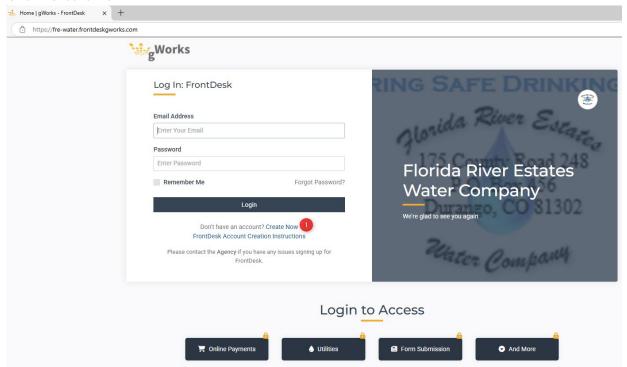
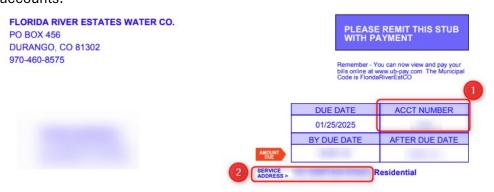
gWorks Billing System Enrollment

Florida River Estates Water Company

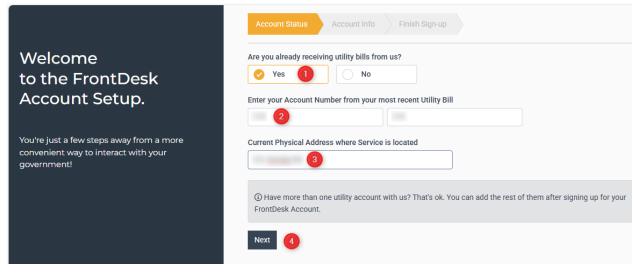
- 1. Navigate to https://fre-water.frontdeskgworks.com/
- 2. Click "Create Now"



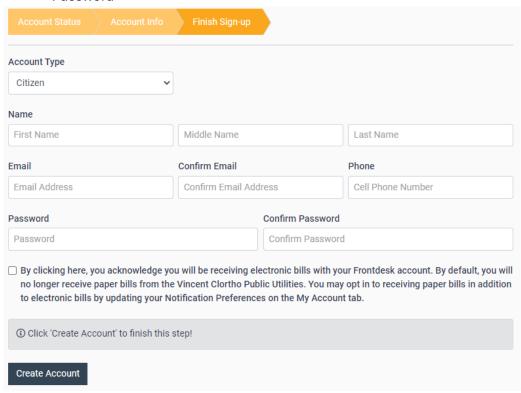
3. If you receive utility bills from FRE Water Company, click "Yes" and enter your account number and service address from your most recent bill. If you have multiple accounts, you can register with any of those accounts.



If you do not receive utility bills from FRE Water Company, stop here and visit our website, <u>fre-water.com</u>, to find relevant contact information.



- 4. If you have used UBMax with us in the past, there may already be payment information associated with your account. You will be asked to verify the payment information by selecting the method, expiration date, and last four digits of the payment method.
 - a. If your responses match, you will be able to continue the enrollment. You can modify, remove or add payments methods once you are logged into the account.
 - b. If your responses don't match, please login to UBMax https://www.ubmaxonline.com/ to confirm the information you have on file OR contact us for help at (970)460-8575 Debbie or (302)897-7765 Terra
- 5. Whether or not you used UBMax, you will be asking to verify basic Utility Account information on the next screen.
- 6. On the final screen, finish your account setup.
 - Account Type: Citizen or Business
 - Name (middle name not required)
 - Email Address
 - Phone Number (not required)
 - Password



7. After clicking **Create Account**, you will receive an email to verify your email address. Click the link to verify, then you can login.

If you need help getting signed up, please contact us:

(970)460-8575 Debbie

(302)897-7765 Terra