



Youth Academic Services (YAS)

(A most reliable and preferred education consultancy globally)

Prospective Students Questionnaire

Thank you for your interest in our organisation in order to get admission to your preferred institutions. Please complete the questionnaire below and return to admission@yasbd.org. If you want to complete the form by hand, please print clearly in black ink and BLOCK CAPITALS.

1. Applicant's Personal Details *(mandatory for every applicant):*

Family name <i>as appears in passport</i>					
First name(s) <i>as appears in passport</i>					
Title <i>(Mr/Mrs/Miss/etc.)</i>		Previous full name <i>(if applicable)</i>			
Date of birth	Dd	mm	yyyy	Sex: (eg.M/F)	
Passport No.			Passport Start date:	Marital Status	
			Passport End date:	
Home/permanent address:			Correspondence address or address of Youth Academic Services (YAS) <i>(if different)</i>		
Postcode			Postcode		
Country			Country		
Tel no.			Tel no.		
Mobile			Mobile		
Email			Email		
Nationality <i>(if dual, please give both in below box)</i>			Country of birth: <i>(Please state in below box)</i>		
Country of permanent residence <i>(if give Country/Borough)</i>			Entry date to: <i>Please state below</i>		
<i>Please state here ...</i>					



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2. Course(s) applied for: *(please write below your choice of courses, which you want to study)*

First choice		Start date	Month:	Year:
Point of entry <i>(i.e. year 1, 2 or 3)</i>				
Mode of Study: <i>(e.g. Full-time/Part-time/Distance)</i>				
Level of Study <i>(e.g. Foundation/Undergraduate/Postgraduate/Research)</i>				
Second choice		Start date	Month:	Year:
Point of entry <i>(i.e. year 1, 2 or 3)</i>				
Mode of Study: <i>(e.g. Full-time/Part-time/Distance)</i>				
Level of Study <i>(e.g. Foundation/Undergraduate/Postgraduate/Research)</i>				

3. Previous and present education *(mandatory for every applicant):*

Please list details of all institutions attended since age 11

Date of study	Name and address of institution	Course Title or Qualification	Result	Level of study <i>(eg.NQF)</i>
From mm/yy/..... End mm/yy/.....				
From mm/yy/..... End mm/yy/.....				



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From mm/yy/..... End mm/yy/.....				
From mm/yy/..... End mm/yy/.....				

4. Academic qualifications – examinations achieved: *(mandatory for every applicant)*

Please list all qualifications taken, whatever the result, in chronological order, Documentary evidence of known results should be sent with this form. Only certified photocopies are acceptable.

Qualification or level of education	List of Subjects studied	Awarding body	Date of Results achieved



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5. Academic qualifications – examinations pending: *(mandatory for every applicant)*

Complete this section only if you are awaiting the result of any examination taken recently

Exam date (mm/yy)	Awarding body	Subjects or list of subjects	Qualification

6. Previous study in Overseas: *(mandatory for every international student applicant)*

Some countries immigration department have introduced a limit to the time that international students on a Student Visa can spend studying at degree level or Master degrees. **We also have to ensure that any study you are** proposing to undertake represents academic progression from any previous studies in the UK, USA, Canada, Australia etc. (if appropriate).

In view of this new policy it is essential that you answer the following question:

Have you ever studied previously in overseas?	Yes/No	<i>Please specify here</i>	
If No, please go to section 7.			
If Yes , please list below any previous study <i>(regardless of the level i.e. English language courses)</i> undertaken in overseas. We will also require copies of all visas held during those periods of study.			
Name of the Institution you studied	Level of courses i.e. foundation/degree etc.	Start and completion of course	Type of visa held during period of study
If you have previously been a student at a particular institution, please give your student ID number.			
Do you require a student visa to study?	Yes/No	<i>Please specify here</i>	(if no, please note you have to provide us with a copy of your current visa).

7. Student Immigration Histories: *(mandatory for every international student applicant)*

Have you ever been refused a visa(UK,Ca,USA)?	Yes/No	<i>Please specify here</i>



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8. English language: *(mandatory for every applicant)*

All international students applying for a course at the UK, Canada, USA, Australia, New Zealand etc. institutions must meet the minimum English language requirements as outline by the respective countries immigration authority. However, some universities offer pre-sessional academic English language courses or alternative English language test. For more information visit: <https://yasbd.org/faqs>

Please give full details, including dates, of any English tests taken/to be taken:

Type of tests (eg. ielts, toefl)	Date of Test	Overall Band Score	listening	Reading	Writing	Speaking

9. Work experience (1) *(if applicable to course application)*

Please give details of work experience, training and employment.

