

**GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE
OF THE ATTORNEY GENERAL**

**ATTORNEY GENERAL
BRIAN L. SCHWALB**



VIA EMAIL

To: Office of the Advisory Neighborhood Commissions

From: Gabrielle Stevens, Director – Grants Management & Community-Based Programs

Date: December 2, 2024

Re: **ANC Notice: OAG FY2025 Cure the Streets Marshall Heights**

Pursuant to D.C. Official Code §1-309.10, you are hereby notified that the Office of the Attorney General (“OAG”) has issued a Notice of Funding Availability (NOFA) and Request for Application (RFA) for Fiscal Year 2025 *Cure the Streets – Marshall Heights* grant program via our online application via Microsoft Forms at:

Current CTS Grantees – <https://forms.office.com/g/C5b8jpKzUH>
Non-CTS Grantees – <https://forms.office.com/g/v92r2z63sQ>

The Office of the Attorney General (OAG) of the District of Columbia (District) is seeking proposals from non-profit Community-Based Organizations (CBOs) interested in operating the FY25 *Cure the Streets- Marshall Heights* grant program.

Cure the Streets – OAG will make up to \$615,000 available in grant funding for Fiscal Year 2025 to be awarded through the *Cure the Streets – Marshall Heights* grant program. Funding is allocated annually, and subject to appropriation and funds’ availability. The selected grantee will implement the Cure Violence Global model, which is a public-safety program that aims to reduce gun violence and employs local, credible individuals who have deep ties to the ten identified target neighborhoods.

Please note OAG intends to execute grant agreements with the selected qualified entities on **February 15, 2025**. For consideration, OAG welcomes your comments to the above- proposed action by **noon EST, December 31,2024, emailed to OAG.Grants@dc.gov**.

Thank you for your prompt attention to this matter.

CC: Ward 1 – ANC 1A, ANC 1B, ANC 1C, ANC 1D, ANC 1E
Ward 2 – ANC 2A, ANC 2B, ANC 2C, ANC 2D, ANC 2E, ANC 2F, ANC 2G

Ward 3 – ANC 3A, ANC 3B, ANC 3C, ANC 3D, ANC 3E, ANC 3F, ANC 3G
Ward 4 – ANC 4A, ANC 4B, ANC 4C, ANC 4D, ANC 4E, AND 4G
Ward 5 – ANC 5A, ANC 5B, ANC 5C, ANC 5D, ANC 5E, ANC 5F
Ward 6 – ANC 6A, ANC 6B, ANC 6C, ANC 6D, ANC 6E ANC 6/8F
Ward 7 – ANC 7B, ANC 7C, ANC 7D, ANC 7E, ANC 7F
Ward 8 – ANC 8A, ANC 8B, ANC 8C, ANC 8D, ANC 8E, ANC 6/8F

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL (OAG)**

**FY2025 CTS MARSHALL HEIGHTS GRANT PROGRAM
REQUEST FOR APPLICATIONS (RFA)**



Release Date of NOFA: Monday – November 18, 2024

Release Date of RFA: Monday – December 2, 2024

Submission Deadline: Friday – July 3, 2025

No extensions allowed.

Submission Details: Applications must be submitted through Microsoft Forms at:

Current CTS Grantees – <https://forms.office.com/g/C5b8jpKzUH>

Non-CTS Grantees – <https://forms.office.com/g/v92r2z63sQ>

RFA Questions: Send all questions to OAG.Grants@dc.gov

RFA Postings:

Office of the Attorney General website at:

<https://oag.dc.gov/jobs-partner-opportunities/doing-business-oag>

Mayor's Office of Volunteerism and Partnerships at:

<https://communityaffairs.dc.gov/content/community-grant-program>

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED

PRE-SOLICITATION CONFERENCE

Interested applicants should attend the pre-solicitation conference to learn more about the FY25 CTS Marshall Heights grant program, including a detailed presentation on the model, goals and changes of each perspective grant program. Attendees are invited to bring any questions about the grant program or application process to the pre-solicitation conference.

