

A high-angle photograph of a large, packed concert hall. In the foreground, a performer is visible on stage, playing a guitar. The audience fills the rest of the frame, looking towards the stage. A large, bright pink rectangular graphic is overlaid on the top half of the image, containing the text 'PERFORM READY' and '@ INDIGO at the O2'.

# PERFORM READY

@ INDIGO at the O2

PRODUCED BY

AUDITION  READY

The Audition Ready App was created for young talent preparing for screen castings, theatre and college auditions and now we are getting you

## **PERFORM READY**

At Audition Ready we are passionate about providing high end industry experiences to young performers, equipping these future stars with the confidence, courage and outlet to develop their skills and explore their passion for the creative arts.

Through the Audition Ready app we continue to prepare talent for castings, training and aiding the skills development that will contribute to their future success.

We are delighted to help with the preparation for performance and with Perform Ready @ the O2 we are in awe at being able to watch that talent come alive on stage.

We hope that you will join us at the Indigo at the O2 for one of our major events.

## **PUTTING YOUR TROUPE TOGETHER**

We will be very excited to welcome troupes containing a minimum of 30 performers and no more than 40. Participating performers must be at least 6 years of age (on the event date) and no older than 21 on the day of performance.



# SIGN UP REQUIREMENTS

## Licensing & Data Protection

With the event taking place in the London borough of Greenwich, for licensing purposes, the local council will require a signature and details of every performer/guardian. When signing the performers sign up Form (to comply with data protection laws), parents are giving Audition Ready permission to use their contact details, to keep the family informed about the events and to distribute to Greenwich Council (only), in accordance with licensing legislation to undertake and abide with performance licensing regulations.

Parents/legal guardians are also subsequently confirming permission to include the image and name of their children in the show programme (should one be produced), and to be included in professional filming/photography taken at the event. Unfortunately, parents/guardians who are unwilling to give permission for Audition Ready to store and use their personal data (only in-line with activities listed above), will be unable to enter their young performer(s) for this event due to logistical requirements.

## Chaperones

Each performing troupe will be required to attend with pre-arranged chaperones.

There are specific numbers and boundaries when calculating the number of staff required so we ask that you ensure you clearly understand this prior to sign up to avoid disappointment.

6 to 7 years = 1 chaperone per group of 6 performers or less

8 years + = 1 chaperone per group of 10 performers or less

Boys = if you have male identifying performers you will be required to bring a separate chaperone for these due to the requirement of keeping male/females changing areas separate. We ask that this specific chaperone if male.

Dressing rooms may be shared with other schools however, unless agreed otherwise each troupe will have their own chaperones.

The licensed chaperones will always remain backstage to adhere to licensing requirements. Staff attending with school only require fully enhanced DBS.

Only performers and chaperones that are included on your form (and therefore part of the Body of Persons Approval from Greenwich Council) will be allowed backstage.

## GETTING PERFORMANCE READY

Each troupe will have the opportunity to perform two routines with all performers appearing in both.

Each performance should not exceed 5 minutes, when setting your staging please take note of the stage dimensions below.

Stage Dimensions        =        33ft wide by 24ft depth.

### Material choice / Music delivery

All troupes will require pre-approval from us on their material choice, this is to avoid clashes and to ensure the performers gain maximum opportunity and to ensure that the material is appropriate for family audiences.

You will be required to send your music digitally at least 5 weeks prior to your performance. We do, however, ask that you bring a backup copy to the event on memory stick or easily accessible on a downloadable cloud link.

When sending your music (5 weeks prior to event) please ensure your clearly label with the school/troupe name and whether it is performance 1 or performance 2.

**Please send tracks and any enquires around this to:**  
**[events@auditionready.co.uk](mailto:events@auditionready.co.uk)**

We will be covering the PPL and PRS fees for the use of your music. The Copyright, Designs and Patents Act of 1988, amended by the Copyright and Trademarks Act of 2002, prohibits anyone from editing music, they did not create and publish. The Copyright and Related Regulations Act of 2003, states that an individual, should get permission from the copyright holder, before making changes to their work.

You can send some lighting state/colour suggestions for your performance in advance along with your music, but this will just be given as a guide to the technical team and cannot be guaranteed.

## **Singing**

We welcome large group vocal number but some form of tracked vocal to support them on the day. Microphones will be available for up to two soloists at a time.

