

CONDITIONAL FULL AND FINAL  
RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: \_\_\_\_\_

The undersigned hereby acknowledges that upon receipt of the sum of \$ \_\_\_\_\_  
acknowledged as full and final payment in the total amount paid on the job of  
\$ \_\_\_\_\_ for all labor, skill and material furnished or to be furnished to the  
following described project:

**Project Name:**

**Location:**

**Contractor:**

and for value received hereby waives all rights acquired by the undersigned to make  
claim against any payment bond issued for the project or to file or record mechanic's  
liens against said project for labor, skill or material furnished to said project. The  
undersigned affirms that all material furnished by the undersigned has been paid for,  
and all subcontractors employed by the undersigned have been paid in full.

\_\_\_\_\_  
Company Name

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

## INSTRUCTIONS FOR COMPLETING WAIVER

Date Line	Current Date
First \$ Amount	Balance Due on Contract to Paid it in Full (pending payment)
Second \$ Amount	Total amount of Contract with pending payment
Project Name	Full name of project per contract
Location	City, State
Contractor	Contractor who hired vendor to perform work/supply material
Company Name	Full Legal Name
By	Signature
Title	Signors Title
Address	Location Address