



Waters Landing Association, Inc.

20000 Father Hurley Blvd. • Germantown, MD 20874 • 301-972-3681 • www.waterslanding.org

ALL INFORMATION CAN BE FOUND ON WWW.WATERSLANDING.ORG.

November 2021

Dear Waters Landing Member:

Enclosed are the announcement, candidate qualification statements, proxy form, and agenda for the Second Call (Reconvened) of the Annual Meeting to be held, **Wednesday, December 15, 2021, 7:00 p.m.** Since the Board of Directors meets monthly to conduct the normal and routine business of the Association, the items of business considered at the Annual Meeting are the election of Directors and motions made by the members.

Due to COVID-19, the Annual Meeting will be held virtually by Zoom,
<https://us06web.zoom.us/meeting/register/tZEudOysqDlvHtHiXr4a0iEB3RlyT8EE0I15>.

As this is the Annual Meeting, you will be required to register to participate in the Zoom meeting.

You may also find this link on the Waters Landing webpage, www.waterslanding.org.

QUORUM:

As a quorum was not achieved at the first meeting held on November 10, 2021, a second meeting (reconvened meeting) is scheduled for **Wednesday, December 15, 2021, 7:00 p.m.** At this second meeting, all persons in attendance will constitute a quorum, and business may be conducted.

MOTIONS:

Residents may make motions during the new business section of the meeting. The Association has been advised of the intention of members to present a motion to increase the size of the Board of Directors. Members must be present on the Zoom meeting to vote for any such motions.

VOTING:

Please note that as of November 10, 2021 there are 2 candidate(s) running for one (1) open position(s). The Candidate Qualification Statement(s) have been enclosed for your review.

Proxies Submitted By Mail:

The Association has engaged Action Management Inc., which will facilitate the collection of paper proxies. Paper proxies may be submitted by either mail or scanned and sent by email. Proxies submitted by mail must be received no later than noon on Wednesday, December 15, 2021. Any proxy submitted by mail must be received by Action Management, Inc. by December 15, 2021 at 12:00 p.m. to be counted. Therefore, Members should mail their proxies as early as possible so that they are timely received. The mailing address for Action Management, Inc. is:

Action Management Inc.
P.O. Box 4157
Annapolis, MD 21403

You may also scan and email your proxy to the following email address.

debbie@action-management-inc.com

Proxies Submitted Electronically:

The Association has also engaged Vote HOA Now, which will facilitate the electronic submission of proxies. In order to use Vote HOA Now, an email address is required. Members must submit their electronic proxy no later than 12:00 p.m. Wednesday, December 15, 2021. Please find enclosed an instruction sheet from Vote HOA Now on the electronic voting process. You may also find the link to the Vote HOA Now website at:

<https://waterslanding.ivotehoa.com/register>

The voting website will not be live before Wednesday, December 8, 2021.

Previous Annual Meeting Minutes:

The previous annual meeting minutes, which should be approved at the December 15, 2021 meeting, will be available on the Association website for review beginning Friday, December 10th.

Annual Meeting Voting:

There will be no paper ballots utilized at the virtual meeting, therefore, if you intend to vote during the meeting, you must have the capability to vote electronically using the Vote HOA Now platform. In order to vote during the virtual meeting, you must check in with management when you enter the Zoom meeting and provide your name, Water's Landing address and your email address. For each vote during the meeting, Vote HOA Now will email an encrypted link to the email address you check in with at the meeting. Further instructions regarding electronic voting will be presented at the meeting.

Please contact the Association office at wla@waterslanding.org or 301-972-3681 if you have any questions.

Thank you,

Waters Landing Association, Inc.