

EVENT POST-CLEANING CHECKLIST

****ALL CLIENTS MUST COMPLETE THIS LIST BY NO LATER THAN 11:00PM****

- ☐ Clean off Drink Bar area & Food Serving Bar
 - Wipe down all counters, sink & appliances
 - Take out all trash
 - Wash & return any Barrel House dishes used
- ☐ Reset General Area:
 - Leave all Remotes in Remote Holder (2 Tv's, screen projector, Roku)
 - Return all tables/chairs (move back Inside If you moved them outside)
 - Return all Games & the gaming pieces (inside, outside, & wall)
 - Set AC to 80 or Heat to 55
 - Turn off all lights // Shut all doors
- ☐ Take all your decorations, food & other items with you!
- ☐ Sweep & Spot mop heavily soiled OR STICKY areas-excessively soiled areas may result In some loss of deposit
- ☐ Check grounds/property for trash
- ☐ Put away any used Fishing rods/supplies, sports equipment
- ☐ Last guest MUST BE OUT THE GATE BY 11:00PM UNLESS LATE FEE WAS PAID

- Failure to Perform these duties will result in a \$100+ loss of deposit
- Excessive mess In venues/on property may result In \$100+ loss of deposit
- Damages OR missing items will also result In loss of Deposit
- Guests leaving after 11:00pm- Late fee will apply \$100/hour

