



## Pershing Middle School Foundation

### Pershing Foundation Board Meeting Notes – Meeting 04

**Date/Time:** November 13, 2025; 6pm

**Location:** Pershing Middle School/Teams

#### Attendees:

Name	Role	Present
Melanie Kray	Principal	<input checked="" type="checkbox"/>
John Arce	President	<input checked="" type="checkbox"/>
Antoni Hanus	Vice President	<input checked="" type="checkbox"/>
Adriana Olivares	Treasurer	<input checked="" type="checkbox"/>
Ann Shelton	Secretary	<input checked="" type="checkbox"/>
Jessica Olson	At Large Board Member	<input checked="" type="checkbox"/>
Stephanie Stocking	At Large Board Member	<input checked="" type="checkbox"/>
Amy Ranallo	At Large Board Member	<input checked="" type="checkbox"/>
Cate Cook	At Large Board Member	<input checked="" type="checkbox"/>
Megan Spencer	At Large Board Member	<input type="checkbox"/>
Allison Duran	Dine-Outs	<input checked="" type="checkbox"/>
Ellen Immergut	Attendee	<input checked="" type="checkbox"/>
Elaina Stuart	Attendee	<input checked="" type="checkbox"/>
Tracy Carson	Drama	<input type="checkbox"/>
Christine Dullaghan	Attendee	<input checked="" type="checkbox"/>
Rose Hartzell-Cushanick	Attendee	<input checked="" type="checkbox"/>
Sara Costa	Attendee	<input checked="" type="checkbox"/>

#### 1. Call to Order

- Meeting called to order by John Arce, President.
- It was confirmed that a quorum was present.

#### 2. October Meeting Minute Approval

- Meeting minutes from 10/08/25 were reviewed.
- Motion:** Stephanie motioned to approve the meeting minutes. **Second:** Adriana seconded.
- Vote:** Unanimously approved by board and at-large board members.

#### 3. Principal's Report

- Feeder elementary parent night is on 1/14/26. Parents may attend the Foundation meeting afterwards. Foundation board can attend meeting to promote Foundation.
- Patrick Henry councilors presented to the 8<sup>th</sup> Graders. Students learned they will have more course options in high school.
- New furniture and designated quiet area have been added to the campus.
- City Councilmember Campillo and District Board Member Hazan are engaged in traffic and student safety. Families are encouraged to continue applying pressure to the City Council to initiate a traffic study.
- To increase student safety, a reminder will be added to the Panther Pulse reminding families not to let students exit vehicles in the middle of the street.

- f. Henry Cluster meeting (hybrid) is on December 2<sup>nd</sup> @6pm. Parent involvement is encouraged.

#### **4. Foundation Presentation**

- a. Refer to the presentation for more detail – Link: [Foundation Presentation](#). The following items were presented:
- 6<sup>th</sup> Grade Camp (numbers updated from presentation)
    - Principal Kray sent out texts and call reminders to non-responsive families.
    - 151 paid in full
    - 63 Payment Plan
    - 40 Scholarship Requests
    - Dustin's Presentation to families scheduled for 12/11 @6pm.
  - Corporate Sponsorship - \$10,000 SF in Foundation Sponsorships; \$1000 in drama sponsorship.
  - Dine-Out/food truck fundraising updates - \$1244.12 so far.
    - Alison to schedule additional dine outs. Multiple per month is ok.
    - Alison to coordinate with Principal Kray and schedule food trucks for spring fest.
    - Ann to coordinate with Principal Kray master list of events with food truck requests.
  - Treasurers Report
    - It was agreed to eliminate Turkey Trot and reallocate funds.
    - Expenses and checks
      - **Motion:** Amy motioned to approve the checks. **Second:** Jessica seconded.
      - **Vote:** Unanimously approved by board and at-large board members.
    - Increase marketing and sign budget to \$2,500
      - **Motion:** Ann motioned to approve. **Second:** Jessica seconded.
      - **Vote:** Unanimously approved by board and at-large board members.
    - Increase operating expenses to \$600
      - **Motion:** Ann motioned to approve. **Second:** Jessica seconded.
      - **Vote:** Unanimously approved by board and at-large board members.
    - Provide separate checking account for Drama.
      - **Motion:** Adriana motioned to approve. **Second:** Ann seconded.
      - **Vote:** Unanimously approved by board and at-large board members.
  - Mariachi Grant: Las Patronas awarded Mariachi a Grant for new instruments! Amount \$7,500.
  - New Business:
    - Need a 2026-27 Treasurer. Goal is to move to QuickBooks when new treasurer is on board.
    - Panther Pledge thank you cards are being sent. ASB or digital design class to design the cards next year.

#### **5. Action Items & Reminders**

- a. Ann to coordinate master list of food truck events with Principal Kray.
- b. Principal Kray to send additional texts and calls to get 6<sup>th</sup> grade camp responses.
- c. Adriana to coordinate separate checking account for drama.

These meeting minutes were prepared by Ann Shelton, Pershing Middle School Foundation Secretary.