Pre-solicitation conference information is also posted on the OAG website at <https://oag.dc.gov/jobs-partner-opportunities/doing-business-oag>.

Cure the Streets - Marshall Heights Grant Program

Wednesday, December 18, 2024

3:00 p.m.

Zoom Link -

<https://www.zoomgov.com/j/1600498012?pwd=3WvRrAr7pqSfxjLavBKWSXCipoTV05P.1>

Interested applicants should RSVP to the Grant Management Unit at OAG.Grants@dc.gov.

Table of Contents

SECTION I. INTRODUCTION	4
SECTION II. ELIGIBILITY	4
SECTION III. ADMINISTRATION OF GRANTS	5
SECTION IV. APPLICATION SUBMISSION FORMAT AND CHECKLIST	11
SECTION V. EVALUATION AND SCORING CRITERIA.....	13

SECTION I: INTRODUCTION

The Office of the Attorney General (OAG) of the District of Columbia (District) is seeking proposals from non-profit Community-Based Organizations (CBOs) interested in operating a FY25 *Cure the Streets (CTS) – Marshall Heights* grant program.

OAG enforces the laws of the District, provides legal advice to the District's government agencies, and promotes the interests of the District's citizens. The Attorney General for the District of Columbia is the District's chief legal officer. The D.C. Charter gives the Attorney General responsibility for charge and conduct of all the District's legal affairs. The Attorney General is responsible for upholding the public interest.

Cure the Streets – OAG will make up to \$615,000 available in grant funding for Fiscal Year 2025 to be awarded through the *Cure the Streets – Marshall Heights* grant program. Funding is allocated annually, and subject to appropriation and funds' availability. Selected grantees will implement the Cure Violence Global model, which is a public-safety program that aims to reduce gun violence and employs local, credible individuals who have deep ties to the ten identified target neighborhoods.

**Please note, the selected grantee will be required to retain current program staff for at least 90 days barring any documented personnel and/or performance challenges.*

Program Guidelines: [FY25 Cure the Streets](#)

SECTION II: ELIGIBILITY

This is a competitive solicitation. OAG does not guarantee funding, funding amounts, or funding source based on previous awards. Applicants will be reviewed and scored to determine which programs will be funded.

OAG may use internal peer reviewers, external third-party reviewers, or a combination of both types of reviewers to evaluate applications invited by this RFA. An external third-party reviewer may be a District community member or an expert in the field of the subject matter of a given solicitation who is not a current District of Columbia government employee. An internal reviewer is an expert in the field of a given solicitation's subject matter who is a current District of Columbia government employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements.

Only applications submitted by **eligible applicants** that meet all other requirements will be evaluated, scored, and rated by a review panel. Reviewers' ratings and any resulting recommendations are advisory only. In addition to reviewer ratings, considerations may include strategic priorities, past performance, and available funding.

The final award decisions rest solely with the Attorney General. After reviewing the recommendations of the review panel, consulting with internal staff, and reviewing information gathered during the review and any other relevant information the Attorney General shall decide which applicants to fund, amounts to be funded, and funding source.

All applicants **must** meet the following eligibility criteria:

- Applicants must be designated as a 501(c)(3) or 501(c)(4) organization by the IRS.
- Applicants must be in good standing with the Government of the District of Columbia and the IRS.
- Applicants must demonstrate financial ability to meet program and project expenses for at least 30 days if payments under the grant are delayed or a financial penalty for inadequate performance is applied.
- Applicants must demonstrate the ability to comply with data and reporting requirements.
- Applicants must possess sufficient capacity and infrastructure for effective management of grant funds and faithful implementation of the program model(s) described in this RFA.

