



Pershing Foundation Board Meeting Notes – Meeting 04

Date/Time: November 13, 2025; 6pm

Location: Pershing Middle School/Teams

Attendees:

Name	Role	Present
Melanie Kray	Principal	<input checked="" type="checkbox"/>
John Arce	President	<input checked="" type="checkbox"/>
Antoni Hanus	Vice President	<input checked="" type="checkbox"/>
Adriana Olivares	Treasurer	<input checked="" type="checkbox"/>
Ann Shelton	Secretary	<input checked="" type="checkbox"/>
Jessica Olson	At Large Board Member	<input checked="" type="checkbox"/>
Stephanie Stocking	At Large Board Member	<input checked="" type="checkbox"/>
Amy Ranallo	At Large Board Member	<input checked="" type="checkbox"/>
Cate Cook	At Large Board Member	<input checked="" type="checkbox"/>
Megan Spencer	At Large Board Member	<input type="checkbox"/>
Allison Duran	Dine-Outs	<input checked="" type="checkbox"/>
Ellen Immergut	Attendee	<input checked="" type="checkbox"/>
Elaina Stuart	Attendee	<input checked="" type="checkbox"/>
Tracy Carson	Drama	<input type="checkbox"/>
Christine Dullaghan	Attendee	<input checked="" type="checkbox"/>
Rose Hartzell-Cushanick	Attendee	<input checked="" type="checkbox"/>
Sara Costa	Attendee	<input checked="" type="checkbox"/>

1. Call to Order

- Meeting called to order by John Arce, President.
- It was confirmed that a quorum was present.

2. October Meeting Minute Approval

- Meeting minutes from 10/08/25 were reviewed.
- Motion:** Stephanie motioned to approve the meeting minutes. **Second:** Adriana seconded.
- Vote:** Unanimously approved by board and at-large board members.

3. Principal's Report

- Feeder elementary parent night is on 1/14/26. Parents may attend the Foundation meeting afterwards. Foundation board can attend meeting to promote Foundation.
- Patrick Henry councilors presented to the 8th Graders. Students learned they will have more course options in high school.
- New furniture and designated quiet area have been added to the campus.
- City Councilmember Campillo and District Board Member Hazan are engaged in traffic and student safety. Families are encouraged to continue applying pressure to the City Council to initiate a traffic study.
- To increase student safety, a reminder will be added to the Panther Pulse reminding families not to let students exit vehicles in the middle of the street.

f. Henry Cluster meeting (hybrid) is on December 2nd @6pm. Parent involvement is encouraged.

4. Foundation Presentation

- a. Refer to the presentation for more detail – Link: [Foundation Presentation](#). The following items were presented:
 - 6th Grade Camp (numbers updated from presentation)
 - Principal Kray sent out texts and call reminders to non-responsive families.
 - 151 paid in full
 - 63 Payment Plan
 - 40 Scholarship Requests
 - Dustin's Presentation to families scheduled for 12/11 @6pm.
 - Corporate Sponsorship - \$10,000 SF in Foundation Sponsorships; \$1000 in drama sponsorship.
 - Dine-Out/food truck fundraising updates - \$1244.12 so far.
 - Alison to schedule additional dine outs. Multiple per month is ok.
 - Alison to coordinate with Principal Kray and schedule food trucks for spring fest.
 - Ann to coordinate with Principal Kray master list of events with food truck requests.
 - Treasurers Report
 - It was agreed to eliminate Turkey Trot and reallocate funds.
 - Expenses and checks
 - **Motion:** Amy motioned to approve the checks. **Second:** Jessica seconded.
 - **Vote:** Unanimously approved by board and at-large board members.
 - Increase marketing and sign budget to \$2,500
 - **Motion:** Ann motioned to approve. **Second:** Jessica seconded.
 - **Vote:** Unanimously approved by board and at-large board members.
 - Increase operating expenses to \$600
 - **Motion:** Ann motioned to approve. **Second:** Jessica seconded.
 - **Vote:** Unanimously approved by board and at-large board members.
 - Provide separate checking account for Drama.
 - **Motion:** Adriana motioned to approve. **Second:** Ann seconded.
 - **Vote:** Unanimously approved by board and at-large board members.
 - Mariachi Grant: Las Patronas awarded Mariachi a Grant for new instruments! Amount \$7,500.
 - New Business:
 - Need a 2026-27 Treasurer. Goal is to move to QuickBooks when new treasurer is on board.
 - Panther Pledge thank you cards are being sent. ASB or digital design class to design the cards next year.

5. Action Items & Reminders

- a. Ann to coordinate master list of food truck events with Principal Kray.
- b. Principal Kray to send additional texts and calls to get 6th grade camp responses.
- c. Adriana to coordinate separate checking account for drama.

These meeting minutes were prepared by Ann Shelton, Pershing Middle School Foundation Secretary.