Pershing Middle School Foundation

Pershing Foundation Board Meeting Notes – Meeting 3 (standard)

Date/Time: October 13, 2026; 6pm

Location: In Person in the Library and Teams

Attendees:

Name	Role	Present
Kristy Aragon	Principal	☒
Antoni Hanus	President	☒
Ellen Immergut	Treasurer	☒
Ann Shelton	Secretary	☒
Jessica Olson	At Large Board Member	☒
Stephanie Stocking	At Large Board Member	☒
Amy Ranallo	At Large Board Member	☒
Cate Cook	At Large Board Member	☐
Tracy Carson	At Large Board Member, Drama	☒
Jessika Carroll	At Large Board Member	☐
Rose Woods	At Large Board Member	☒
Mariana Melcon	At Large Board Member	☒
Allison Duran	Dine-Outs	☐
Ms. Tamez	Music Teacher	☐
Christy Bongiorno	Parent Attendee	☒
Michelle Tsugawa	Parent Attendee	☒
Jayme Wynn	Pershing Teacher	☒
Christine Roche	Parent Attendee	☒
Ms. Robe	Pershing Teacher	☒
Rascha Connors	Parent Attendee	☒
Shannon Cadagan	Parent Attendee	☒

1. **Call to Order**
   a. Meeting called to order by Antoni, President.
   b. It was confirmed that a quorum was present.
2. **September Meeting Minute Approval**
   a. Meeting minutes from 09/09/26 were reviewed and approved by the executive board before the meeting.
   b. **Motion:** Amy motioned to approve the meeting minutes. **Second:** Stephanie seconded.
   c. **Vote:** Unanimously approved by the board.
3. **Principal's Report**
   a. Thank you to ASB leading red ribbon week.
   b. Thank you to the community and staff for supporting the first month of being a principal!
   c. Over 700 kids on honor roll!
   d. Launched positive phone calls: Teachers may submit a positive note about a student, and Principal Aragon will call the student's family. Students are also recognized in the morning announcements.

4. Foundation Presentation

a. Refer to the presentation for more detail – Link: Foundation Presentation. The following items were presented:

- 6th Grade Camp - Mission 300+ students!
  - Launched last week and payments are being accepted.
  - A recording of the informational meeting is on the Foundation website. Important dates from slide deck to be added to the website.
  - Current total: 62 yes, 1 no.
  - Ms. Robe has coordinated with the 6th grade English teachers to help get students excited about camp.
  - Ms. Robe's Tips and Tricks to occur either the first week of March (1st-5th) or last week of February (22nd -26th).
  - YouTube video was helpful for parents and kids.
  - Suggest parent testimonies or town hall to address kids' fears if necessary. Tracy volunteered to address this if needed. Will hold off on scheduling until we get more responses.
  - Principal Aragon to email and text 6th grade families about 6th grade camp registration.
  - Antoni suggested we start a conversation on our Facebook platform talking about 6th grade camp to engage parents.
- Panther Pledge - $24,370 with some matches to still be counted.
  - ASB to send out cards.
- Corporate Sponsorship – $15,500
- Challenge Course April 16, 2027
  - Now collecting prizes! If you have any donations, please contact Amy and Jessica. Will start reaching out for donations in January.
- Dine-outs / Group Events
  - Raised over $917 so far.
  - Upcoming – 10/21 Chipotle, 11/4 Hills, 11/18 West Coast, 12/9 Daves Hot Chicken, 1/30 Gulls game (tickets on sale).
  - Proposed idea for a parent only dine out at Good Pressure Brewing in early February. Christine and Allison to provide potential dates.
- Teacher Appreciation
  - The first of many teacher appreciation events occurred in September with Hot Bev's and pastries.
- Treasurers Report
  - Refer to treasurer's report in Foundation Presentation slides for details.
  - Ellen to send Principal Aragon stipend reminder for the staff newsletter.
  - The campus beautification line item was discussed. It was suggested that this line item be given to Principal Aragon to provide additional seating and shade that's needed.
    - **Motion**: Jessica motioned to allocate the $5,000 line item Principal Aragon to be used for these items. **Second:** Ann seconded.
    - **Vote**: Unanimously approved by the board.
  - Sport pins were denied since they were already purchased. Sports line item was intended to be used to support the JV girls' volleyball team (partnered with YMCA) for high enrollment middle schools, so that all who make the team can play no matter the cost. Cost is $80/child.

- Fillipis sponsored pizza parties last year. Rose to reach out to them to see if they will sponsor this year.
- Ellen presented the following budget line items needing modifications:
  - Increase Teacher Stipend line item from $14,250 to $15,250 aligning with the actual quantity of teachers.
  - Increase Panther Pledge expenses from $0 to $300. Oversight in original budget.
  - Increase Domain and Software Expenses Line item from $600 to $750 for new software.
    - **Motion**: Antoni motioned to accept the modifications. **Second:** Stephanie seconded.
    - **Vote**: Unanimously approved by the board.
- New Business:
  - Process Clarification for Foundation meeting content:
    - Antoni requested that anything wanting to be discussed / included in the meeting content be sent to himself or the board ahead of the meeting. Alternatively, items can be brought up as 'New Business'.
  - Removal of DEI Equity line item:
    - It was discussed how the DEI line item in the prior year's budget had been removed and those funds were added to our Miscellaneous Line Items which can be considered for such requests. This allows all requests (DEI related or otherwise) to be considered, discussed and treated equitably when considering use of our limited Misc. Items funds.
  - Process clarification for Funding requests:
    - It was discussed how funding uses should always be brought up in meetings proactively (not retroactively after the money has been spent) in order for requests to be considered against the miscellaneous line item. This is to ensure uses of this budget can be discussed, motioned, and voted on as a board, in accordance with our bylaws. Because use of miscellaneous items requires board discussion, consideration and approval, this is why retroactive requests where the money has already been spent prior to discussion / approval cannot be considered for funding from our miscellaneous items line item.
    - The request should be aired in a meeting such that it can be discussed as a board and any questions from board members can be addressed in order for decisions to be made. It should include at minimum a breakdown of what will be spent, the purpose of the purchase and where it will be purchased from. Additional detail is encouraged such that the board can make an informed decision.
    - In general, Foundation decisions can be made over email (preference is always during meetings so questions form the board can be addressed 'live' and immediately), but if an approval is sought over email, it is necessary to ensure all board member questions are answered, such that appropriate motions can be made and a vote taken.
  - Screenagers AI
    - New movie for middle school students and parents $700 for a year license or $400 for one time. Christine to forward information to Principal Aragon and Antoni to review. Movie will need to be purchased by the end of this month.
  - By-Laws
    - Executive Board provided feedback on the by-laws to Amy and Jessica.
  - Ruby Bridges Walk is coming up - November 13th.

- Ruby Bridges funding request needs to be presented for approval. Due to the tight timeline, proposal can be sent via email for review.

ACTION ITEMS:

1. Stephanie to add important dates for 6th grade camp from slide deck to be added to the website.
2. Antoni to finalize date for Ms. Robe's Tips and Tricks. Either the first week of March (1st-5th) or last week of February (22nd -26th).
3. Ellen to send Principal Aragon stipend reminder for the staff newsletter.
4. Principal Aragon to email/text 6th grade families about 6th grade camp registration.
5. Rose to reach out to them to see if Filippi's is interested in sponsoring pizza again this year.
6. Christine to send Screenager information to Principal Aragon and Antoni.

These meeting minutes were prepared by Ann Shelton, Pershing Middle School Foundation Secretary.