Becker - Big Lake Ice Association is an Equal Opportunity Employer

By-Laws

of the

Becker - Big Lake Ice Association

MISSION STATEMENT:

To build, maintain, and manage a multiuse community center that includes an indoor ice arena and promotes the development of youth organizations including hockey, community needs, and stimulates area economic development.

ARTICLE I - MEMBERSHIP

SECTION 1: Any active member of the Becker or Big Lake community shall be eligible to apply for membership in this Association.

SECTION 2: Written application, accompanied by an application fee of $5.00, maybe made at any regular or special meeting of the Executive Board and laid over for one month for consideration. During this time, the application will be reviewed by the Executive Board. At the end of the months’ time, the Executive Board shall appoint the applicant to membership in the Association. If the application is not approved, the application fee shall be returned to the applicant.

SECTION 3: Resignation or expulsion from the Becker - Big Lake Ice Association shall terminate the membership of the member.

SECTION 4: Each member shall pay to the Association annual dues of $5.00 payable on or before the date of the annual meeting each year.

SECTION 5: Any member of the Association who fails to pay the dues within thirty (30) days of the time when such payment was due, stands suspended from membership and forfeits all rights and benefits hereunder by such nonpayment without any action by the Association, or any officer thereof.

SECTION 6: Any member, who shall, in the opinion of a majority of the members of the Executive Board,   
fraudulently claims benefits from, defrauds or attempts to defraud the Association in any way shall be   
suspended from membership by the Board and shall forfeit all further rights to benefits from the   
Association.

SECTION 7: Any suspended member can only be reinstated upon application for reinstatement in writing,   
presented at a regular or special meeting of the Association, accompanied by a sum of money equal to   
the amount which would have been payable during the period of suspension plus a reinstatement fee of   
$10.00, upon the favorable vote of 2/3 of the members present and voting at such meeting, providing that   
a quorum is present. If the application for reinstatement is rejected, the money accompanying shall be   
returned to the applicant.

ARTICLE II - EXECUTIVE BOARD

SECTION 1: The Executive Board shall be composed of the following nine (9) persons: a President; a Vice President; a Secretary; a Treasurer, and five (5) Executive Directors, each of whom shall be elected for a three (3) year term as specified in the ARTICLE or until a successor has been elected and qualified at the annual meeting of the Association from its members and the statutory ex officio members. No member of the Executive Board may be a spouse of another member of the Executive Board.

SECTION 2: The terms of office of the Executive Board shall be paired as follows: **T**hree (3) ExecutiveDirectors; the President**,** Treasurer, and one (1) Executive Director; the Vice President**,** ~~and the~~ Secretary, and one (1) Executive Director. The terms shall be

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arranged so that one group shall be elected at each annual meeting. If a vacancy, other than a vacancy caused by removal for a director or trustee, occurs during the term of office of any director or trustee, the remaining members of the Executive Board shall elect a member of the Association to serve for the unexpired term of the vacated position.

SECTION 3: An executive board member, gambling manager or director may be removed for cause; cause for removal shall include, but shall not be limited to, the breach of the duties as set forth in Article II and Article III of these by-laws. One or more of the executive board or directors may be removed at a meeting of the membership which has been called for that purpose by a 2/3 vote of those present and voting at such meeting, provided a quorum is present. Notice of the meeting at which removal is to be considered, shall be given to each member and shall include the purpose of the meeting. The executive board member or director shall be furnished with a statement of the particular charges at least five (5) days before the meeting is to be held. At the meeting, the executive board member or director shall be given an opportunity to be fully heard as to each charge. If an executive board member or director is removed, a replacement shall serve out the unexpired term of the removed executive board member or director.

SECTION 4: It shall be the duty of the Executive Board to prepare modes and plans for the safe and profitable investment of the appropriate funds of the Association and whenever loans or investments are made, to investigate and pass upon the securities offered and to attend to the drawing up and execution of the necessary papers. The Board shall order an audit of the books and accounts of the Secretary and the Treasurer annually, according to law, and shall submit a written report of condition of the Association to the members of the Association.