Post held:	
Name of Organisation:	
Address of Organisation <i>(including postcode, telephone and email):</i>	
Start date <i>(dd/mm/yy)</i>	End date <i>dd/mm/yy)</i>
Brief description of duties:	



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Work or Training Experiences (2)

Post held:	
Name of Organisation:	
Address of Organisation <i>(including postcode, telephone and email)</i> :	
Start date <i>(dd/mm/yy)</i>	End date <i>dd/mm/yy)</i>
Brief description of duties:	

10. Parents/Legal Guardians details (1):

Title <i>(Mr./Mrs/Ms)</i>	First Name:	Surname:	
Relationship to student:	Date of Birth:		
Telephone no.	Email:		
Addresses <i>(including postcode)</i> :			

Parents/Legal Guardians details (2):

Title <i>(Mr./Mrs/Ms)</i>	First Name:	Surname:	
Relationship to student:	Date of Birth:		
Telephone no.	Email:		
Addresses <i>(including postcode)</i> :			



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11. Finance and fee status: *(mandatory for every applicant)*

All students offered registration will be asked to supply details of their financial position, letters of guarantee from sponsors etc. to ensure that they can complete the course without financial hardship.

Who will be paying your fees?	<i>Self/Sponsor/Parents/Student Finance England/Employer</i>	<i>Please specify here</i>
Please give details of any scholarship grant application giving name, value and duration.		
If already awarded, please give details		
If application made, please give details		

12. Accommodation options:

Do you require accommodation?	Yes/No	<i>Please specify here</i>
If yes, please select accommodation type required	Homestay / Halls of residence	<i>Please specify here</i>
Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition?	Yes/No	<i>Please specify here ..</i>

13. Airport pickup:

Do you require an airport pickup?	Yes/No	<i>Please specify here ...</i>
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14. Parent or Guardian communications:

I confirm that my parent and/or guardian has given their permission to be contacted about our products and services which may be of interest to them.	Yes/No	<i>Please specify here ...</i>
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15. Declaration of a criminal conviction: *(mandatory for every applicant)*

Only complete this section if you are applying for a course that requires a Disclosure and Barring Service (DBS) check, which can be confirmed by checking the course entry requirements on the institution's website.



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Please indicate if you have a relevant criminal conviction	Yes/No	<i>Please specify here ...</i>
<p>Applicants who answer 'Yes' will not be automatically excluded from the application process, and their application will be considered on its merits before the relevance of their criminal conviction is taken into account. However, the Institution may ask for more information about their criminal conviction before making a final decision.</p> <p>If you are convicted of a relevant criminal offence after you have applied, you must tell us. Do not send details of the offence; simply tell us that you have a relevant criminal conviction. The Institution may then ask you for more details.</p>		

16. Personal statement/further information: *(mandatory for every applicant)*

Please use this section to tell us about yourself and your reasons for wanting to study this course. ***Please also provide your details personal statements/SOP on a separate sheet.***



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17. References: *(mandatory for every applicant)*

Please read the guidance notes carefully. Please note that it is your responsibility to send Part B – Statement by Referee – to your references for completion. Institution will not be able to make a decision about your application until they receive your references, one of which must be an academic reference if you have recently completed a school or college or university course.

Referee 1 – Academic

Referee 2

Title (Mr./Mrs/Ms)		Title (Mr./Mrs/Ms)	
Name		Name	
Position		Position	
Institution		Institution	
Address <i>(must include postcode):</i>		Address <i>(must include postcode):</i>	
Telephone		Telephone	
Email		Email	
Capacity in which applicant is known to the referee <i>(Please state in the below box)</i>		Capacity in which applicant is known to the referee <i>(Please state in the below box)</i>	
For how long		For how long	

Please note, references should not be provided by close family members or friends.



