

**Heritage Parks Homeowners Association**

**PO. Box 3351 Abilene, TX 79604**

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**RENTAL PROPERTY Information Sheet**

**PLEASE COMPLETE AND RETURN TO HOA**

[billing.hpha@gmail.com](mailto:billing.hpha@gmail.com)

[www: hptheplacewecallhome.com](http://www.hptheplacewecallhome.com)

LOT ADDRESS \_\_\_\_\_

LOT ADDRESS \_\_\_\_\_

OWNER'S NAME. \_\_\_\_\_

MAILING ADDRESS OF OWNER:

\_\_\_\_\_  
\_\_\_\_\_

OWNER'S PHONE #: DAY \_\_\_\_\_ NIGHT \_\_\_\_\_

E-Mail Address for file \_\_\_\_\_

**PLEASE PRINT PLAINLY AS ALL CORRESPONDENCE AND STATEMENTS ARE SENT BY EMAIL.**

Please see that all occupants and property managers of this property have access to the deed restrictions, obtained from our web site, as we will be corresponding with you about violations of the restrictions.

**THESE VIOLATIONS WILL BE ENFORCED WITH FINES AND PENALTIES. IF YOU PERSONALLY DON'T OVERSEE YOUR RENTAL PROPERTY, PLEASE MAKE SURE YOUR MANAGING AGENT HAS A COPY AND IS AWARE OF NEW CHANGES.**

**RENTAL PROPERTY MANAGEMENT AGENCY:**

\_\_\_\_\_

PHONE NUMBERS: DAY \_\_\_\_\_ NIGHT \_\_\_\_\_

TENANT'S NAME: \_\_\_\_\_

Tenants Phone # \_\_\_\_\_

This information is for office use only in the event of an emergency or problems with residence unless permission is given to release your number to the neighbors.

THANK YOU FOR YOUR PROMPT RESPONSE AND COMPLETION OF THIS REQUIRED FORM. **FAILURE TO SEND IN A NEW FORM WITHIN 30 DAYS OF CHANGE OF TENANTS WILL RESULT IN A NON-COMPLIANCE FEE OF \$25.** It's your responsibility to report new tenants!!