



Downtown Business Council of Chambersburg

159 S. Main Street Chambersburg, PA 17201

Email: ChambersburgEvents@outlook.com

DiscoverChambersburg.com



Parade Sponsor

52nd Annual Chambersburg Christmas Parade

Saturday, November 19, 2022 6:00 PM

Parade Guidelines for Floats, Marching Units, Twirlers and Dancers

Thank you for your interest in the Downtown Chambersburg Christmas Parade! Months of planning go into coordinating this large-scale event that has been beloved by our community for over half a century! To ensure that participants and attendees all have a safe and memorable evening, we have established a few guidelines that we ask you to follow...

- **DECORATIONS:** Because this is a Christmas parade, all entries must be festively decorated for Christmas. A bow or other simple decoration on your entry is NOT enough to convey the spirit of the season or add excitement to this wonderful event; use your imagination and be creative!
- **SANTA:** Santa, in any form, may not appear with your entry. The “real Santa” is the highlight at the end of the parade when he lights the tree at Memorial Square!4
- **ENTRY FEES:**
 - One entry per business/organization/group.
 - This would include a float with its towing vehicle, or a marching unit accompanied by a decorated vehicle.
 - Additional vehicles used with each float entry will be allowed at the DBC’s discretion.
 - If you are entering a vehicle and you are part of a group, please note:
 - Commercial Entry: The first vehicle is \$125 and each additional is \$100.
 - Non-Commercial: The fee for the first unit is \$35 and each additional is \$30.
- **ADVERTISING:** The only advertising allowed on floats/vehicles/signs is that of the approved applicant. The organization/business name must be clearly displayed for the judges.
- **HAND OUTS:** Distribution of candy, flyers, political or religious material of any kind or other items is not permitted.



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- **FLOATS:**
 - All vehicles and floats must be mechanically sound, clean, and sturdy.
 - Floats may be pulled by cars, trucks, or farm tractors
 - The maximum entry length of the ENTIRE float, including pulling vehicle, is **40 feet**.

- **Horn blowing is not permitted from floats or any vehicle.**

- **MUSIC:**
 - Entries with music will be reviewed in the staging area before entering the parade.
 - Only holiday music may be played during the parade.
 - The parade director will set the volume at an acceptable level which must be maintained throughout the parade route.

- **JUDGED ENTRIES:** Please note that the winners in each category will receive recognition on the DBC Facebook page and bragging rights for a whole year!
 - Winners will be declared in the following categories:
 - Christmas in Downtown
 - Most Innovative
 - Faith-Based
 - Most Creative
 - One Best in Show will be awarded for Twirlers/Dancers

- **ANIMALS:** Small animals may be approved to accompany an entry but must be disclosed on the application. Any small animal that is present with an entry must be accompanied by a handler who is responsible for immediate clean up and for always maintaining control.

- **PARADE ROUTE:** Begins at King and Main Streets, moves south on Main to Washington Street, then east on Washington to Second Street, and north on Second to Grant Street for disbanding.

Information regarding your arrival time and location for staging/disbanding will be emailed approximately 1 week prior to the parade.



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52nd Annual Chambersburg Christmas Parade
Saturday, November 19th, 2022 at 6:00 PM

Parade Registration for Floats, Marching Units, Twirlers and Dancers

Check One: Commercial Entry \$125 Non-Commercial Entry \$35 First Responder
The entry fee is non-refundable as the event is rain or shine.

Applications are Due Friday November 4th, 2022

Business/Organization Name: _____

Contact Person: _____

Phone: _____ Email: _____

Address: _____

ENTRY please check the appropriate description of your entry:

- FLOAT MARCHING UNIT FLOAT & MARCHERS
- DECORATED CAR DECORATED TRUCK TWIRLING
- DANCING FIRST RESPONDER: Entry details _____

Please judge this entry: YES NO

Please describe the theme and layout of your float. Include description of vehicle and float and the total length. Feel free to include a sketch or photos:

LENGTH OF FLOAT (no more than 40' total including pulling vehicle): _____



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MARCHING UNIT: Describe the theme, activity, and costumes for your group:

MUSIC: YES NO

If yes, please list names of songs/type of holiday music: _____

music source (loudspeaker, sound system...) _____

FLOATS and MARCHING UNITS: Please indicate the number of people

Riding on float _____ #walking beside float _____ #marching _____

CONSENT TO RULES: In order to maintain the quality of the event known as the 52nd Annual Chambersburg Christmas Parade to be held on Saturday, November 19, 2022, I,

_____, as a representative of _____

do hereby agree to abide by all the rules set forth by the Downtown Business Council of Chambersburg, Inc. I understand that any violation of these rules will result in my/our removal from the parade and that I/we may not be permitted to participate in the future:

Signature: _____ **Date:** _____

LIABILITY WAIVER: I, _____, as a representative of _____ do hereby agree to indemnify and hold harmless the Downtown Business Council, Inc., and the Borough of Chambersburg and their respective officers, agents, members, and employees of any sponsoring organization and underwriters individually, or collectively, from all fines, penalties, liabilities, losses, claims, damages, and expenses, including court costs and attorney's fees incurred or suffered as a result of, or relating to my participation in the event known as the 52nd Annual Chambersburg Christmas Parade to be held on Saturday, November 19, 2022.

Signature: _____ **Date:** _____

Checks payable to: Downtown Business Council

- Mail to: DBC 159 S. Main St., Chambersburg, PA 17201
- Drop Off: If you would prefer to drop off your check and application, you may do so at Here's Looking at You, located at 123 South Main St. Chambersburg (M-Th 10am-6pm, Friday 10am-8pm, Saturday 10am-5pm)