



Pershing Foundation Board Meeting Notes – Meeting 04

Date/Time: December 10, 2025; 6pm

Location: Pershing Middle School/Teams

Attendees:

Name	Role	Present
Melanie Kray	Principal	<input checked="" type="checkbox"/>
John Arce	President	<input checked="" type="checkbox"/>
Antoni Hanus	Vice President	<input checked="" type="checkbox"/>
Adriana Olivares	Treasurer	<input checked="" type="checkbox"/>
Ann Shelton	Secretary	<input checked="" type="checkbox"/>
Jessica Olson	At Large Board Member	<input checked="" type="checkbox"/>
Stephanie Stocking	At Large Board Member	<input type="checkbox"/>
Amy Ranallo	At Large Board Member	<input checked="" type="checkbox"/>
Cate Cook	At Large Board Member	<input checked="" type="checkbox"/>
Megan Spencer	At Large Board Member	<input type="checkbox"/>
Allison Duran	Dine-Outs	<input checked="" type="checkbox"/>
Ellen Immergut	Attendee	<input checked="" type="checkbox"/>
Tracy Carson	Drama	<input type="checkbox"/>
Kinsee Morlan	Attendee	<input checked="" type="checkbox"/>
Jayme Wynn	Attendee	<input checked="" type="checkbox"/>
Rascha Conners	Attendee	<input checked="" type="checkbox"/>

1. Call to Order

- Meeting called to order by John Arce, President.
- It was confirmed that a quorum was present.

2. November Meeting Minute Approval

- Meeting minutes from 11/13/25 were reviewed.
- Motion:** Jessica motioned to approve the meeting minutes. **Second:** Adriana seconded.
- Vote:** Unanimously approved by board and at-large board members.

3. Principal's Report

- 6th grade camp meeting 12/11/25.
- Feeder elementary parent night is on 1/14/26 @ 4:30pm. Parents may attend the Foundation meeting afterwards. Foundation board can attend meeting to promote Foundation.

4. Foundation Presentation

- Refer to the presentation for more detail – Link: [Foundation Presentation](#). The following items were presented:
 - 6th Grade Camp (numbers updated from presentation)
 - Dustin's Presentation to families scheduled for 12/11 @5:30pm.
 - 168 paid in full
 - 46 Payment Plan
 - 45 Scholarship Requests



- 39 no reply, 26 unsure
- Consider moving the informational meeting a month early next year to get better responses.
- Texts are being sent out that are translated in different languages.
- After camp, 6th grade camp committee to send survey to understand why kids aren't attending.
- Consider providing supplies in the future if the camp does not already provide them.
- Corporate Sponsorship – Filippi's to sponsor pizza for clubs. Plan in progress with Sylvia and Grace to facilitate.
- Dine-Out/food truck fundraising updates - \$1604.46 so far.
 - Allison secured a pizza food truck for spring fest.
 - Allison to coordinate with Sylvia the master list of events with food truck requests.
 - Teacher appreciation week in May 4th-8th needs food for the week. Allison to champion and Antoni to send what was done last year.
- Treasurers Report
 - Opened a separate checking account for Drama.
 - CD will come to term and we'll need to discuss next steps.
 - Teacher Stipends – Sylvia to reach out to teachers and let them know that there's a spending deadline of January 30th. Adriana to provide the list of teachers. Unspent money to be reallocated to 6th grade camp and programs in need.
 - Departments are working on how to spend their stipends.
 - Expenses and checks
 - **Motion:** Ann motioned to approve the checks. **Second:** Amy seconded.
 - **Vote:** Unanimously approved by board and at-large board members.
- New Business:
 - Mission Times Courier – next articles are about the food drive and Las Patronas grant.
 - Ruby Bridges – Over 500 participants and 26 donors contributed more than \$2,000. The Area Superintendent and Deputy Superintendent attended, and 140 T-shirts were sold. The route changed this year due to the lack of a police escort—next year a permit will be required. Planning for 2026 will begin in January, including moving pre-registration to a separate day.
 - Henry Cluster event was a success. Goal is to have more meetings throughout the year. Helpful if each school promotes the events.
 - Mariachi clothing company provided a discount to get us closer to the \$7,500 grant total with the originally requested instruments. Need to reallocate funds to cover the \$1000 overage.
 - **Motion:** John motioned to approve allocating an additional \$1000. **Second:** Adriana seconded.
 - **Vote:** Unanimously approved by board and at-large board members.

5. Action Items & Reminders

- a. Allison to coordinate master list of food truck events with Sylvia.
- b. Adriana to provide list of unused teacher stipends to Sylvia for her to contact.

These meeting minutes were prepared by Ann Shelton, Pershing Middle School Foundation Secretary.