

Flip The Script YOUTH CIC

PHOTOGRAPHY AND SOCIAL MEDIA POLICY

Document:	PHOTOGRAPHY AND SOCIAL MEDIA POLICY
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1. PURPOSE

This policy protects children and young people from the inappropriate use of images and ensures we obtain proper consent before taking or sharing photographs or videos.

2. CONSENT

We will obtain written consent from young people (and parents/carers for under-16s) before taking photographs or videos. Consent forms specify how images will be used.

3. TAKING PHOTOGRAPHS

When taking photographs or videos:

- Only use official organisational devices/cameras
- Focus on activities rather than individuals where possible
- Never take photos in changing areas or private spaces
- Consider safeguarding concerns (e.g., young people in care, witness protection)
- Ensure appropriate clothing and behaviour
- Avoid images that could be misinterpreted

4. STORING IMAGES

- Store images securely on password-protected systems
- Restrict access to authorised staff only



- Delete images when no longer needed
- Never store images on personal devices

5. PUBLISHING IMAGES

When publishing images online or in print:

- Only use images for which we have valid consent
- Do not include full names with photographs
- Avoid detailed personal information
- Remove images promptly if requested
- Check privacy settings on social media

6. YOUNG PEOPLE'S OWN DEVICES

- Set clear expectations about taking photos/videos during activities
- Ask young people not to post images of others without permission
- Address inappropriate sharing immediately

7. MEDIA AND EXTERNAL PHOTOGRAPHERS

External photographers must:

- Provide evidence of public liability insurance
- Provide DBS check evidence
- Sign our photography agreement
- Be supervised by our staff
- Only publish images with our approval

