

Job Title: Revenue Accountant/Reconciliation Officer

Company: LIAT (2020) Limited

Location: Antigua & Barbuda

About LIAT20: LIAT (2020) Limited is a dynamic start-up airline dedicated to revolutionizing air travel by providing affordable and sustainable solutions. As we embark on our journey to redefine the aviation industry, we are seeking a skilled Revenue Accountant/Reconciliation Officer to join our finance team. This role offers an exciting opportunity to be part of a pioneering start-up in the aviation sector and contribute to its financial success.

Our Company Culture:

Recognising that our employees have choices, we place a strong emphasis on creating and maintaining a positive working culture. Our company thrives on a friendly and informal work environment where everyone, regardless of their position, is treated with respect and consideration. As Revenue Accountant/Reconciliation Officer, you will play a crucial role in supporting this positive work environment.

Position Overview: LIAT (2020) Limited is looking for a detail-oriented and analytical Revenue Accountant/Reconciliation Officer to manage revenue-related accounting processes and ensure the accuracy of financial records. The Revenue Accountant/Reconciliation Officer will play a crucial role in reconciling revenue streams, identifying discrepancies, and supporting financial reporting.

Key Responsibilities:

1. **Revenue Reconciliation:**

- Perform daily, weekly, and monthly reconciliation of revenue transactions, including ticket sales, ancillary services, and other revenue sources.
- Investigate and resolve discrepancies or variances in revenue data.

2. **Financial Reporting:**

- Assist in the preparation of financial reports related to revenue, including revenue recognition and deferred revenue.
- Ensure compliance with accounting standards and regulations.

3. **Data Analysis:**

- Analyze revenue data to identify trends, anomalies, and opportunities for revenue optimization.
- Provide insights and recommendations to improve revenue performance.

4. **Billing and Invoicing:**

- Review billing and invoicing processes to ensure accuracy and completeness.
- Collaborate with sales and finance teams to address billing inquiries and discrepancies.

5. **Documentation and Record Keeping:**

- Maintain accurate and organized records of revenue transactions and reconciliations.
- Ensure all supporting documentation is properly filed and archived.

6. System Integration:

- Work closely with IT and finance teams to integrate revenue-related systems and automate reconciliation processes.
- Participate in system testing and validation.

7. Ad Hoc Projects:

- Assist in special projects related to revenue analysis, process improvement, and system enhancements.

Qualifications:

- Bachelor's degree in finance, accounting, or a related field.
- 2+ years of experience in revenue accounting or reconciliation, preferably in the airline industry.
- Strong analytical and problem-solving skills.
- Proficiency in financial software and data analysis tools.
- Attention to detail and commitment to data accuracy.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively in a fast-paced environment.

Benefits:

- Competitive remuneration package.
- Opportunity to shape the strategic future of a revamped regional start-up airline.
- Exciting, collaborative, and innovative work environment.

Note:

This is a description of the job as it is presently constituted. In order to support the company's efforts to attract and retain the ideal incumbent to perform the duties, it is normal practice to periodically review job descriptions for current and accurate relevancy, as jobs change over time and job descriptions need to be reflective of these changes. The review process is a collaborative effort involving the position supervisor and the employee performing the job. You are therefore expected to participate fully in such discussions. In all cases, it is LIAT20's aim to reach agreement on reasonable changes, but where it is not possible to reach agreement LIAT20 reserves the right to make reasonable changes to your job descriptions which are commensurate with the company's objectives and your grade after consultation with you.

