

	Burnt Mountain Services Safety Management System	Initial Issue Date	12/04/2023
		Revision Date:	Initial Version
STOP WORK AUTHORITY		Revision No.	0

Purpose

The Stop Work Authority process involves a stop, notify, correct, and resume approach for the resolution of a perceived unsafe condition, act, error, omission, or lack of understanding that could result in an undesirable event.

All Burnt Mountain Services (the Company) employees have the authority to stop work when the control of the HSE risk is not clearly established or understood. All Company employees have the authority and obligation to stop any task or operation where concerns or questions regarding the control of HSE risk exist.

Scope

This program applies to all Company projects and operations.

Roles and Responsibilities of Employees and Management

- Employees are responsible for initiating a Stop Work intervention when warranted and management is responsible for creating a culture where SWA is exercised freely.
- Supervisors are responsible to ensure a culture is created where SWA is exercised and honored freely to resolve issues before operations resume and recognize proactive participation.
- Management must establish and support clear expectations to exercise SWA, create a culture where SWA is exercised freely and hold those accountable that chose not to comply with established SWA policies.

Stop Work Authority Steps

- When an unsafe condition is identified the Stop Work intervention will be initiated in a respectful and positive manner. The issue will be resolved before work is resumed.
- No work will resume until all stop work issues and concerns have been adequately addressed.
- Employees will not be reprimanded for issuing a Stop Work intervention. Any form of retribution or intimidation directed at any individual or company for exercising their right to issue a stop work authority will not be tolerated.

Follow-Up

- The Company places a high importance of follow-up after a Stop Work intervention has been conducted. It is the desired outcome of any Stop Work intervention that the identified safety concern(s) have been addressed to the satisfaction of all involved persons prior to the resumption of work. Most issues can be adequately resolved in a timely manner at the job site, occasionally additional investigation and corrective actions may be required to identify and address root causes.

Training

Employees are provided training on Stop Work Authority. Employees must receive Stop Work Authority training before initial assignment.