

1st Annual Houston Police Family Support Unit

Bring the Heat Chili Cook Off Vendor Application

Republic Harley Davidson, 12707 Southwest Freeway, Stafford

Saturday, October 23rd, 2021

This is a Fundraiser for The Houston Police Family Support Unit, a 501(c)(3) non-profit.

Set up begins at 10:00 A.M. breakdown is at 4 P.M.

COMPANY NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PRODUCT / SERVICE \_\_\_\_\_

IS ELECTRICITY NEEDED? \_\_\_\_\_

Vendor fee: \$50

If paying online, email this form to [HLEOFSU@gmail.com](mailto:HLEOFSU@gmail.com)

Or

Mail completed application and entry fee check to: Houston Police Family Support Unit

P.O. Box 2184, Tomball, TX 77377

Questions are to be directed to [HLEOFS@gmail.com](mailto:HLEOFS@gmail.com)

## **RULES & REGULATIONS**

1. Booth fees are non-refundable.
2. Check or credit card payment must be included with your application. Applications will not be processed without payment.
3. Exhibitors' are responsible for safe storage containment and full value of all materials.
4. Exhibitors may not sublet any portion of their space to another exhibitor.
5. Open flames are not permitted.
6. Electricity is limited. If electricity is needed, extension cords and surge protectors are not provided.
7. All returned checks are subject to a \$35 fee.
8. The Event Producers is not responsible for any items lost or damaged.

## **ADDITIONAL POLICIES**

Booth participants are responsible for the security of their property.

- Groups must comply with all ordinances, codes, laws, rules and regulations of the city, county and state.
- The Houston Police Family Support Unit retains the right to refuse or limit vendors.
- The Houston Police Family Support Unit is not responsible for injury or loss due to fire, theft, vandalism or weather.
- Booths must be staffed for the entire hours of the Chili Cook Off event

## **OVERVIEW**

### **BOOTH DESCRIPTION (12 x 12 area)**

Booth space is available for the purpose of informing attendees about their businesses or services (Please note that political groups/organizations, political candidates, and religious groups/organizations are EXCLUDED from having a booth

**TENTS:** No stakes or spikes can be used to anchor tents. If you are using a tent prepare to anchor it down with weights.

**SET UP:** Set up arrival time for vendors is 10:00. In order to have a successful set up for all exhibitors it is important to adhere to the arrival times and have all information ready available upon arrival.

**BREAK DOWN:** During breakdown, which will occur at 4:00.