Program specific criteria:

<i>Cure the Streets</i>	<ul style="list-style-type: none">• Applicants must ensure that the CTS program & team has an office location from which to operate. The location must provide ample space for staff to work and a large conference area suitable for meetings, workshops, and other gatherings and activities. The location must also comply with all District zoning and occupancy requirements.• Applicant organizations must have no rules or bylaws that prohibit hiring of persons with criminal backgrounds, or any other disability protected by law.• Applicants must demonstrate existing relationships with community agencies and partners and provide letters of support from these partnerships.
-------------------------	--

SECTION III: ADMINISTRATION OF GRANTS

Administration of Grants

OAG will negotiate and develop a grant agreement with the successful applicant. The grant agreement will be subject to approval by the Attorney General before grant funding will be disbursed to **reimburse** project expenses. If selected grantee(s) cannot begin grant activities within 90 days of grant start dates, OAG reserves the right to rescind the award and redistribute the grant funds.

Grant Approval

All grants are subject to the approval of the Attorney General, and until a signed grant agreement is issued to an applicant, the grant award shall be of no force and effect.

Grant Period

February 15, 2025, through September 30, 2025.

Grant Changes

Grant agreements resulting from this RFA may be executed, increased, terminated, renewed, decreased, extended, amended, or renegotiated at the discretion of OAG considering a grantee's performance, changes in project conditions, or otherwise.

Records

Grantees will keep books, ledgers, receipts, personnel time and effort records, consultant agreements, and inventory records pertinent to the project and consistent with OAG grant terms and agreements. Staff positions that are fully funded by OAG grant funds must utilize an external time reporting and tracking system. Staff are required to clock in and clock out of each workday and CBOs must provide OAG with the system generated timesheet report. OAG will not accept written submissions or timesheet reporting captured internally by CBOs.

Liability

Nothing in the grant between OAG and the grantee shall impose liability on the District of Columbia government or OAG for injury incurred during the performance of approved activities or caused using equipment purchased with grant funds.

Payments

OAG grants are issued on a reimbursement basis to grantees. Payments to reimburse project expenses will be made pursuant to a schedule specified in the grant agreement between OAG and the grant award recipient. Project expenses will be reimbursed for expenditures incurred during the grant period and made in compliance with the approved/finalized grant budget.

Reports

Grantees will be required to work with the OAG Grant Management Unit to monitor the submitted project workplan that will become part of the grant agreement and form the basis of monthly progress reports. The reports shall state the program's goals and will include, as tasks or performance measures, output indicators that outline program components, services, activities, and estimate achievement of goals and objectives. In addition, OAG mandates a set of output (process) and outcome (impact) measures that are to be included in all agreements.

The grantee shall submit all reports to OAG in the format and time frame specified in the grant agreement. Such reports shall include a description of the program efforts undertaken during the reporting period and the status of the project. The monthly progress reports of the grantee's activities under the grant must be submitted electronically as directed by the Grant Management Unit. Grantees agree to submit any other reports considered relevant and/or requested by OAG.

Review

The grantee's performance in all areas above, in addition to contracted services, will be monitored by the assigned Grant Administrator and Grant Compliance Analyst. Monitoring will take the form of site visits, program file review, written and telephone communication, and any other methods deemed necessary by OAG to ascertain the quality and quantity of grantee activities.

Non-discrimination in Hiring and Delivery of Services; Reporting

In accordance with applicable federal statutes, as well as District non-discrimination requirements, grantees agree not to discriminate in their hiring practices or provisions of services against any protected classes and populations. In addition, grantees agree to notify OAG within 48 hours of any employee's or beneficiary's formal complaint of discrimination against their organization, and to comply with all civil rights hiring and beneficiary service policies and procedures as identified in applicable statutes.

Applicable statutes include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§ 10228 (c) and 10221 (a)); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); the Violence Against Women Act of 1994, 34 U.S.C. § 12291(b)(13); and the Department of Justice's regulations implementing these civil rights statutes at 28 C.F.R. Parts 35, 42, and 54.

OAG reserves the right to reject applications, deny awards, or defer applications for future consideration based on insufficient information in the application, lack of accompanying documentation, the inappropriateness of the project proposed, an organizational history of unsuccessful projects of a similar nature, or a history of non-compliance.

