

# Re-Enrolment Booking for 2023

We are now confirming 2023 placements for all current families. To ensure that you receive the childcare day/s to coincide with your weekly routine please submit your child's name in the space provided below and tick your preferred days. ***\*New family enquiries for next year are being registered from September so we encourage you to return this form by Friday 26<sup>th</sup> August 2022 to ensure you do not miss out on your preferred day/s.***

We would like to offer siblings of currently enrolled children the first opportunity to pick up enrolment in 2023 prior to calling families on our waiting list. If you wish to enrol siblings of a currently enrolled child please advise the Nominated Supervisor as soon as possible to fill out a Waiting List Application.

**Important:** Emergency Information Update forms are placed in the services foyer. If there have been any changes to your family circumstances or emergency contact details please complete the form and hand it to your service's Nominated Supervisor. Other important changes to your child's enrolment such as Immunisation/medical updates, whether your child is under the care of a specialist or therapist etc can be made at any time by speaking with the Nominated Supervisor and directly making changes on your child's original enrolment form.

**We will be closed for the following public holidays only;** Mon 26<sup>th</sup> and Tues 27<sup>th</sup> Dec. 2022 – Christmas/Boxing Day  
Mon 2<sup>nd</sup> January 2023 - New Year's Day Public Holiday

**Any changes to your child's days (as specified below)** will begin from week commencing Monday 30<sup>th</sup> Jan 2023  
Please contact us with any queries at [info@thrivingdarlings.com.au](mailto:info@thrivingdarlings.com.au) or call 4261 7411

**Service name:**

## Child Details

Family Name		Given name	
Preferred first name		D.O.B	

## Booking Requirement for 2023 CHOOSE ONE (1) OPTION ONLY

**Option 1** – if you require no changes to your child's booked days, keeping them the same as they currently are please tick this box

OR

**Option 2** – If you wish to change your child's booked days in 2023 mark your required days of attendance here

MON	TUES	WED	THURS	FRI

**Please note:** we will attempt to accommodate all change requests, however, it may not always be possible to give **everyone** their desired days. Requests for changes will be confirmed with you in October 2022.

OR

**Option 3** – Is your child going to primary school in 2023? Withdrawal to attend formal schooling

Our extensive program extends into January the year your child commences primary school, this allows our graduates the benefit of a further 4 weeks in our transition to school program. The final week for our Thriving Graduates will be a celebration of the children's achievements & successes taking place Mon 23<sup>rd</sup> January – Fri 27<sup>th</sup> January 2023. Our Transition to School Curriculum will conclude on Friday 27<sup>th</sup> January 2023..

My child will be attending formal schooling in 2023	YES (please circle)	What school will your child be attending?	
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**Withdrawal from the Service at any other time** To withdraw a child from the Centre, **four weeks' notice in writing is required**, families can complete an 'Exit Form'. Failure to give four weeks notice when reducing days or cancelling enrolment will lead to families being invoiced, if the child does not attend the service within this period the child care subsidy is not claimable, consequently parents will be required to pay full fees. If notice is not given fees will be payable until management is informed. This applies to all children except those who notify us above that their child will be leaving at the end of our Transition to School Curriculum (Friday 27<sup>th</sup> January 2023) to attend primary school.

I \_\_\_\_\_ (print full name) as a person with lawful authority of the child referred to on this form, understand that this form is for checking my child's booking days for 2023 only. I agree to notify the Nominated Supervisor should any change be required regarding my child's enrolment such as (but not limited to); medical conditions, emergency contacts, public media permissions, medical permissions etc. *Please make an appointment with the Nominated Supervisor if you wish to check your child's enrolment form.*

Signature: \_\_\_\_\_ Relationship to child: \_\_\_\_\_ Date: \_\_\_\_\_