



# Mayflower Archers Constitution



## Mayflower Archers Constitution – Established March 1988

### General Provisions

- 1) The Club shall be known as "Mayflower Archers", and will be affiliated to The Grand National Archery Association (GNAS), trading as Archery GB (AGB), The Southern Counties Archery Society (SCAS) and The County of Essex & Suffolk Archery Association (ECAA).
- 2) The funds and property of the Club shall be vested in the Chairman, Vice Chairman, Secretary and Treasurer for the time being. All monies and sums received on behalf of the Club shall remain the property of the Club and there will be no distribution of such funds amongst the members.
- 3) The object of the Club shall be the promotion, encouragement and practice of archery.
- 4) The Shooting Regulations as prescribed in the Archery GB Rules of Shooting shall be accepted as governing the relevant branches of the Sport of Archery practiced by the Club and its members.
- 5) The postal address of the Club shall be that of the Secretary for the time being.
- 6) The Constitution of the Club shall not be altered or amended except at the Annual General Meeting or at an Extraordinary General Meeting of the Club. Members wishing to move a proposition designed to alter or amend the Constitution shall submit such proposition to the Secretary twenty-eight days before the General Meeting at which such proposition is to be considered. Notice of such proposition, which it is intended to move, shall be sent to all members entitled to receive notice of such Meeting.
- 7) The Club shall consist of: -
  - a) Four Executive Officers: -
    - i) Chairman
    - ii) Vice Chairman
    - iii) Hon. Treasurer
    - iv) Hon. Secretary
  - b) Non-Executive Officers
  - c) Paid-up Senior Members - 18 years and over
  - d) Paid-up Junior Members - under 18 years
  - e) Honorary Members
- 8) Any person whom the Club may wish to honour for distinguished service to the Club may be elected at a General Meeting of the Club as an Honorary Member for Life or for a specified period of time.
- 9) All members shall accept the jurisdiction of the Club and shall conform to such conditions, shooting rules and regulations as may be determined from time to time.
  - a) Membership of the Club will only be granted to individuals who are registered members of Archery GB (or other authorised body recognised by Archery GB.) or those who apply to become registered members of Archery GB. following a beginner's course. Anyone whose AGB membership has lapsed cannot shoot at club facilities until they have satisfied the club that i) their AGB membership has been restored, or ii) that they possess membership of another recognised archery organisation that provides appropriate insurance cover.
  - b) The category of 'Associate Member' may be granted where an individual is registered with Archery GB via another Club, or as an individual member. An Associate Member will have no



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voting rights at meetings of the Club, nor will they be able to hold an official position at the Club.

~~Associate Membership fees will be set annually and agreed at each AGM. Membership fees for an Associate Member will be the same as those for an ordinary member.~~

- c) Granting either Ordinary membership or Associate Membership is at the sole discretion of the Secretary, unless a Committee member first raises an objection, when such membership will be submitted for a vote of the Committee. If the Membership Secretary proposes to refuse membership to any individual, then such refusal will first be considered and voted on by the Committee.
- d) All membership renewals or applications are dealt with on an individual basis. Discounting of membership fees for family groups of one or more individuals may be considered by the committee, but each member of any family group will be considered separately as far as the rules set out elsewhere in this Constitution shall apply.
- e) Any application for membership from a past member will be submitted for a vote of the Committee.

## Management

- 10) The management of the Club's affairs shall be entrusted to the Club Committee.
- 11) The Club Committee shall consist of: -
  - a) Chairman
  - b) Vice Chairman
  - c) Hon. Secretary
  - d) Hon. Treasurer
  - e) Club Captain
  - f) Equipment Officer
  - g) Or any other post as required by the executive to undertake work on behalf of the Club
- 12) For Club Committee Meetings, a quorum must be formed consisting of not less than three Committee Members together with at least one Executive Officer.
- 13) All Committee Members shall be elected at the Annual General Meeting.
- 14) The club committee may 'Co-Opt' officers (if required and/or vacancies allow) to assist in the running of the club. Such individuals must be full adult members of the club.
- 15) Sub committees –
  - a) The Club Committee may, as required, establish "Sub Committees"
  - b) Such constituted Sub committees will operate within an agreed "Terms of Reference" Such Terms of reference will be agreed by the Club Committee.
  - c) All adopted Terms of Reference may be adjusted as required at a Club Committee meeting, provided that any such adjustments are submitted in writing to the Hon. Secretary, 10 days prior to the main committee meeting at which the mandate is to be discussed.
  - d) All such committees shall be chaired (as far as possible) by the appropriate Club Committee officer where one exists. Where no direct officer exists, the subcommittee shall elect one of



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their number to act as Chairman. In this circumstance, such sub-committee Chairman will report directly to the Club Committee