Disclosure of Legal Proceedings

All applicants are required to disclose, in a signed written statement, the truth of which is sworn or attested to by the applicant's duly authorized official, whether the applicant, or, where applicable, its officers, partners, principals, members, associates, or key employees, within the last 3 years prior to the date of the application have not:

- A. been indicted or had charges brought against them (if still pending), or been convicted of (1) any crime or offense arising directly or indirectly from the conduct of the applicant's organization or (2) any crime or offense involving financial misconduct or fraud; and
- B. been the subject of legal proceedings arising directly from the provision of services by the organization; and
- C. been debarred from conducting business with the District of Columbia or federal government.

If the response is in the affirmative, the applicant shall fully describe any such indictments, charges, convictions, debarment, or legal proceedings (and the status and disposition thereof) and surrounding circumstances in writing and provide documentation of the circumstances.

Requirements

Selected grantee(s) will be required to provide, in writing, the name of all insurance carriers and the type of insurance provided, (e.g., its general liability insurance carrier, automobile insurance carrier, worker's compensation insurance carrier, fidelity bond holder.) Applicants must secure insurance at the time of application and must upload the required documentation in the Documents/Required Attachments section of the application.

Insurance Category	Minimum Coverage
Commercial General Liability	Per Occurrence: \$1,000,000 Aggregate: \$2,000,000 Products and Completed Operations: \$2,000,000 Personal/Advertising Injury: \$1,000,000
Workers Compensation	Each Accident: \$500,000 Employee Disease: \$500,000 Disease-Policy Limit: \$500,000
Cyber Liability	Limit: \$2,000,000

**Each grantee is required to submit a copy of their certificate of insurance (COI), evidencing all coverages and terms listed on the attached document. OAG also requires a copy of the required cyber liability policy to verify compliance with coverage requirements.*

The Government of the District of Columbia should be listed as an **Additional Insured** and the **Certificate Holder**. The policies should also contain a **Waiver of Subrogation** provision in favor of the Government of the District of Columbia.

Additional Requirements

OAG reserves the right to require additional certifications and/or information. OAG will provide notice of any additional requirements at the time of the award.

Oversight

Applicants are required to ensure that there is adequate oversight and management of their grant program and partner(s)/contractors. In designing and managing programs, applicants need to consider how they will ensure that grant activities and partner(s)/contractors will adhere to applicable local, federal, and programmatic regulations.

Financial Capability

The following are the minimum requirements necessary to accept, manage, and spend funds awarded under this RFA.

1. Organization's accounting system provides accurate and current financial reporting information.
2. Organization's accounting system is integrated with an adequate system of internal controls to safeguard the funds awarded by OAG.
3. Organization's accounting system provides for the recording of expenditures for each grant by the component project and budget cost categories.
4. Organization's time distribution records are maintained for each employee, and effort can be specifically identified to a particular grant or cost objective.
5. Organization is aware that funds specifically budgeted and/or received for one project may not be used to support another without prior written approval of the awarding agency.

Non-Supplanting

Applicants that are recipients of local or federal financial assistance are required to demonstrate

how they will ensure that any award of local or federal funds under this RFA will not supplant other local or federal funds which otherwise have been made available or awarded.

Payment Provisions

OAG shall reimburse invoiced amounts in accordance with the terms of the Grant Agreement.

When CBOs respond to this RFA, they commit to abiding by these terms. **Other than an initial advance (up to 25% of grant award), grant funds will be awarded on a cost reimbursement basis, tied to the scope of work, and on a monthly cost incurred schedule.**

Grantees who receive \$50,000 or more in grant funding must submit a copy of unredacted monthly bank statements for all bank accounts in which OAG grant funds have been deposited. The statements must be submitted to OAG through invoice reimbursement requests, or with monthly reporting submissions. Bank statements should be submitted contemporaneously with the monthly statement (current or past month) or within 14 days following the end of each month. Failure to submit bank statements may result in a delay of reimbursements, rejection of reimbursement requests, a notice of deficiency, suspension, or termination of the grant award.

At any time before final payment and three (3) years thereafter, the Government of the District of Columbia may conduct an audit of the grantee's expenditure statements.

