

Application For Employment

PLEASE COMPLETE PAGES 1-3

Date _____

Name _____

Last
First
Middle
Maiden

Present address _____

Street Address
City
State
Zip

How long _____ Social Security No. _____-_____-_____

Telephone _____ Email _____

Former address _____

Street Address
City
State
Zip

Position applied for (1) _____
 and salary desired (2) _____
 (Be specific)

Days/hours available to work
 No Pref _____ Thu _____
 Mon _____ Fri _____
 Tue _____ Sat _____
 Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	DATES ATTENDED	DEGREE & MAJOR	DATE OF GRADUATION
High School					
University					
Graduate School					
Business or Trade School					

Did you graduate from college? Yes No
 If currently attending college, when will you graduate? _____
 Do you currently hold a teaching certification? Yes No
 If currently attaining, estimated completion date? _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

Hill Country Christian School

1401 Davis Lane . San Marcos TX 78666 . 512-353-8976

hccs@hillcountryschool.net

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DO YOU HAVE A DRIVER'S LICENSE? Yes No

What is your means of transportation to work? _____

Driver's license number _____ State of issue _____ Operator Commercial (CDL) Chauffeur
Expiration date _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

Do you require any accommodations to effectively carry out the duties of this role?

Yes No

Please list three personal or professional references:

- Name: _____
Relationship: _____
Phone #: _____
Email: _____
- Name: _____
Relationship: _____
Phone #: _____
Email: _____
- Name: _____
Relationship: _____
Phone #: _____
Email: _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

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Work experience Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates From To	Pay or salary Start Final
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates From To	Pay or salary Start Final
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present employer? Yes No

By signing below, I confirm that the information provided is accurate to the best of my knowledge.

Signature of applicant _____ **Date:** _____