

RECORD OF PROCEEDINGS
-----------------------

**MINUTES OF THE BOARD OF DIRECTORS OF THE  
CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT No. 3 (CP3)**

9:00 a.m., April 25, 2025

Via Microsoft Teams

**ATTENDEES**

Directors present: Shawn Batterberry, Linda Batterberry, and Randall Warren attended via electronic device.

Others present: Charles Norton; Norton & Smith as District Counsel attended via electronic device.  
Steve Wasiecko, Enika Stasko, Becca Haines; Mulhern MRE, Inc. attended via electronic device.

**I. Call to Order**

The meeting was called to order at 09:12 a.m. Roll was taken and a quorum was present.

**II. Ratify Conflict of Interest Statements**

Directors ratified their Conflict of Interest Statements on file with the Secretary of State.

**III. Approval of Agenda**

The Board reviewed the Agenda. Upon a motion by Director L. Batterberry, seconded by Director Warren, the Board unanimously approved the agenda.

**IV. Public Comment**

There were no members of the public present.

**V. Review and Approval of Minutes of Prior Meeting**

The Board reviewed the minutes of the November 1, 2024 meeting. Upon motion duly made by Director L. Batterberry, seconded by Director Warren and upon vote, the November 1, 2024 meeting minutes were approved as presented.

**VI. Approval of 2025 Election Resolution**

Steve Wasiecko reviewed the Election Resolution with the Board.

Upon motion duly made by Shawn Batterberry, seconded by Linda Batterberry and upon vote, the 2025 Election Resolution was approved.

**VII. Discussion Regarding Vacant Board Position**

Charles Norton and Steve Wasiecko reviewed the vacancy on the Board and what legal requirements

**VIII. Financial Matters**

Steve Wasiecko and Enika Stasko reviewed the financial statements with the Board.

Upon motion made by Director Warren, seconded by Director Shawn Batterberry, the Board unanimously approved check register dated October 31, 2024-April 24, 2025.

**IX. Legal Matters**

Charles Norton briefed the Board on current legal matters and addressed Board questions.

**X. Adjournment**

There being no other business, at 9:27 am, a motion to adjourn was made by Director Linda Batterberry, seconded by Director Warren, and upon vote the motion to adjourn was unanimously approved.

The next regular meeting of the Board of Directors of the Castle Pines Commercial Metropolitan District No. 3 is scheduled for August 1, 2025 at 9:00 a.m. via Microsoft Teams Meeting with meeting ID and instructions included on the meeting agenda.