SECTION 5: It shall be the duty of the Executive Board to appoint a member of the association as the Gambling Manager. This position has no term. The Gambling Manager shall receive such salary as may be fixed by the Executive Board from time to time, subject to approval of the Association and payable from the Gambling Account of the Association.

SECTION 6: The investment of the funds of the Association shall be in the exclusive control of the Executive Board and in conformance with state statutes.

SECTION 7: The members of the Executive Board shall act as trustees with fiduciary obligation to the   
members of the Association, the City of Big Lake, and the Township of Big Lake, the City of Becker, the   
Township of Becker, the Big Lake school district, the Becker school district and the State of Minnesota.

ARTICLE III - DUTIES OF OFFICERS

SECTION 1: It shall be the duty of the President to attend and to preside at all meetings of the Association and the Executive Board. The President shall:

A. Enforce the due observance of the Articles of Incorporation and the by-laws and see that the other   
 officers properly perform the duties assigned to them;

B. Sign all checks issued by the Treasurer and Gambling Manager and all other papers which require   
 the President’s signature;

C. Be a member of all committees;

D. Exercise careful supervision of the affairs of the Association.

SECTION 2: It shall be the duty of the Vice President to perform the duties of the President in the President’s absence. In the absence of both the President and the Vice President, it shall be the duty of the Association to elect a President Pro Term, who shall perform the duties incident to the office.

SECTION 3: It shall be the duty of the Secretary to:

A. Keep a true and accurate record of the proceeding of all meetings of the Association and of the   
 Executive Board;

B. Keep a correct record of all amendments to the Articles of Incorporation or the by-laws in a separate   
 book from the minute books of the Association;

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C. Cause due notice of all special meeting of the Association and of the Executive Board to be given;

D. Keep a roll of membership, with the date of joining, resignation, and discharge, leaves of absence,   
 dues and assessments paid.

E. The Secretary’s books shall be at all times open to inspection by the Executive Board~~.~~

F. The Secretary shall sign all orders for payment issued to the Treasurer, and jointly with the Treasurer,   
 prepare and file all reports, and statements required by law.

SECTION 4: It shall be the duty of the Treasurer to:

A. Receive from the Secretary, all funds belonging to the Associations General and Special accounts   
 and hold them subject to the order of the President and counter - signed by the Secretary;

B. Keep separate and distinct accounts of the special and general funds;

C. Prepare and present to the Executive Board, a full and detailed statement of the assets and liabilities   
 of each fund at each monthly meeting of the Executive Board and prior to the annual meeting of the   
 Association. For failure to perform the duties of the office, the Treasurer may be impeached and   
 expelled from the Association. The Treasurer shall deliver to a successor in office, or to any   
 committee appointed by the Executive Board to receive the same, all money, books, papers and   
 other items pertaining to the office immediately upon expiration of the term of office. Jointly with

Secretary, the Treasurer shall prepare and file all reports and statements required by law. The Treasurer shall receive such salary as may be fixed by the Executive Board from time to time, subject to approval of the Association and payable from the special or general fund of the Association.

SECTION 5: Duties of the Directors:

A. Attend board meetings to provide input and direction for the Executive Board.

B. Can be appointed to any eligible open board position.

C. May sit in the position of Gambling Manager.

SECTION 6: it shall be the Duty of the Gambling Manager:

A. Conduct all business associated with Gambling in accordance with all applicable local, state, and   
 federal laws.

B. Keep separate and distinct records of the gambling account.

C. Prepare and present to the Executive Board, a full and detailed statement of the assets and liabilities   
 of the Gambling account at each monthly meeting of the Executive Board and prior to the annual   
 meeting of the Association.

D. If at anytime the organization is without a Gambling Manager all gambling activities shall be stopped   
 immediately and may not resume until a replacement Gambling Manager has been appointed by the   
 Executive Board.

ARTICLE IV - MEETINGS

SECTION 1: The annual meeting of the Association, for the election of Board Members, and other businesses shall convene at Date, Time, and location to be determined by the executive board.

SECTION 2: The Executive Board shall hold at least four (4) regular meetings during each year.

