

Haze Estate Logo

Haze Estate Vendor Agreement – PDF-Ready Layout

Location: 26010 Morton Ave, Bonita Springs, FL 34135

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Haze Estate Vendor Agreement

Event Details

Event Date: _____

Type of Event: _____

Estimated Guest Count: _____

Event Start Time: _____

Event End Time: _____

Primary Event Host Contact: _____

This agreement outlines the rules, responsibilities, and requirements for all vendors providing services at Haze Estate. By signing, the vendor agrees to comply with all rules and policies set forth below.

1. General Vendor Rules

- This agreement and all associated event information must be **completed and returned no later than two (2) weeks prior to the scheduled event date**. All information must be filled out **to the best of the vendor's and event host's knowledge** at the time of submission.
- Vendors do **not pay a fee** to work at Haze Estate.
- Vendors must follow **setup and breakdown rules, noise/time restrictions, and liability/hold harmless policies**.
- Vendors must follow directions from **Property Manager Greg Myers** at all times.
- **Irrigation will run every night except the evening of the event.**
- **Haze Estate reserves the right to refuse any vendor** at its discretion.

2. Catering / Food Service Vendors

- On-site cooking allowed; food trucks must stay in **designated area**.
- Alcohol may be served **only by outside bartenders**, no cash bar.
- **Plastic cups only**; no open-flame candles.
- Catering may use **main driveway for loading/unloading only**, then move vehicles to **gravel area (west end)**.
- Catering is responsible for **all garbage and waste**; must remove from property during and after the event.
- Main kitchen must be **cleaned after use**.
- Vendors are responsible for **preventing damage to landscaping, structures, or furniture**.

3. DJ / Entertainment Vendors

- During property showings, Haze Estate staff may demonstrate the allowable sound level by playing music through a speaker to provide a sample of the maximum volume permitted. This demonstration is intended to help vendors and hosts understand the sound limitations, and we believe you will be pleasantly surprised by the level that is still achievable while remaining compliant.
- **Only DJs with code-compliant equipment** permitted; **no live music**.
- DJ setup is **on the Gazebo attached to the home (south-east side), speakers facing south-west**.
- Two electrical outlets are available; all equipment must be safe and code-compliant.
- Music must comply with **noise ordinances**. DJs must **coordinate with Property Manager Greg Myers** and **follow instructions regarding noise compliance**.
- **Sound levels must not exceed approximately 65 dBA** above ambient sound at property boundaries.
- Music must end by **10:00 PM**.
- **DJ pays any fines if police are called for noise violations**.
- Wi-Fi: SSID **Haze Guest**, Password **26010HAZE**
- All equipment must be removed after event; area restored to original condition.
- DJs are responsible for **any property damage or fines**.

4. Rental Companies (Tents, Bounce Houses, Tables, Chairs, etc.)

- Setup only during **approved times**; all areas approved by Property Manager.
- **Only water-barrel weighted tents allowed**; **no stakes** due to underground utilities.
- Bounce houses must be **supervised, on-site only during use**, and **picked up same day or next day**.
- Noise must comply with ordinances.
- Electrical outlets may only be used with approval; generators must be safe and code-compliant.
- **All equipment must be removed by guest check-out**; area restored.
- Vendors are responsible for **any property damage**.
- Vehicles may temporarily use **main driveway for loading/unloading**; then park in **gravel area (west end)** or **front lawn (south-east designated)**.

- **Irrigation will run every night except the evening of the event;** equipment must not interfere with sprinkler zones.
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5. Decorators & Florists

- **No cloth flower petals are permitted. Only real or biodegradable petals may be used.**
 - Setup only during **approved times**; unloading areas approved by Property Manager.
 - Hanging decorations allowed **only with prior approval**; no permanent attachments.
 - Ladders may be used **only with Property Manager approval**; vendors responsible for safety and property protection.
 - Floral arrangements and water must **not spill on floors, furniture, or landscaping.**
 - **All decorations and floral arrangements must be removed by guest check-out**; areas restored.
 - Vendors responsible for **any property damage**, including interference with irrigation.
 - Vehicles may temporarily use **main driveway for loading/unloading**; then park in **gravel area (west end) or front lawn (south-east designated).**
 - **Irrigation will run every night except the evening of the event.**
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6. Bartender / Alcohol Service Vendors