Applicant Financial Statements

All applicants are required to provide a copy of their organization's most recent and complete set of financial statements and operating budget. The most recent and complete set of audited financial statements must be dated within one calendar year from the date of the application. Applicants that received in the past fiscal year more than \$1,000,000.00 in funding from local, state, and federal entities must also include their Single Audit Report. If, because the CBO has recently been incorporated, and/or it qualifies as a "small" business/entity, audited financial statements have never been prepared, the applicant must provide, at a minimum, an Organizational Budget, an Income Statement (or Profit and Loss Statement), and a Balance Sheet certified by a duly authorized representative of the organization, and any letters filings, etc. submitted to the IRS within the three (3) years before the date of the grant application. Failure to include these documents may lead to an automatic rejection of the application. OAG also reserves the right to award funds under this RFA and withhold disbursement of funds pending a current audit report.

Internal Revenue Service Requirement

All applicants must submit evidence of being a legally authorized entity (e.g., 501 (c)(3) or 501(c)(4) determination letter). A current business license, and any correspondence or other communication received from the IRS within three years before submission of the grant application that relates to the applicant's tax status.

Office of Tax and Revenue (OTR) Requirement

All grantees must obtain and submit current year filing certification from the District of Columbia Office of Tax and Revenue (OTR) that the entity has complied with the filing requirements of District of Columbia tax laws, that they are current on all taxes including Unemployment Insurance and Workers' Compensation premiums and that the entity has paid taxes due to the District of Columbia or is in compliance with any payment agreement with OTR.

Contingency Clauses

OAG reserves the right to make changes to this RFA based on any clarifications in the regulations, legislative changes, or funding level fluctuations from District government. Funding for grantees is contingent upon continued funding from the District.

1. This RFA does not commit OAG to award grants. OAG reserves the right to accept or reject any or all applications. OAG will notify all applicants of the rejected proposals. OAG may suspend or terminate an outstanding RFA at any time.
2. OAG reserves the right to issue addenda and/or amendments subsequent to the RFA process or to rescind the RFA.
3. OAG shall not be liable for any costs incurred in the preparation of applications in response to RFA. Applicants agree that all costs incurred in developing the application are the applicant's sole responsibility.
4. OAG may conduct pre-award, on-site visits to verify information submitted in the application and to determine if proposed facilities are appropriate for the proposed program.
5. OAG may require applicants to enter negotiations and submit price, technical, or other revisions of their proposal that may result from the negotiations.
6. If there are any conflicts between the terms and conditions of the RFA and any Federal or District law or regulation, or any ambiguity related thereby, the provisions of the applicable law or regulation shall control, and the applicant will be responsible for compliance.

Privacy/Confidentiality

Except as otherwise provided by federal law, no recipient of OAG funds shall use or reveal any research or statistical information furnished to OAG or the recipient by any person, or any information identifiable to any specific private person, for any purpose other than the purpose for which such information was obtained in accordance with OAG rules and policies.

Client records will be kept confidential and secure in accordance with District and federal regulations. In accordance with standard practice, only aggregate data and individual data that are non-identifiable will be released.

Notification of Award

The Office of the Attorney General will notify all applicants of the final award decision within thirty (30) to forty-five (45) days after the application/competition's close date on January 3, 2025, through email. For those applicants receiving funding, this notice will include the amount of funds to be granted, identify any unallowable costs that the application contained, note any reduction in funding from the initial request, and outline the necessary steps that the applicant must complete to establish the grant award.

Application Checklist & Required Appendices

Applicants are required to follow the content requirements and submission instructions that are described in this RFA and in Section IV below. Please submit proposal sections in the sequence that is listed here, including clearly labeled sections and sub-sections.

