

## **September / October Session Dates, Payment Details and Rescheduling Policy**

### **中文資訊如下:**

Thank you for your interest in Muddy Hands Garden and Nature Play.

Please see the dates for the September and October after school programme. Sessions are 2 hours from 1545 to 1745.

Wednesday:           September 18, 25,  
                                  October 2, 9, 23, 30 (16 no session - TES holiday)

### **Rescheduling Policy:**

If you are not able to attend any of the sessions, please let us know at least 24 hours in advance (if reasonably possible) so that we can offer the space as a drop-in session to somebody else. You will be able to reschedule to any other available session within the following 4 weeks.

If you already know you will not be able to attend one of the sessions during the month, please let us know before making payment and deduct it from the fee.

### **Payment Details:**

Each 2-hour session is NT\$1000 when the month's sessions are paid in advance (exclusive of 5% VAT. Please let us know if you require a VAT receipt and add 5%).

Drop-in sessions are charged at NT\$1200 per session if there is a space available on the day.

TES pick up and drop off is NT\$100 per journey. Please transfer your month's fee to the following account including your child's name as a reference or pay the full amount in cash during the first session of the month.

Bank code: 017

Account no: 010-13-10192-7

Please make sure you inform us of your child's class name if you are making use of the TES pick-up and drop-off and don't forget to inform the school secretary. Children will be collected from the gate at pick-up time and dropped off at Lutetia cafe opposite the Primary Campus at approximately 6:20pm.

## 九月/十月泥手印課程資訊

感謝您對泥手印園藝自然遊戲場持續的支持，我們很開心與各位小小園丁們再見面！請查看九月和10月的課程日期，一堂課兩小時，時間是15:45-17:45。

星期三：9/ 18、25、10/2、9、23、30  
(10/16因歐洲學校放假，停課一次)

### ◆ 請假規範：

若因故無法上課，請於24小時前告知，可於接下來的四週內另外找一天安排補課(如果當日班還有空位)。

如果您在報名付款前已知這期會缺席的日期，麻煩提前告知，我們會從學費中直接扣除。

### ◆ 付款詳情：

每次課程2小時/\$1000 (不包含5%稅金，如果您需要收據請告知，費用會額外加收5%)，學費請在課程開始前付清。

試上課程的費用為每堂課2小時/\$1200，視當日是否有空位而定。

台北歐洲學校文林校區接送服務每堂課加收\$200。請將費用轉入以下賬戶，並附上您孩子的姓名。付款後請告知帳號後五碼，或是在第一堂課上課時，現金付清整期學費，謝謝。

銀行代碼：017

帳號：010-13-10192-7

如就讀台北歐洲學校的小朋友想預約接送服務，煩請告知班級名稱，並記得通知學校秘書處。我們會在接送時間於校門口接載預約的孩子們，課程結束後約在晚上6:20抵達戲曲中心的露特西亞咖啡店。