

Grace Knox

Creative problem solver, hard worker, and quick learner

Skills

- Organized thinker
- Creative problem solver
- Interested in collaborating and making new connections
- Excited to learn new skills and ways of approaching tasks
- Experience with Adobe Suite, Microsoft Suite, and Google Suite

Education

University of Colorado Denver 2021 - 2024
BFA in Painting and Drawing

University of Colorado Denver 2020 - 2021
BA in Music, Recording Arts

University of Colorado Boulder 2019 - 2020
BA in Technical Theatre

Related Professional Experience

Sept 2022-Present

Bartender at Junction Food and Drink, Denver, Colorado

- Served beer, wine, liquor, and mixed drinks to customers
- Assisted in cleaning, prepping ingredients, and organizing tips, cash, and receipts
- Checked identification consistently and de-escalated conflicts with intoxicated customers

May 2022-Aug 2022

Crew Member at Birdcall, Denver, Colorado

- Successfully completed orders at a fast paced chicken restaurant by managing all drivethrough orders
- Communicated orally with customers to complete requests and problem solve when needed

May 2021-Jan 2022

Crew Member at Cheba Hut, Denver, Colorado

- Successfully completed orders at a fast paced sandwich shop through making sandwiches, communicating with others, and working the expo station
- Assisted with training new hires and helping shift leads run the store

Jan 2021-Mar 2021

Production Design Intern at Meow Wolf Denver, Denver, Colorado

- Assisted the Production Designers with tasks involving quality checking, planning, and documentation
- Communicated with other Designers and Directors to complete tasks

References available upon request

Denver, CO | knox.art.jpg@gmail.com | knox-art.jpg.com