



Pershing Foundation Board Meeting Notes – Meeting 01

Date/Time: August 20, 2025; 6pm

Location: Pershing Middle School/Teams

Attendees:

Name	Role	Present
Melanie Kray	Principal	☒
John Arce	President	☒
Antoni Hanus	Vice President	☐
Adriana Olivares	Treasurer	☒
Ann Shelton	Secretary	☒
Jessica Olson	At Large Board Member	☒
Stephanie Stocking	At Large Board Member	☒
Amy Ranallo	At Large Board Member	☒
Cate Cook	At Large Board Member	☒
Megan Spencer	At Large Board Member	☒
Allison Duran	Dine-Outs	☒
Ellen Immergut	Attendee	☒

Topic: First Meeting of the 2025-2026 school year.

1. Call to Order & Introductions

- Meeting called to order by John Arce, newly elected President.
- Introduction of new board members elected in May 2025:
 - John – President
 - Antoni – Vice President
 - Ann – Secretary
 - Adriana – Treasurer

2. May Meeting Minute Approval

- Meeting minutes from 5/19/25 were reviewed.
- Motion:** John Arce moved to approve the meeting minutes.
- Second:** Ann Shelton seconded.
- Vote:** Unanimously approved by board members.

3. Foundation Presentation

- Refer to the presentation for more detail – [Link: Foundation Presentation](#). The following items were presented:
 - Highlights from last year.
 - Foundation mission and priorities for 2025-2026.
 - Academic support for grade level equity.
 - Fundraising and sponsorship opportunities and improvements. Major fundraiser include:
 - Panther Pledge – Ongoing

- Challenge Course (April)
- Corporate Sponsorships
- Dine-Out Events
- Sustainability – strengthen financial footing and volunteer participation.
- Treasurers Report

4. Principal's Report

- a. Enrollment continues to grow. The Sixth-grade class has increased to 381, from 340 last year. Pershing is now the 2nd largest middle school in SDUSD.
- b. Principal Kray provided updates on site modernization plans including a new classroom building and upgrades to the parking lot for drop-off and pick-up. Upgrades will not be completed this school year.
- c. New Gaga pit (approved; to be built by an Eagle Scout candidate).

5. 2025-2026 At Large Board Members

- a. The following people volunteered as At large Board Members:
 - Amy Ranallo
 - Cate Cook
 - Megan Spencer
 - Jessica Olson
 - Stephanie Stocking
- b. **Motion:** John Arce moved to approve the at large Board members.
- c. **Second:** Ann Shelton seconded.
- d. **Vote:** Unanimously approved by board members.
- e. Board members encouraged to maintain a manageable volunteer commitment (~10 hours/month). Officers currently exceed this due to operational demands.
- f. Goal: Create clear, role-specific documentation for all volunteer positions.
 - Example: Allison's dine-out spreadsheet praised as a model for future event planning.
 - Plan to develop month-by-month task guides for recurring roles (e.g., camp coordination).
- g. Volunteers asked to contribute to building and maintaining these guides for continuity and ease of onboarding new Board members.
- h. 6th Grade Camp Coordinators are Amy Ranallo and Ellen Immergut.
- i. Media management position remains open.

6. Action Items & Reminders

- a. Submit volunteer forms if planning to visit campus.
- b. Contact Ann with any scheduling needs.
- c. Reach out to John regarding corporate sponsorship opportunities.
- d. Encourage families in upper grades to participate in fundraising effort.
- e. Explore alternative fundraising options (e.g., bake sale)

These meeting minutes were prepared by Ann Shelton, Pershing Middle School Foundation Secretary.