****Applications will be considered incomplete if any sections or part of any section is missing. ****

SECTION IV: APPLICATION SUBMISSION FORMAT & CHECKLIST

The proposal should be a clear, concise narrative that describes the applicant's ability to implement the grant program according to the specification of this solicitation and the accompanying program guidelines. Proposal submissions must adhere to the following:

1. Applications must be in English
2. Applications should be no more than ten (10) pages in length, not including attachments, budget narrative and forms, and/or the title page and table of contents.
3. Applicants must use a standard Times New Roman 12-point font.
4. Applicants must produce documents on 8.5" by 11" white paper (electronic submissions must be formatted for an 8" X 12" page) that can be printed and photocopied.
5. Top, bottom, left, and right margins may not be less than one (1) inch each.
6. Text must be double-spaced.
7. Applicants cannot submit proposals on double-sided pages.
8. Applicants cannot use photo reduction or include photos or oversized documents.
9. Applicants ***must*** use the narrative template provided in the program guidelines.

A complete response to this RFA must include all the following information and must be submitted on, or before the deadline. Failure to comply with this stipulation could be a basis for disqualification. Supplemental information about the applicant's products or services may be included as an addendum to the proposal but not in place of the requirements listed below.

Grant Program Requirements:

- [Applicant Profile \(Cover Page\)](#) Identifies the applicant, contact information and individual who will serve as the point of contact, type of organization, Tax I.D. numbers, DUNS number, project service area, and the amount of grant funds requested.
- **Proposal Narrative**
 - [Cure the Streets – Marshall Heights](#)
- **Budget & Budget Narrative¹**
 - [Cure the Streets – Marshall Heights](#)
- [FY25 Workplan](#)
**Please only complete the Q2, Q2, and Q3 sections.*

¹ The templates provided should serve as a reference of previously approved and awarded line-items. The budget samples are not comprehensive, and applicants are allowed to add/remove line-items to align with their proposed grant program.

Administrative and Policy Required Application Documents for Current CTS Applicants:

- ☐ Disclosure of legal proceedings
- ☐ Organizational chart for the project
- ☐ Resumes for key and essential staff
- ☐ Current Federal Negotiated Cost Rate Agreement, if applicable

Administrative and Policy Required Application Documents for Non-CTS Applicants:

- ☐ IRS determination letter
- ☐ A current business license, registration, or certificate to transact business in the District of Columbia
- ☐ Financial statements of the organization's most recent Fiscal Year
- ☐ Organization most recent operating budget
- ☐ Disclosure of legal proceedings
- ☐ Statement of Certification
- ☐ Ethics and Accountability Statement
- ☐ Certificate of Insurance (COI)
- ☐ Standard Assurances
- ☐ Documentation of City-Wide Clean Hands Compliance Status Letter (formerly Certificate of Clean Hands) not older than three months prior to the application due date
- ☐ Tax Certification Affidavit
- ☐ Organizational chart for the project
- ☐ Disciplinary policy
- ☐ Official list of the CBO's Board of Directors for the current year and the position that each member holds, including contact information
- ☐ List of DC Government funding received in Fiscal Year 24 and expected in Fiscal Year 25.
- ☐ List of Federal funding received in Fiscal Year 24 and expected in Fiscal Year 25.
- ☐ Resumes for key and essential staff
- ☐ Policy on hiring ex-offenders for the project
- ☐ Minimum of two (2) Letters of Support from key community partners, these could include other community-based organizations, community associations, Advisory Neighborhood Commissions (ANCs) member or a D.C. Council member within the Ward of application documenting their specific support for the proposed project.
- ☐ Current Federal Negotiated Cost Rate Agreement, if applicable

Submission Deadline: 2:00 PM EST, Friday, January 3, 2025. No extensions allowed.

Submission Details: Applications must be submitted through Microsoft Forms at:

Current CTS Grantees – <https://forms.office.com/g/C5b8jpKzUH>

Non-CTS Grantees – <https://forms.office.com/g/v92r2z63sQ>

*Applicants who wish to submit paper applications are required to adhere to all application criteria listed above. Paper submissions must be received by OAG no later than **2:00 p.m. EST on Friday, January 3, 2025.***

Non-electronic applications should be mailed or delivered to:

*Office of the Attorney General
Attn: Gabrielle Stevens
400 6th St. N.W.
Washington, D.C. 20001*

Failure to submit ALL the attachments listed above, including mandatory certifications, will result in a rejection of the application from the review process. The application will not qualify for review.

