## September 3, 2024

## Dear Affiliate President:

Enclosed is a nomination form outlining the criteria for our annual MEA-Retired Leadership Award. The person chosen from your affiliate will be honored at our annual convention and meeting on May 1, 2025. This is a leadership award at the affiliate level. The person chosen should be making a significant leadership contribution to a community in your affiliate area.

We suggest that you form a committee to make this selection, and past recipients make good members to serve on your committee. Another suggestion would be to have nominations for this award be made at an affiliate meeting, and the name(s) be given to the committee. It is important that various members be considered for this honor. There may be a member who does not attend your affiliate meetings but makes a significant contribution within a community whom you truly should consider. Please do not nominate someone who has already received this award.

Your nominee must be a unified member—an affiliate member of MEA-Retired, MEA, and NEA-Retired. The nominee will receive free registration and mileage to our annual meeting and convention. Family members are also invited to attend. Other suggested guidelines for selecting your nominee for a MEA-Retired Leadership Award:

- 1. Current leadership roles
- 2. Past leadership roles
- 3. Impact on those served
- 4. Service is of value

Please select the affiliate recipient and email or mail nomination form and photo by December 1 to Molly Smith, 16 Osborn St., Lisbon, ME 04250. If you have questions, please call me at 837-8522 or send an email to gpond15@gmail.com.

Please submit your nomination by December 1 so that information/photos may be included in our convention booklet, and materials/awards may be procured in time for our MEA-Retired annual convention and meeting on May 1, 2025. Thank you for your prompt attention to this project.

Sincerely, Molly Smith President-elect

**Enclosures:**