








Configuration Lesson One Checkpoint

1. In PRODUCT, what action button must you click to have any updates or changes broadcasted to your Physical Access Control System (PACS)?
 - a. Update
 - b. Add
 - c. Monitoring
 - d. Save
2. Match PRODUCT's Applications to their appropriate description.

Application	Icon	Application Function
Identities		Manages PRODUCT settings and preferences.
Visitors		Lists schedule logs, user sessions, and mail actions performed in PRODUCT.
Employers		Manages all Employee information.
Reports		Manages attestations, access privileges, and alerts.
Admin		Manages reporting and reporting dashboards for PRODUCT Data.
Settings		Manages employers that also utilize a shared working space.
Compliance		Manages the visitor check in, check out, and badging processes.
Monitoring		Manages PRODUCT configurations and access controls.

Configuration Lesson Two Checkpoint

1. Match the Settings Sub-Applications to their appropriate description.

Sub Application	Description
User Preferences	Configures requirements and enables data options for capturing identity/personnel data.
Visitor Manager	Configures card attributes, badge applications, and card issuance process.
Employer Manager	Enable/Disable workflows for facility access using a mobile device.
Identity Manager	Configures PRODUCT's Visitor registration and check-in process.
Credential Manager	Contains PRODUCT smart client download packages for Microsoft Products
Access Manager	Configures PRODUCT interface preferences for the User.
Mobile Access	Enables the self-registration portal for visitors and configures self-registration workflow.
Downloads	Configures permissions for employer-specific features.
General	Enable/Disable the Asset Manager to manage assets present in the organization, such as Laptops, Metal Keys, Temp Cards, and other user-defined assets
Asset Manager	Configures workflows for Access Areas.
Visitor Registration	Configures privacy preferences, PRODUCT language preferences, and other organizational details used across the Application.

Configuration Lesson Three Checkpoint

1. Fill in the blank:

"The Master Data sub-application is used to manage and build _____."

- a. Action button names
- b. Drop-down lists
- c. Search bar and Filter options
- d. Open text fields

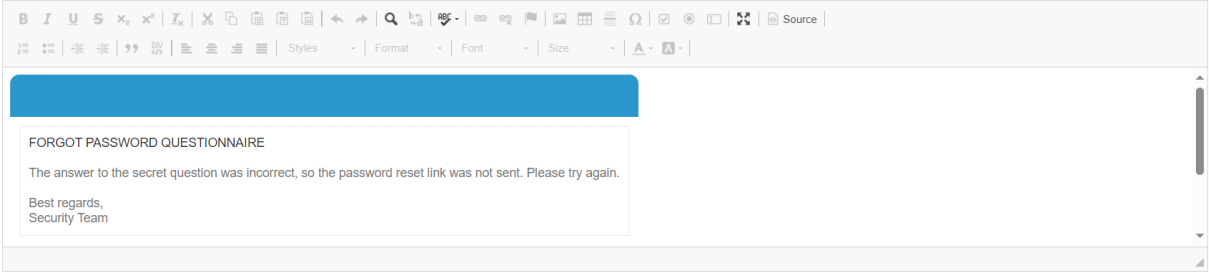
2. Within the Admin Application, which Sub-Application and Page can you access and customize the template outlined below?

NAME (Required)
Forgot Password Questionnaire Alert

FORMAT: HTML MASTER LAYOUT: Default Master STATUS: Active PRIORITY: Normal

☐ ENABLE MULTI-LANGUAGE SUPPORT

SUBJECT
Password Reset Link Could Not Be Sent



Sub-Application

Email Configuration

Page

Email Templates

Options:

- a. Email Configuration
- b. SMS Configuration
- c. Master Data
- d. SMS Templates
- e. Email Templates
- f. SMTP Configuration

3. Which Role/User Group can only assign Email and SMS templates to PRODUCT workflows?

- a. Organizational Administrator
- b. Employers
- c. Policy Managers
- d. Asset Manager
- e. Admin

4. Consider this scenario:

"Quynh is sitting in her office, entranced by a project. She is so focused that she does not remember she has an upcoming 11:00 AM meeting. Her phone received a text message that snapped her out of her project hypnosis. She looks at the text message on

her phone. Her next appointment had arrived, and they had checked in. Quynh looked at the clock bewildered. "Where did the time go," she thought. She shot up from her desk and went to the front lobby to greet her guest. She was so grateful for this text notification; otherwise, she would have been late to meet with this important client."

Where can you enable this SMS Notification workflow outlined in the scenerio?

Answer choices are in the following format: Application>Sub-Application

- a. Admin>SMS Configuration
- b. Admin>Email Configuration
- c. Settings>Mobile Access
- d. Settings>Visitor Manager