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18. Disabilities/special needs: *(mandatory for every applicant)*

Please tick the appropriate box(es) and in the space at the bottom of this section indicate any additional support or facilities that you may need at the Institution. This information will be made available to ASSIST who can support applicants through the admissions process and agree adjustments for their studies. Information you disclose about your disability will be used in accordance with the Institution's admissions policy. You can access this by visiting institution's website. *(Please tick the box below as appropriate)*

No known disability		Autistic Spectrum Disorder/Asperger's Syndrome	
Blind or a serious visual impairment		Long standing illness or health condition	
Deaf or a serious hearing impairment		Mental health condition	
Two or more impairments and/or disabling medical conditions		Wheelchair user/mobility difficulties	
Specific Learning Difficulty (e.g. Dyslexia)		Other disability not listed above	
I am in receipt of the Disabled Students' Allowance			Yes/No
I am applying for or intend to apply for the Disabled Students' Allowance			

Please detail below any additional support, adjustments or changes you may need for your studies.

How did you hear of the Youth Academic Services?	
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19. Declaration: *(mandatory for every applicant)*

By providing this information you acknowledge that the YAS will need to process such Personal Data to enable the review of your application. We shall use your personal data/information only for initial assessment of your application, whether you are eligible to get admission to your preferred course of study at our partners' institutions. To allow for the lawful processing of your personal data by us, we need your consent. Please sign to confirm that you agree to such processing and to allow us to consider your application.

Bear in mind, when you provide your personal data to our partner institution, the institution may require to share your personal data with other government department. As an international applicant the processing of your data will include the Institution sharing your Personal Data and special category Personal Data with UK Visas and Immigration (UKVI), this will enable them to confirm your immigration history. Such sharing is



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a legal requirement.

You further acknowledge that should you not meet the entry requirements of your chosen course at our partners' Institution, you consent to the Institution sharing your Personal Data and special category Personal Data with the institutions' partner College. The College in order for you to be considered for an alternative programme of study at College.

In completing and submitting this application form, you will be providing the YAS with personal data, including special category data, as defined in the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) ((EU) 2016/679). The YAS will use this data only for initial assessment of your application.

When you completing and submitting our partner institution's application form, then our partner institution will use your data for processing your application and it may be shared with several departments within the Institution. The Institution policy on Data Protection and GDPR compliance can be found in the institution's website.

And for more details on how the YAS processes personal data please see our privacy statements at <https://yasbd.org/privacy-policy-1>

Furthermore, when you completed and submitted our partner institution's application form, then the institution may be required to share your personal data with third parties in connection with the above purposes, for example in order to verify your identity, qualifications, work experience and other information that you provide, or so that the Institution can comply with its obligations to supply certain information to the Higher Education Statistics Agency, Department of Education, UKVI and other agencies in certain circumstances including the prevention and detection of crime, details may be provided to the Police or other relevant lawful authority. Such processing is lawful under the terms of GDPR Article 6 and Article 9.

Some of these third parties may be located outside the European Economic Area but the Institution will where possible ensure that they abide by the relevant UK legislation.

I declare that I understand the statement regarding the use by the YAS and Institution of my personal data. I further declare that the information on this form is correct to the best of my knowledge. I understand that if I have been found to have deliberately and seriously misled the YAS and Institution about the details on this form I could be asked to withdraw from my course.

Signed:

date

.....
Please return completed applications to: admission@yasbd.org or Youth Academic Service Ltd (YAS), House-2, (3rd Floor) Road – 15, Sector – 11, Uttara, Dhaka-1230, Bangladesh.



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Authorisation for Agent Representation

I, (name of the student), hereby authorise **Youth Academic Services Ltd** to be my representative and act on my behalf in all matters connected with my application to the

I confirm that I have/have not (*delete accordingly*) used another agency in connection with my application to (Institution name).

If another agency has been used, please insert their name in the declaration below:

I accept the responsibility to notify (name of the previously engaged agent) that I will no longer require their services.

Applicant details

First name:

Surname:

Date of birth:

Student ID (if known):

UCAS application number (*if applicable*):

Course applied for:

Applicant's signature:

Date:



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Equal opportunities monitoring from

In order to monitor equality of opportunity in the admission of students to the Institutions, applicants are asked to describe their ethnic origin in one of the categories below. Your response will not influence the outcome of your application. You do not have to answer this question if you do not wish.

A. White

British
 Irish
 Any other White background, please detail

B. Mixed

White and Black Caribbean
 White and Black African
 White and Asian
 Any other Mixed background, please detail

B. Black or Black British

Caribbean
 African
 Any other Black background, please detail

C. Chinese or other ethnic group

Chinese
 Any other Chinese background, please detail

C. Asian or Asian British

Indian
 Pakistani
 Bangladeshi
 Any other Asian background, please detail

F. Information refused

I indicated on my application that I have a disability

Yes/No	<input type="checkbox"/>
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