**If you are considering singing, we would encourage you to reach out to discuss this first on: [events@auditionready.co.uk](mailto:events@auditionready.co.uk)**

## **Props**

Small handheld/personal props may be acceptable however, you must inform us about any props as soon as possible. Hand-held items are usually acceptable. You would have to treat anything larger than 3 feet by 3 feet with a flame-retardant and will be responsible for bringing this to the venue. Certain items may be rejected if considered unsafe.

## **Costumes**

Costumes should be deemed family friendly and age appropriate. You may change for each number however there should be no changes during your piece.

## **Restrictions**

Glitter is not acceptable in any form, whether on costumes, props or in make-up and hair, this is a venue requirement that cannot be amended. There are to be no bare foot performances! Shoes that cover the whole foot with a complete sole must be worn throughout the venue. There is no off-stage left wing and therefore performers cannot enter or exit from this side during performance. All entrances must be planned from stage right.

We recommend that all students end on-stage for both pieces to receive full applause. The troupe should hold a final position until a black-out and they will then exit single file, down a stairwell via the upstage left wing.

This should be rehearsed when preparing for the event.

## **ON THE DAY**

Whilst we cannot guarantee a full rehearsal you will have a stagger through and opportunity to practice entrance and exits. We will endeavour to work with the team on the day to ensure the young performers are as prepared as possible. We want them to feel confident and be at their best. We will endeavour to give as much stage preparation time as possible however, due to time constraints and fairness to all full run throughs may not be possible.

### **Finale**

All participating troupes will return to stage for a finale routine, to what will no doubt be a massive (well deserved) cheer.

You will be sent a finale routine in advance for the troupe to perfect. We will also recap and rehearse this on the day.

All troupes should remain in their second performance costume for this, it allows the school to be identifiable on entrance to the finale and aids in the ease for the later groups in the running order to return to the stage without unnecessary rush. We want to ensure the performers enjoy every aspect of the day and hope a smooth running will aid this.

### **Refreshments**

Once the troupe arrives and is registered at the venue, they will be unable to leave until the end of the event. Staff and performers will be required to bring plenty of food and drink. Please note, the venue will not permit you to bring in hot takeaway food. No alcohol can be brought into the building or consumed on-site, and we ask that you don't bring snacks that include nuts.

### **Photography**

Due to licensing agreements, copyright concerns and the health and safety of the young performers, photography and filming is strictly forbidden inside the theatre, Audition Ready or partner groups may take photos or videography. These may be used in any media, including but not exclusively, websites, printed articles and/or social network sites. If you do not want your pupils to appear in any such material, or named in any text, please contact us about this matter in writing before the performance.

## **PARTICIPATION FEE**

Participation fee per performer is £120, inclusive of 2 show tickets, a £100 participation deposit will be payable at the time of sign up to secure your place.

The final fee is split into two payments, one small £25.00 fee per performer the schedule of which will be discussed prior securing your place and a final £95.00 per performer, due 5 weeks before the event.

Should your school cancel or fail to meet the minimum requirement of 25 performers, and therefore be unable to take part, both the entrance fee per performers and/or any tickets purchased by you, or your supporters will regrettably be non-refundable.

## **TICKETS**

Before signing up for the event please be aware that tickets are limited and whilst each performer will get 2 tickets included in the participation fee additional tickets can be purchased on a first come first served basis.

All additional tickets will be £15.00. Audition Ready aims to provide a priceless experience in-order see all troupes thrive in- front of as large of an audience as possible, the developmental benefits of which massively supersede just putting on a good show. We would encourage all principals and participants attempt to purchase any additional tickets as early as feasibly possible.

**For any questions regarding tickets please email:**  
**[events@auditionready.co.uk](mailto:events@auditionready.co.uk)**

## **CORONAVIRUS REGULATIONS**

There may be national COVID-rules, which you will be obliged to follow for your performance and time at the venue. The venue may find it necessary to add other requirements, to ensure the safety of all guests. We will inform you of the regulations that will be in place on stage for performers, as we get closer to the show.

## **PUBLIC LIABILITY**

You will be required to have your own public liability insurance, covering you for your performance at indigo at The O2. Prior to the event, you will be asked to provide us with a copy of this.

**To register your interest or to make further enquiries contact:**  
**[events@auditionready.co.uk](mailto:events@auditionready.co.uk)**

SEE YOU THERE.

indigo  
at The O<sub>2</sub>

