARY PARTICIPATION

If you still have any questions or concerns, your clinician would be happy to discuss this with you. You have the right to withdraw your consent at any time (even temporarily).

Consent for Use of Artificial Intelligence (AI) Tools in Your Therapy Services

Introduction At Daryl J Yann/Beautiful Minds Psychiatric Services LLC, we are committed to providing you with the best possible treatment. To help us manage our practice efficiently and enhance our services, we use technology, including certain artificial intelligence (AI) tools. This document explains how we use these tools and asks for your consent to use them as part of your treatment. Your privacy, confidentiality, and the quality of your treatment remain our highest priorities.

How We Use AI Tools AI tools are used strictly for administrative and supplementary support tasks under the direct supervision of your therapist. These tools do not provide therapy, make independent clinical decisions, or interact with you directly. The specific purposes for which we may use AI now and in the future include: • Assisting your therapist in drafting and organizing session notes; • Managing appointment scheduling and/or sending reminders; • Processing billing and insurance claims; • Analyzing data to identify therapy trends and track progress, which is always reviewed by your therapist; • Analyzing business information and generating reports or trends to help me manage my business; or • Helping to identify and organize external resources or referrals for your use.

How We DO NOT Use AI Tools To be clear, we do not use AI to: • Make independent therapeutic decisions or diagnoses; • Communicate with you directly to provide therapeutic advice; • Generate treatment recommendations without the direct review, approval, and input of your licensed therapist; or • Detect or interpret your emotions or mental state.

Consent for Session Transcription (If Applicable) To help create accurate and detailed session notes, your therapist uses an AI tool called CommureScribe that transcribes our sessions and then prepares a draft progress note. CommureScribe is a feature that works with the Electronic Health Record and practice management platform that I use with SimplePractice.

I consent to the use of an AI transcription tool to record and transcribe my therapy sessions for the purpose of assisting my therapist with note-taking.

Patient/Legal Guardian Signature: _____ **Date:** _____



Your Rights and Confidentiality Confidentiality: All information, including any data processed by an AI tool, is treated as part of your confidential health record and is protected by the same privacy and security standards as all other aspects of your care, including HIPAA.

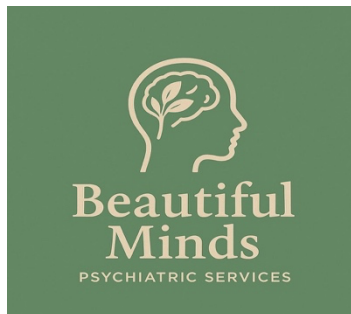
- SimplePractice and its Note Taker tool are HIPAA-compliant and HITRUST certified.
- All audio-recordings of therapy sessions through Not Taker are immediately deleted as soon as a transcript is created, generally within minutes of a session ending.
- Transcripts that are created through CommureScribe are only retained for the shorter of 7 days or when the progress note is signed and locked by your therapist. After that, they are permanently deleted.
- During the time that transcripts are available in CommureScribe, they always remain confidential and secure, and are only available for your therapist's use to verify the accuracy of the progress note. They are not used for any other purpose.

Right to Revoke Consent: Your consent is voluntary. You have the right to withdraw this consent at any time by notifying your therapist in writing. Revoking your consent will not affect your ability to receive therapy services.

Client Acknowledgment and Consent By signing below, I confirm that:

1. I have read and understood this form.
2. I have had the opportunity to ask questions about the use of AI tools in my treatment.
3. I voluntarily agree to the use of AI tools for the purposes described above.

Patient/Legal Guardian Signature: _____ **Date:** _____



Informed Consent for Psychotherapy

General Information The therapeutic relationship is unique in that it is a highly personal and at the same time, a contractual agreement. Given this, it is important for us to reach a clear understanding about how our relationship will work, and what each of us can expect. This consent will provide a clear framework for our work together. Feel free to discuss any of this with me. Please read and indicate that you have reviewed this information and agree to it by filling in the checkbox at the end of this document.

The Therapeutic Process You have taken a very positive step by deciding to seek therapy. The outcome of your treatment depends largely on your willingness to engage in this process, which may, at times, result in considerable discomfort. Remembering unpleasant events and becoming aware of feelings attached to those events can bring on strong feelings of anger, depression, anxiety, etc. There are no miracle cures. I cannot promise that your behavior or circumstance will change. I can promise to support you and do my very best to understand you and repeating patterns, as well as to help you clarify what it is that you want for yourself.

Confidentiality The session content and all relevant materials to the client's treatment will be held confidential unless the client requests in writing to have all or portions of such content released to a specifically named person/persons. Limitations of such client held privilege of confidentiality exist and are itemized below:

1. If a client threatens or attempts to commit suicide or otherwise conducts themselves in a manner in which there is a substantial risk of incurring serious bodily harm.
2. If a client threatens grave bodily harm or death to another person.
3. If the therapist has a reasonable suspicion that a client or other named victim is the perpetrator, observer of, or actual victim of physical, emotional or sexual abuse of children under the age of 18 years.
4. Suspicions as stated above in the case of an elderly person who may be subjected to these abuses.
5. Suspected neglect of the parties named in items #3 and # 4.
6. If a court of law issues a legitimate subpoena for information stated on the subpoena.
7. If a client is in therapy or being treated by order of a court of law, or if information is obtained for the purpose of rendering an expert's report to an attorney.

Occasionally I may need to consult with other professionals in their areas of expertise in order to provide the best treatment for you. Information about you may be shared in this context without using your name.

If we see each other accidentally outside of the therapy office, I will not acknowledge you first. Your right to privacy and confidentiality is of the utmost importance to me, and I do not wish to jeopardize your privacy. However, if you acknowledge me first, I will be more than happy to speak briefly with you, but feel it appropriate not to engage in any lengthy discussions in public or outside of the therapy office.

About the therapist

BY SIGNING BELOW I AM AGREEING THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ITEMS CONTAINED IN THIS DOCUMENT.

Patient/Legal Guardian Signature: _____ **Date:** _____