

CATHOLIC LAWYERS GUILD

BY-LAWS

I. OFFICERS

1. The officers of the Catholic Lawyers Guild shall be designated as follows: President, First Vice President, Second Vice President, Treasurer and Secretary.

2. The length of term of all officers shall be for two fiscal years commencing July 1st and expiring June 30th two years hence.

3. No member of the Catholic Lawyers Guild shall be elected to the Office of President for more than one consecutive term.

4. The President, or in the absence of the President, one of the Vice Presidents in the order of seniority, shall preside at all meetings of the Guild. If none of these officers are present, a President, pro tem, shall be chosen by and from the members present.

II. BOARD OF DIRECTORS

1. The Board of Directors shall be comprised of the officers of the Guild, plus six members of the Guild who shall be elected for a term of three years, and except as provided in paragraph 2 below, only two of which shall be elected in any one year.

2. Six members of the Guild shall initially be elected as members of the Board of Directors in the following manner: two for a term of 3 years, two for a term of 2 years, and two for a term of one year.

3. The Board of Directors shall manage the affairs of the Guild and adopt the policy to be pursued by the Guild. However, a majority of the Board of Directors present may refer a question of policy to the General membership, at any regular or special meeting for final determination.

4. The Board of Directors shall elect its own Chairman at its first meeting held in the new fiscal year. The elected officers of the Guild who are ex-officio members of the Board of Directors are not eligible to be elected as Chairman of the Board.

5. No member of the Guild shall be eligible to be Chairman for more than one consecutive term.

6. In the event that any member of the Board of Directors is absent for three (3) consecutive Board meetings without a valid excuse, acceptable by the majority of the members present, then the Board of Directors, in its sole discretion, may declare said office vacant.

7. The presence of six members of the Board of Directors at any meeting of the Board of Directors shall constitute a quorum.

III. SECRETARY

The Secretary will keep a record of the proceedings of the Guild as well as the Board of Directors, and of such other matters as may be directed by the Guild to be placed in its files or records; will keep an accurate roll of the officers and members, and notify officers and members of committees of their election or appointment; will issue notices of all meetings, with a brief note in case of special meetings, of the object for which they are called; will promptly furnish the treasurer with the names of persons accepted as members.

IV. TREASURER

The Treasurer will keep an accurate roll of the members; will collect dues and other funds of the Guild, and under direction of the Board of Directors, expend funds to pay for duly authorized expenses incurred in the conduct of the Guild out of the funds of the Guild, will keep regular accounts in books of the Guild, which accounts shall be open to inspection by any member of the Board of Directors; and will report, in writing at each stated meeting, and to the Board of Directors, as and when required by them, the financial condition of the Guild. The Treasurer's accounts shall at all times be subject to examination and audit by the Board of Directors and by the Guild, or by a Special Committee appointed for that purpose.

V. GUILD DUES

Each member shall pay dues in the sum of Twenty-five (\$25.00) Dollars beginning with the fiscal year commencing July 1st and ending the following June 30th, except that those members who have been admitted less than five years shall pay dues in the sum of Ten (\$10.00) Dollars. Said dues shall be payable no later than October 31st of each year.

VI. MEMBERSHIP

1. Any person who has been duly admitted to the Bar of the State of New York, in good standing therein, of Roman Catholic Faith and of good moral character shall be eligible to membership.

2. A member in good standing is one whose dues are paid to date. No member shall be eligible to vote or hold office unless he or she is in good standing.

VII. MEETINGS

1. The Guild shall hold regular meetings on such days at such places in the County of Queens, City and State of New York, as the Board of Directors may designate.

2. Special Meetings may be called at any time by the President, Board of Directors, or upon the written request of ten (10) members, the Secretary must call the meeting for any purpose specified in such request. In any event, no other business than that

specified shall be presented at said special meeting.

3. At least five (5) days notice of all meetings shall be given by mail to all members, except as provided in ARTICLE XI.

VIII. ORDER OF BUSINESS

1. Reading of the minutes of the preceding meeting.
2. Reports of any Committees.
3. Report of Board of Directors by its Chairman.
4. Report of Treasurer.
5. Miscellaneous Business.
6. Good and Welfare.

IX. COMMITTEES

1. The President of the Guild from time to time may provide for such standing and special committees as may be necessary. The President shall fix the number of members to serve on such standing or special committees, appoint the Chairman and members thereof and shall fill all vacancies.

2. All committees shall serve only during the term of the current President and for such time as the President elects.

X. ELECTIONS

1. The elections of officers and directors shall be held at a regularly scheduled meeting upon twenty-five days written notice served by the President of the Guild.

2. In case of a vacancy in any office or on the Board of Directors, it shall be filled by special elections. The person or persons elected shall serve for the balance of the unexpired term.

3. Nominations for any officers must be made by the Nominating Committee or in writing, accompanied by the signatures of 10 members in good standing. Such nominations must be received within the time period specified by the Nominating Committee.

4. The candidates receiving a majority vote of the members present at the said regular meeting shall be deemed elected. In the event no candidate receives a majority then the two candidates receiving the largest number of votes shall be voted upon, and the candidate then receiving a majority of the votes cast shall be deemed elected to the office.

5. The presence of ten (10) members at every meeting of the Guild shall constitute a quorum.

XI. BY-LAWS

1. By-Laws may be adopted at any regular or special meeting of the Guild by a majority vote of the members present.

2. The By-Laws may be amended or rescinded at any

regular or special meeting of the Guild by a two-third vote of the members present, provided a written notice of the proposed amendment accompanied by the signatures of 10 members in good standing shall have been mailed to each member of the Guild of not less than fifteen (15) days prior to such meeting.