SECTION V: EVALUATION AND SCORING CRITERIA

The review panel will review, score, and rank each application using the criteria below. Each section has a total scoring value, and applicants should provide responses to the narrative templates that are detailed, free of grammatical errors, and concise. Only complete and responsive applications will be evaluated strictly in accordance with the requirements stated in this RFA. Each reviewer will independently review and objectively score applications against the specific scoring criteria outlined below based on a 100-point scale. The review panel will review how well the applicant's proposal answered the provided questions, and how well the applicant addressed the points listed below.

Organizational Overview (25 Points)

- Discuss the mission and vision of the organization and how it aligns with the grant program.
- Describe the organization's existing services/programs and the ability of the organization to provide the proposed services under this RFA.
- Describe the organization's experience that makes it well qualified to engage in the types of activities which will be funded, in whole or in part, by the grant. Include any data metrics that speak to the organization's experience and success.
- Discuss the community partnerships that the organization has developed and describe how these partnerships will be used to support the grant program.
- Describe the organization's experience and past performance in providing community outreach to the targeted population.

Capacity and Staffing (20 Points)

- Discuss and provide a plan for how a pool of qualified staff will be interviewed and hired.
- Discuss how the organization will provide support to staff.
- Describe the organization's coaching and professional development plan for employees.
- Specify the planned staff, schedule, format, and intended audience of the activities the organization plans to provide and provide a summary of the content of any worker education that will be provided during the grant period.

- Describe your organization's experience in hiring, recruiting, and maintaining a qualified workforce.
- Provide a program specific organizational chart.

Description of Proposed Services (25 Points)

- Describe the services your organization will provide and how these will be provided, including how services are tied to the goals and requirements of the program under this RFA. Applicants should describe their plans for conducting outreach to provide education to, or services for, the target populations outlined in the grant program for which they are applying.
- Describe the proposed service levels (i.e., number of proposed clients/individuals to be served) during period of performance.
- Describe the performance measures and outcomes proposed that will track and achieve for the proposed services.
- Describe eligibility criteria for program participants, and how individuals are identified to receive support and services.

Timeline and Deliverables (15 points)

Describe the planned activities that will implement the program and achieve its goals. This section should demonstrate the applicant's thorough understanding of the model and the scope of work involved and establish a detailed and realistic schedule for tasks required for planning, implementation, and operation.

The timeline should include and establish a schedule that clearly shows how the program will be ramped up, implemented in alignment with the program's goals, and show key milestones in implementation. Applicants should keep in mind the up to three-month planning/ramp up period (new applicants) or one to two-month planning/ramp up period for existing grantees.

Budget Template and Narrative (15 Points)

- Describe how the organization's existing resources will be utilized during the funding period to support the work of the grant program.
- Describe the organization's fiscal infrastructure and capacity to manage all aspects of the grant program.
- Provide a detailed line-item budget for the program and describe the budget development process and provide appropriate budget justification.

Program funds cannot be used for:

- Lobbying
- Unapproved major equipment such as vehicles
- Interest payments on loans, bad debt
- Land Purchases
- Any programs, initiatives or activities not directly associated with the awarded grant
- Paying legal action against the District
- Writing or developing the application
- Covering any expenses made prior to the Grant Award

- Supplanting (replacing) funds from other grant sources
- Budget Narrative/Justification: the detailed budget narrative/justification shall discuss program-related rationale for each category listed in the budget. The narrative should clearly state how the applicant arrived at budget figures.
 - **Personnel:** Show proposed salaries and wages for all project staff.
 - **Fringe Benefits:** Include in proposed benefits. Show fringe rate.
 - **Supplies:** List of proposed supplies and marketing materials.
 - **Other Direct:** Show rental or leasing of space for the project. Include utilities and telephone and maintenance services directly related to project activities. Include insurance policies, subscription, and programmatic expenses.
 - **Indirect:** Show calculation and indirect rate.

