FALL/SPRING 2024-2025 CLASS ENROLLMENT INSTRUCTIONS

Your account will be Drafted for the First month's Tuition and the Registration Fee <u>When</u> you Enroll or no longer than 24 hours later.

Fall/Spring Classes are <u>WEEKLY</u> Classes. Whatever class(es) you enroll in are the classes your child will Attend EVERY WEEK.

Examples: Friday 4:00 Girls Beginner Gymnastics, Wednesday, 3:30 Ballet

You may enroll your child in as many classes a week you like. (See Tuition Prices on the Class Schedule)

BE AWARE- That when you are enrolling for Fall Classes that Summer Classes Do Not End Until August 1 and Will Still Be Listed in the Class list Until that Date.

To see ONLY Fall/Spring classes you must FILTER the classes on the online Registration Form And when you Log In your account.

HOW TO FILTER CLASSES TO

SEE ONLY the Classes you are interested in.

1.<u>**New Customers</u>- (Not Enrolled in classes this summer)

On the <u>Online Registration Form</u> when you get to SELECT CLASS, Click on it.

Then Look at the Top Left of the screen for a Search Icon (magnifying glass). Click on that icon.

Then click on SESSION.

For <u>Gymnastics/Tumbling</u> Choose SCHOOL YEAR AUGUST 2024-MAY 2025. For <u>Dance</u> Choose DANCE CLASSES 2024-2025

**On each class it will show you How Many Openings there are or Full,0 openings.

Paying Attention to the Number of Openings and Wait List could save you from being on a Wait List when you Thought you were Enrolled in a Class.

IF you want to narrow your list of classes down even more.....

For <u>Gymnastics/Tumbling</u> scroll down to the bottom of the list and click on CLASSES BY LEVEL then choose the Class level for your child. <u>Gymnastics/Tumbling</u> choose BEGINNER GYMNASTICS GIRLS, PRESCHOOL 3 YEAR OLD, BEGINNER TUMBLING (choose for ALL Tumbling Classes), etc. <u>For Dance</u> choose Contemporary or Ballet or Ballet/Tap. Click APPLY. You should then Only see the classes you are interested in.

EVERYONE, New or Returning, Gymnastics or Dance

To Enroll In a class Or go on a Wait List for a full class you just <u>Click on the</u> <u>Class Name</u>. Also Remember to Add, Save and follow any other prompts the system gives you.

<u>**You may be on More than One Wait List. You may also be Enrolled in a Class AND be on</u> <u>WAIT LISTS for other classes at the Same Time.</u> We will notify you by Email when there is an opening in your waitlisted class and your child's name is next on the Wait list. If you want to take the opening We Will Add you to that class.

2.**<u>Returning Customers</u>- (Were Enrolled in Summer Classes)

Log In your account. Click on FIND CLASSES then click the ADD A FILTER Tab. A drop down list will appear. Click on SESSION. A Box will pop up. Click on CHOOSE and a list will drop down.

In the List Click on SCHOOL YEAR AUGUST 2024-MAY 2025 OR DANCE 2024-2025 to see all of the Classes in that session.

Then **IF you want to narrow your class list down even more** click on ADD A FILTER Again (you will have 2 filters) and choose CLASS BY LEVEL. A box will pop up. Click on CHOOSE and a list will drop down. Click on the class name/level you are looking for...BEGINNER GYMNASTICS BOYS, PRESCHOOL 4-5 YR, BEGINNER TUMBLING (choose for ALL Tumbling classes), etc. <u>Or</u> BALLET, BALLET/TAP etc. You should then see only the classes you are interested in.

On Each Class it will show you How Many Openings there are or say Wait List if it is a full class.

Paying Attention to Number of Openings and Wait List could save you from being on a Wait List when you <u>Thought</u> you were Enrolled in a Class.