SECTION 3: Special meetings of the Association or the Executive Board may be called by the President   
or two members of the Executive Board and shall also be called upon written request of six (6) or more

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members of the Association. Members shall be notified by the Secretary of such special meetings and the object of the meeting shall be contained in such notice.

SECTION 4: A majority of the Executive Board then in office and 30% of the members of the Association   
shall constitute quorums for the transaction of business at their meetings. Less than a quorum may   
adjourn a meeting to a future time which the Secretary shall make known to all affected members.

SECTION 5: All reports and resolutions shall be submitted in writing and no report shall be accepted unless it is the report of the majority of a committee, provided, however, that a minority shall be permitted to present its views in writing.

SECTION 6: All meetings shall be conducted according to Robert’s Rules of Order.

<http://www.robertsrules.com/>

SECTION 7: The Order of Business shall be:

A. Call to Order

B. Roll Call

C. Reading of minutes of previous meetings

D. Reading of reports and minutes of meetings of Executive Board

E. Reports of Directors

F. Propositions for membership

G. Reports of special committees

H. Unfinished business

I. Election of Executive Board members (annual meeting)

J. New Business

K. Adjournment

SECTION 8: The Association will meet at least Monthly on a Date and Time to be determined at the previous meeting.

ARTICLE V - FUNDS

SECTION 1: The funds received by the Association from dues, fines, application fees, entertainments, and other miscellaneous sources, shall be kept in the general fund of the Association on the books of the Secretary and the Treasurer, and may be disbursed for any purpose reasonable related to the welfare of the Association or its members, as authorized by a majority of the members present and voting at any annual or special meeting of the members.

SECTION 2: All funds received by the Association from the profits of Gambling, shall be kept in the Gambling account on the books of the Gambling Manager and shall not be disbursed for any purpose except those specifically authorized by law.

SECTION 3: All funds received by the Association from any tax sources, and all funds or property donated or granted to the Association for the benefit of this fund, shall be kept in a special fund on the books of the Secretary and Treasurer and shall not be disbursed for any purpose except those specifically authorized by law.

SECTION 4: No disbursement of funds from the General Account of this Association shall be made except by checks drawn by the Treasurer and countersigned by the President.

SECTION 5: No disbursement of funds from the Gambling Account of this Association shall be made except by checks drawn by the Gambling Manager and countersigned by the President.

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SECTION 6: All money belonging to the Association shall be deposited to the credit of the Association in such banks, trust companies, saving and loan associations or other depositories as the Executive Board may designate.

ARTICLE VI - VOTING

SECTION 1: Each member of the Becker - Big Lake Ice Association shall be entitled to one (1) vote.

SECTION 2: Each member of the Becker - Big Lake Ice Association has the right to vote on all matters regarding gambling expenditures and board member elections.

SECTION 3: ABSENTEE VOTING: A voting member in good standing, unable to attend the meeting, must ask for and will receive an absentee ballot.

A. The ballot must be in a sealed envelope, which bears the signature of the absentee voting member   
 over the seal. There must be a separate signed ballot for each voting issue the member wishes to   
 participate in.

B. The ballot must be sealed in an envelope, mailed to the association with a postmark date no later   
 than twenty-four (24) hours prior to the meeting; OR the ballot must be sealed in an envelope and   
 hand delivered, to a member of the Executive Board no later than fifteen (15) minutes prior to the   
 start of the meeting.

C. All absentee ballots will be opened and counted with the votes taken at the time of the meeting.

D. Showing up to vote supersedes an absentee ballot vote.

SECTION 4: In the event a vote ends in a tie, the vote will be immediately recast by all eligible remaining members until there is a majority vote.

ARTICLE VII - AMENDMENTS

SECTION 1: All amendments to the bylaws will be voted on by a majority of the executive board.   
SECTION 2: All amendments will be recorded into a separate log that is kept by the secretary.

BY-LAWS OF THE BECKER BIG LAKE ICE ASSOCIATION Approved by the Becker Big Lake Ice Association Members this 9th day of February 2020.

Becker - Big Lake Ice Association President

Becker - Big Lake Ice Association Secretary

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