**RULES AGREEMENT**

**CAPITAL AREA HOUSE OF HOPE \* 646 N. Foster Dr. Ste. C Unit A. Baton Rouge, LA 70805 \***

 **225-389-6075 ●225-954-0161● Fax: 1-866-521-7031**

***HOH Rules 2025***

1. **Alcohol, Drugs, and/or illegal substances cannot be consumed or possessed at any time on the premises, including tenants who are not under supervision by Probation & Parole.**
2. **Residents must not engage in any unlawful behavior or any activity that will cause harm to themselves, others or the Capital Area House of Hope Program.**
3. **Visitors are NOT permitted in the rooms. This includes family members or “companions” of either sex. The above means nobody can visit or stay overnight with you. You must get approved to stay overnight away from your room*. Fill out the Request for Overnight Absence from the Facility (you must have been in the program at least 90 days to request overnight stay.)***
4. **House Manager must be notified and made aware of your schedule. If your time and place is the same, such as going daily to work, a written statement and copy of your schedule is acceptable. (In the first 72 hours in the program, participants are not authorized to leave the grounds except for legal business or going to House of Hope Office.**
5. **Residents must obey a curfew of 12:00 a.m. until 6 a.m. unless at work or reporting to work. This means that you must be in your room nightly by 12:00 a.m.**
6. **Residents must keep house and outside area clean; trash must be emptied daily. All trash must be tied in bags before putting it in the trash containers.**
7. **NO PETS OF ANY KIND. This means fish, birds, cats, dogs, rocks, snakes, etc.**
8. **The washer and dryer must be maintained by all residents.**
9. **Residents must keep the grounds and buildings clean and neat at all times. Food in all refrigerators must be emptied out at the end of each week. Always cover meals when using the microwave. A schedule of chores and assignments will be published by the Director. This includes lawn maintenance. Everyone plays a part.**
10. **Residents must keep outside lights on at night.**
11. **$25 processing and $525 to $575 per month program fee due 5th. Residents must obtain and keep a job so that all program fees are paid on time unless receiving disability income or proof of sponsorship. Also, Probation/Parole supervision fees must be paid monthly. Proof of employment must be provided upon request of the Directors.**
12. **Capital Area House of Hope reserves the right to assign you a roommate at any time without notice. NO EXCEPTIONS.**
13. **THERE ARE NO REFUNDS ON ANY FEES, REGARDLESS OF ANY CIRCUMSTANCES.**
14. **Residents agree to be randomly tested for drugs and alcohol and rooms may be searched at any time by CA House of Hope or Probation & Parole and/or the EBRSO. Random drug test are paid by the tenant.**
15. **Resident agrees to not engage in any inappropriate or illegal activities on computer.**
16. **Grooming standards: Hair must be cut in a neat fashion, no braids area allowed, and mustache and beards must be kept trimmed and neat. No plain white t-shirts, no baggy and/or sagging pants and no oversize shirts or T-shirts.**
17. **Hygiene is of most importance. This is to avoid bed bugs and other pest. Bathing should be on a regular.**
18. **DO NOT LIE OR STEAL. No borrowing money from other residents. No exceptions.**
19. **All eating and drinking MUST take place in the dining room only. There are some exceptions to this due to you having your own storage and refrigeration in your rooms. You are expected to clean up after yourself. This will prevent pest I.E.; rats, roaches, etc. Wash all bed coverings weekly. No sleeping on bare mattress at any time.**
20. **Only licensed vehicles can be parked on the property.**
21. **Smoking allowed in designated areas only.**
22. **Violence or threats of ANY KIND against staff, other program members are not tolerated and will result in immediate eviction and/or contact with the Sheriff’s office.-KEEP YOUR HANDS TO YOURSELF.**
23. **All residents must attend all mandatory meetings. THREE STRIKES-UNEXCUSED ABSENCES-YOU ARE OUT OF THE PROGRAM. Only work, Emergency Room, or Morgue are excused. You must notify Director in advance, or it will count as a strike!**
24. **You must become familiar with the designated escape routes, safe gathering locations and the need for a safe location head count in the event of a fire, hurricane, flood etc. EVERYONE is required to leave the home whenever the fire alarm is activated. Please note that periodic fire drills will be conducted.**

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_ agree to follow the above listed rules of Capital Area House of Hope, I am aware that if I break a rule or rules, the Directors have the discretion to advise me to vacate the premises within 72 hours or less.**

**Resident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Witness \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**