



PO Box 690240 • Tulsa, OK 74169 • 918-307-4939 • www.dioceseoftulsayouth.org

2023 PARISH PARTNERSHIP AGREEMENT

To reserve a week for **Totus Tuus**, please complete the front and back this form and send with a deposit in the amount of **\$500 (per team)** to the Totus Tuus office. Registration is **NOT** complete until deposit has been received.

The deadline for registration is **February 13, 2023**. Dates will be filled on a "first-come, first-served" basis. We highly recommend you reserve your desired week as soon as possible.

Please choose **three dates** ranking them 1 - 3 according to preference, with 1 being your first choice. Some parishes cannot be assigned their first choice, so alternative dates must be an option. Each form must have three dates selected. *Your Parish Coordinator(s) receive a confirmation email with the date assigned by March 1, 2023.*

Choose 3 dates from below:

(please rank in order of preference)

- | | |
|--------------------------|----------------|
| ___ June 10-16 | ___ July 8-14 |
| ___ June 17-23 | ___ July 15-21 |
| ___ June 24-June 30 | ___ July 22-29 |
| OFF July 1-July 7 | |

Number of Teams Requested:

(please check only one)

- 1: up to 90 children in day program
- 2: up to 180 children in day program
- 3: up to 270 children in day program
- 4: up to 360 children in day program

PARISH INFORMATION *(Where will Totus Tuus be held?)*

Parish/Church Name _____ Phone (____) _____

Street Address _____ City _____ Zip _____

Priest Contact _____ Pastor *(if different)* _____

Email Address _____

Additional Parishes to be Served: _____

NOTES *(To better serve you and your parish community(ies), what does the Totus Tuus office need to know?):* _____

PARISH COORDINATOR *(Who is the Totus Tuus Coordinator for this location?)*

Contact Name _____ Email _____

Contact Address _____ City _____ Zip _____

Phone (____) _____ (type) _____ Phone 2 (____) _____ (type) _____

(over, please)

Totus Tuus of Oklahoma, the Parish Coordinator(s), and the Pastor agree to the following:

Parish Coordinator(s) Generally: The Parish Coordinator(s) will be available, if not present, at all times during Totus Tuus programming at the aforementioned Parish Location. If the Parish Coordinator is not present, he/she will inform Totus Tuus personnel of emergency procedures, will be available via cell phone, will provide keys, etc. The Parish Coordinator(s) will perform the additional duties set forth in the 2023 Totus Tuus Blue Book available online at <https://dioceseoftulsayouth.org/parish-details>.

Registration: The Parish Coordinator(s) and the Parish are responsible for registration. All Totus Tuus programs will allow only registered participants. Registration must include a completed medical release form for each participant including emergency contact information. Registering for Totus Tuus commits a participant to stay for the entire duration of the program, unless prior arrangements have been made with the Parish Coordinator(s) and Totus Tuus missionaries. The Parish Coordinator(s) will handle any participant who wishes to leave Totus Tuus early by contacting the parent(s)/guardian(s).

Location: Totus Tuus will occur at the Location listed above (on-site at the Parish if blank)

Off-Site Events: Any off-site events (usually the Thursday social during the evening program) requires prior planning with, and notification to, the Totus Tuus missionaries prior to the dates of the program. All off-site events require parental consent permission slips, the appropriate number of safe environment trained chaperones (2 for the 1st 8 youth; 1 per every 7 thereafter), and transportation which must be arranged by the Parish Coordinator and includes all cars, minivans or buses; 11-15 passenger vans are NOT allowed. Parish Coordinator will ensure Drivers are at least 25 years of age, have good driving records and current car insurance on file.

Participant Code of Conduct: The Parish and Parish Coordinator(s) will assist Totus Tuus missionaries in assuring participants will not: a) possess weapons of any kind, including pocket knives; b) purchase, possess, consume, or distribute alcohol, illegal drugs, or tobacco; c) engage in any form of promiscuous activity or peer harassment; d) use profanity in any form; e) humiliate, ridicule, threaten, or degrade anyone in any way; f) destroy or damage property; g) access or otherwise view pornography and other inappropriate social media content, including on personal devices; or h) engage in any other behavior inconsistent with Catholic teaching.

Failure to adhere to this *Code of Conduct* will be addressed immediately and cooperatively between the Totus Tuus missionary(ies) and Parish Coordinator(s) and, where appropriate, the Pastor. The Parish Coordinator(s) will notify parent(s)/guardian(s) and request the child leave Totus Tuus. Depending on the severity of the infraction, the participant may not be able to return to Totus Tuus.

Pastor: During the dates requested, the Pastor agrees to the following to uphold the integrity of Totus Tuus:

- A priest(s) will be available to hear Confessions each day at 11:00am.
- A priest(s) will be available to celebrate Mass each day at 11:30am.
- A priest(s) will be available for Adoration and Confession Tuesday evening, 8:30-9:30pm.
- A priest(s) will be available for Exposition of the Blessed Sacrament Thursday, 1-2:30pm
- I have read and understand the payment schedule and cancellation policies outlined in the Blue Book on pages 6-7.

With these signatures, the Pastor and Parish Contact agree they BOTH have reviewed the policies and procedures set forth in the Blue Book and agree to said terms.

Signature of Pastor

Signature of Parish Contact