- **No cash bar is permitted**; all drinks must be pre-paid or included in event packages.
 - Vendors must serve alcohol responsibly and comply with **all local and state laws.**
 - Vendors must **verify the age of guests.**
 - **Bartenders are not allowed to serve alcohol past the legal limit.**
 - Bartenders may **use the designated bar area only**, as approved by the Property Manager.
 - Setup/breakdown coordinated with Property Manager; outlets used only if approved.
 - **Irrigation will run every night except the evening of the event.**
 - Bar area must be **cleaned and returned to original condition.**
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7. Noise Ordinance – City of Bonita Springs

- Sound levels must **not exceed approximately 65 dBA** above ambient at property boundaries.
 - Excessive noise may be reported to **Lee County Sheriff's Office: (239) 477-1000** or **City Code Enforcement: (239) 949-6257.**
 - Vendors must ensure all noise **does not disturb neighbors.**
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8. Parking Rules

- Vendors may park only in **gravel area (west end) or front lawn south-east designated area.**
 - Temporary driveway use for loading/unloading only.
 - **Irrigation will run every night except the evening of the event.**
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9. Liability and Property Protection

- Vendors are responsible for **any damage** caused by equipment, staff, or vehicles.
 - Vendors must **restore all areas to original condition**.
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10. Hold Harmless

- Vendors agree to **hold harmless Haze Estate, the property owner, and Property Manager Greg Myers** from any claims or damages arising from vendor activities.
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11. Special Events Permit

- Events >200 guests require **Special Events Permit** from City of Bonita Springs.
 - Contact: City Hall (239) 949-6262, Community Development (239) 444-6150.
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12. Furniture Use and Placement

- Furniture may **only be moved with prior approval**.
 - Furniture must be **returned to original location**.
 - Vendors/hosts responsible for **preventing damage**.
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13. Tables and Chairs Supplied by Haze Estate

- All tables/chairs must be **returned to designated storage**.
 - Vendors/hosts responsible for **cleaning and proper stacking**.
 - Damage/missing items are **host/vendor responsibility**.
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14. Property Manager On-Site Oversight

- Haze Estate reserves the right to enter all common areas of any structure on the property during events at any time, if deemed necessary, for safety, compliance, or operational purposes.
 - **Greg Myers will be on-site** for safety, parking, noise, setup/breakdown, and property protection.
 - All vendors and hosts **must follow Property Manager instructions**.
 - Property Manager may **adjust music, relocate equipment, direct parking, or stop activities** if rules or ordinances are violated.
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15. Miscellaneous

- Due to the Florida climate, insects such as mosquitoes may be present, especially during warmer months. Haze Estate recommends utilizing professional mosquito control services for events.
 - A preferred vendor is **Mosquito Joe's**, which provides event-specific treatment services.
 - Contact Information:
 - Phone: (239) 776-3509
 - Website: www.mosquitojoe.com
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16. Right to Terminate Event Activities

- Haze Estate may **terminate any vendor/event activity** if: rule violations, non-compliance, noise issues, unsafe conduct, or risk to property occur.
 - Vendors/hosts responsible for **any damages, fines, or penalties**.
 - Haze Estate **not liable for lost revenue or inconvenience** due to enforcement.
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Vendor Contact Sheet

Please list all vendors participating in the event.

Event Planner / Coordinator: _____

Caterer: _____

DJ / Entertainment: _____

Bartender / Alcohol Service: _____

Rental Company (Tents, Tables, Chairs, etc.): _____

Decorator / Florist: _____

Photographer / Videographer: _____

Additional Vendors: _____

Vendor Arrival Time: _____

Vendor Departure Time: _____

Event Timeline

Please outline the schedule for the event to assist with coordination and property management.

Vendor Setup Start Time: _____

Ceremony Start Time (if applicable): _____

Cocktail Hour: _____

Dinner Service Time: _____

Speeches / Toasts: _____

Music Start Time: _____

Music End Time (must end by 10:00 PM): _____

Event End Time: _____

Vendor Breakdown Start Time: _____

Vendor Departure Time: _____

Signatures

Vendor Acknowledgement Vendor Name / Company: __ **Contact:** __ **Date:** __ Signature: _____

Event Host Acknowledgement Event Host Name: __ **Contact:** __ **Date:** __ Signature: _____

Property Manager Acknowledgement Property Manager: Greg Myers Date: __ **Signature:** _____

Each page must be initialed by Vendor, Event Host, and Property Manager: Initials: _ Page X of Y