

Duo-Safety Ladder Corporation

513 W 9th Ave - PO Box 497 Oshkosh WI 54903-0497

Toll Free # 877-386-5377 Ph # 920-231-2740 Fax # 920-231-2460

www.duosafety.com mail@duosafety.com

INSPECT BEFORE YOU SIGN!

Please forward this information to proper department/people so they are aware of what to do when shipment arrives.....

We wish to advise you that these ladders/pike poles will be shipped from the factory in Wisconsin. Because of the size, ladders/pike poles are shipped in either bundles or crates and are not solid walled packages. Damages can occur on the inside of packaging, due to improper handling (fork lift use) by some carriers. Please **BE AWARE** upon arrival that there may be possible damage even if the basic packaging wood looks in good condition.

INSPECT ALL ITEMS & ALL SIDES in your shipment BEFORE YOU SIGN the truck driver's delivery tablet/receipt. Packaging should be partially/fully opened to **view all sides of bundle/crate**. **YOU have 30 minutes to do this before extra charges will be added** (driver cannot be detained for hours while you raise/use item), If the truck driver **refuses full inspection** within reason **DO NOT SIGN** delivery tablet/receipt; ask to speak with the **local freight terminal manager**, and mark as damaged stating inspection was not allowed or **REFUSE SHIPMENT COMPLETELY**.

- ♦♦ If contents are in good condition, sign and date driver's delivery tablet/receipt.
- ♦♦ If contents/packaging is damaged, **WRITE** on the delivery tablet/receipt "Damaged" and as much detail(s) of actual damage; sign and date. Accept any undamaged bundles'/crates when possible- **ONLY** refused damaged packages the driver should give you a copy of the delivery receipt for your records.

NOTE: For further assistance contact Duo-Safety Ladder immediately toll free #877-386-5377 **before driver leaves**. If shipment is damaged and the delivery receipt has been signed clear without any notation of damage, any possible rights to full payment on a freight claim may be void.

The factory will not and can not pay for freight company damages.

INSPECT BEFORE YOU SIGN!