OFFICE OF THE ATTORNEY GENERAL

NOTICE OF FUNDING AVAILABILITY

FY2025 Marshall Heights – Cure the Streets

The Office of the Attorney General (OAG) of the District of Columbia (District) is seeking proposals from non-profit Community-Based Organizations (CBOs) interested in operating a FY25 *Cure the Streets* (CTS – Marshall Heights) grant program.

Please note, the selected grantee will be required to retain current program staff for at least 90 days barring any documented personnel and/or performance challenges.

OAG enforces the laws of the District, provides legal advice to the District's government agencies, and promotes the interests of the District's citizens. The Attorney General for the District of Columbia is the District's chief legal officer. The D.C. Charter gives the Attorney General responsibility for charge and conduct of all the District's legal affairs. The Attorney General is responsible for upholding the public interest.

Cure the Streets

Purpose: In the summer of 2018, in response to an uptick in homicides in the District, Attorney General Karl Racine launched the Cure the Streets (CTS) pilot project at two District program sites. Cure the Streets has since expanded to 10 program sites. The Cure the Streets initiative is based on the Cure Violence Global public health approach to violence reduction used in over 100 locations across the world. The Cure Violence Global model of violence reduction has proven to reduce shootings and homicides in sites when implemented with fidelity to the model.

Background: Cure the Streets (CTS) is a public safety program aimed at reducing gun violence in the neighborhoods in which it operates. CTS uses a data-driven, public-health approach to gun violence by treating it as a disease that can be interrupted, treated, and stopped from spreading.

Cure the Streets employs local, credible individuals who have deep ties to the neighborhood in which they work. These Violence Interrupters and Outreach Workers detect and resolve conflicts that are likely to lead to shootings and respond to shootings to prevent retaliation. CTS staff also cultivate relationships with high-risk individuals who are likely to engage in gun violence, counsel them to consider prosocial lifestyle changes, and link them with resources such as education and job training. The CTS teams also develop public education strategies that raise awareness of, and denounce, gun violence. Additionally, the Outreach Workers and Violence Interrupters provide support to victims of gun violence and endeavor to change community norms. They speak out against a culture of violence that has (in some cases) become socially accepted. This involves social media, mass media, and community outreach.

Estimated Available Funds: Through this Notice of Funding Availability, OAG will make up to \$615,000 available in grant funding for Fiscal Year 2025 to be awarded through the Cure the

Streets – Marshall Heights grant program. Funding is allocated annually, and subject to appropriations and funds' availability. Selected grantee will implement the Cure Violence Global model, which is a public-safety program that aims to reduce gun violence and employs local, credible individuals who have deep ties to the ten identified target neighborhoods.

Application Requirements

Organizations that meet the following eligibility requirements at the time of application may apply.

Eligible Applicants: Nonprofit, community-based organizations with an IRS 501(c)(3) or 501(c)(4) determination.

Period of Performance: February 15, 2025, through September 30, 2025.

Pre-Solicitation Conferences: For the CTS – Marshall Heights grant program, OAG will hold a virtual pre-solicitation conference. Once confirmed, details about the pre-solicitation conferences will be posted with the RFA on OAG's website at <https://oag.dc.gov/jobs-partner-opportunities/doing-business-oag>.

Request for Application (RFA) Release Date: Monday, December 2, 2024. The RFA for this competitive grant program will be available on OAG's website at <https://oag.dc.gov/jobs-partner-opportunities/doing-business-oag>. Applications will be evaluated based on the scoring criteria set forth in the RFA.

Deadlines:

Electronic Submission: Applications are due by **2:00 PM EST, Friday, January 3, 2025**, and must be submitted through Microsoft Forms.

Paper Submission: Applications must be received by OAG no later than **2:00 P.M. EST, Friday, January 3, 2025**. Non-electronic applications should be mailed or delivered to:

*Office of the Attorney General
Attn: Gabrielle Stevens
400 6th St. N.W.
Washington, D.C. 20001*

For more information on the FY25 Cure the Streets – Marshall Heights Grant Program, please email the OAG Grant Management Unit at OAG.Grants@dc.gov.