

Rustic Treasures Market

at the 54th Annual Burlingame Rodeo Days

VENDOR REGISTRATION FORM

Brought to you by

Burlingame
CHAMBER
of Commerce

Mail or Email Complete form to:

Burlingame Chamber of Commerce
PO Box 141

Burlingame, KS 66413
burlingamechamberks@gmail.com

Deadline for registration is May 4th

Name: _____

Company Name: _____

Address: _____

Phone: _____ **Tax ID:** _____

Email Address: _____

Social Medial Link: _____

Vendor Type: Food Craft Flea Market/Vintage Direct Sell

Number of 10x10 vendor spaces requested (\$25 each) _____

(Outdoor Booths Only)

Vendor Electrical Outlet Add On (\$10) Yes No

(Electricity availability is extremely limited. Generators only allowed for food vendors.)

Food Vendor space (\$50) _____

Please provide details about your trailer or booth, including its dimensions and the side from which you will serve. Additionally, let us know if you require electricity, specifying the amps needed and the number of outlets.

Method of Payment

- Check** Make checks payable to the Burlingame Chamber of Commerce. If your check is cashed, it indicates that your application has been accepted.
- PayPal** First, submit your application via email. Once you have been accepted, please send your payment through PayPal to burlingamechamberks@gmail.com.

Craft/Flea Market/Vintage/Direct Sell Vendors, please provide a description of the products you are offering. Please include 5 pictures of your items.

Comments or requests for consideration regarding booth location:

(This is a request, we cannot promise that it will be fulfilled.)

Release of Liability: (All persons having a booth must sign.)

I agree to hold harmless (not responsible) the Burlingame Chamber of Commerce and the City of Burlingame for accidents or for lost or stolen goods or property.

I have read and also agree to abide by all rules set forth on this document by the Burlingame Chamber of Commerce.

Signature

Date

We're thrilled that you'll be joining us for the Rustic Treasures Market on Saturday, May 17, 2025! We're going all out to attract a large crowd to celebrate on our historic wide brick street.

A Facebook event has been set up and is available on the Burlingame Kansas Chamber of Commerce Facebook page. Please like the event and help us spread the word!

Take a moment to review the additional information below. If you have any questions, feel free to email: burlingamechamberks@gmail.com.

Additional Information:

- *This event will take place rain or shine. **No refunds will be issued for cancellations made less than 30 days before the event.***
- *Vendors will be setup from 9:00 AM to 2:00 PM.*
 - *Vendors may begin setting up at 7:00 AM. You will need to check in at the Chamber of Commerce Booth before setting up.*
 - *No vehicles are permitted on the event grounds except during setup and takedown. All vendor vehicles must vacate the booth area by 8:30 AM. Vehicles may return to the grounds at 2:15 PM for takedown. All vehicles must be removed from event grounds by 4pm, due to the parade. If you take longer than 2 hours to pack up, no worries. You can bring your vehicle back on the event grounds after the parade.*
 - *Vendors are expected to keep their booths open until the event concludes unless they have prior authorization to leave early.*
- *Each booth will have an allotted space of 10 feet in width (frontage) and 10 feet in depth. Tent or canopy dimensions must be 10x10 or smaller.*
- *Vendors must provide their own equipment (canopy, tables, chairs, extension cords, etc.). "Free-standing only" canopies are recommended due to the brick street surface. Make sure to bring weights!*
- *Vendors are responsible for collecting and submitting their own Kansas sales tax. The tax rate for the City of Burlingame is 9.5%.*
- *Each vendor must handle their own setup and takedown.*
- *Only one vendor per direct sales company is allowed.*
- *Booths are reserved on a first-come, first-served basis, based on payment.*
- ***We strive for a diverse range of vendors, but there may be instances where crafters offer similar items.***
- *The event committee retains the right to remove any items for sale that are deemed inappropriate.*
- *This year, we welcome flea market and vintage vendors; however, **absolutely no garage sale items will be permitted.** If you're unsure whether your items may fall under the garage sale category, please reach out to us.*
- *Vendor spots will be emailed to you the week of the event, please do not ask for the information before then.*

All exhibitors at the Rustic Treasures Market must adhere to the terms and requirements outlined above. Please review these terms carefully. Your signature on the application form signifies your acceptance of these terms.

MORE INFORMATION

burlingamechamberks@gmail.com
785-249-6394