## Subscriptions

- 16) All members, other than Honorary Members, shall pay an annual subscription to the Club, the amount to be established at the Annual General Meeting.
- 17) A member failing to renew his or her annual membership within a period of one month of renewal date shall be deemed to have ceased membership unless the Club Committee considers there are extenuating circumstances.
- 18) Annual Club subscriptions shall become due on 1st May ~~and G.N.A.S. subscriptions shall become due on 1st September.~~ No refund of subscriptions can be applied for if a member wishes to leave the club during the current subscription year.
- 19) Each paid-up member and any guest archer wishing to shoot at the Club range and/or during the Indoor Winter Season shall pay a target fee, as established by the Club Committee, on the understanding that the said target fee may be altered at any time by the said committee.

## General Meetings

- 20) The Annual General Meeting of the Club shall be held ~~before the end of October~~ no more than 15 months after the last AGM and at a place to be determined by the Club Committee. Not less than twenty-one clear days' notice of such meetings shall be sent to each Club member.
- 21) The Club Committee, itself or at the request of 11 or more members, shall call an Extraordinary General Meeting. Not less than twenty-one clear days' notice of such a meeting shall be sent to all members. Notice of any such proposition, which it is intended to move, shall be sent to all Club members entitled to receive notice of the meeting.
- 22) At all General Meetings: -
  - i) Twelve Members shall form a quorum
  - ii) Each member shall be entitled to one vote
  - iii) The Chairman shall, if required, be entitled to cast an additional deciding vote.

## Finance

- 23) ~~Audited-Inspected~~ accounts of the Club shall be submitted at the Annual General Meeting, and at Extraordinary General Meetings if required.
- 24) An auditor ~~shall~~ may be appointed annually by members in General Meeting.
- 25) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.
- 26) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

## General

- 27) The committee is accountable for ensuring that responsibilities for maintenance of club equipment is assigned appropriately. ~~Equipment Officer shall be responsible for the condition and upkeep of all~~



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~~Main Club equipment. (The coaching Sub-committee shall take responsibility for all “Beginners” equipment (Bows, Arrows, Tabs, Bracers, Sights, and Boxes) This shall include all maintenance and upkeep)~~

- 28) The Committee shall have the right to refuse admission of any applicant for membership.
- 29) A responsible adult must accept responsibility for each junior applying for membership.
- 30) Junior archers shooting individually or in groups, must be supervised by an Archery GB affiliated adult club member by prior arrangement. Junior archers must have a parent or designated guardian responsible for the archer with them at all times whilst shooting at the club.
- 31) If in the opinion of the Committee any member shall have been guilty of conduct, which makes it undesirable that such member should remain a member of the Club, then an Extraordinary General Meeting shall be called. The Club may then expel such a member after a hearing, without being called upon to state a reason to any but the member concerned. The decision of the E.G.M. shall be final. No individual or individuals within the club can be held responsible for the decisions of the E.G.M.  
Any club subscriptions or target fees that have been paid will be forfeit if a member is expelled from the club by the E.G.M.
- 32) In the case of emergency the Chairman, Vice Chairman, the Secretary and the Treasurer shall together have full powers to act.
- 33) Whilst the club shooting ground is at Barleylands Farm and is available seven days each week, each of these days is nominated club shooting days.
- 34) It is the archers responsibility to inform the club committee of any non-club coach they wish to employ prior to any shooting at the clubs venues

## *Amendments*

- 1) *12th March 2008 –*
  - a) *Items 2, 7a) 9 a)b)c)d)e), 12, 16, 29 amended at AGM*
- 2) *16th March 2009 -*
  - a) *Items 16, 27,28 amended at AGM*
- 3) *14th March 2016 –*
  - a) *Item 4 – Omit “G.N.A.S” and add “Archery GB”*
  - b) *Item 9a – Omit “G.N.A.S” and add “Archery GB”*
  - c) *Item 9b – Omit “G.N.A.S” and add “Archery GB”*
  - d) *Item 14 – New clause regarding “Co-Opting” officers*
  - e) *Item 15 a) – d) – New clause regarding Subcommittees.*
  - f) *Renumber clauses 14 onwards*
  - g) *Item 23 – Omit “The Hon.Secretary shall legally have charge and possession of all equipment and other property of the Club”*
  - h) *Renumber clauses 23 – 31.*
  - i) *Item 24 (renumbered 25) – After “...and upkeep of all” and before “Club equipment” add “main”*
  - j) *Item 24 (renumbered 25 - (The coaching Sub-committee shall take responsibility for all “Beginners” equipment (Bows, Arrows, Tabs, Bracers, Sights, and Boxes) This shall include all maintenance and upkeep)*



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- k) *Item 27 (Renumbered 28) - Omit "G.N.A.S" and add "Archery GB"*