

Civil Rights Nondiscrimination Letter FNS School Meal Programs

Dear Parent(s) and Guardian(s),

Our school nutrition program participates in the U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS) School Meal Programs, including the National School Lunch Program (NSLP) and School Breakfast Program (SBP). We are committed to providing all students with equal access to meals and services.

Civil Rights Statement

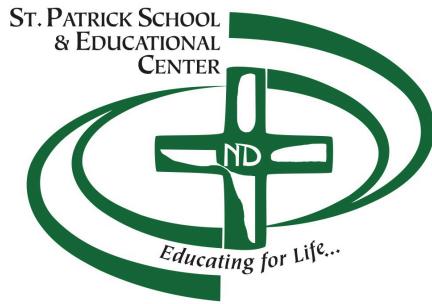
In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating against any person on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language) should contact the school nutrition department or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or the Federal Relay Service at (800) 877-8339.

How to File a Discrimination Complaint

If you believe you or your child has been discriminated against in any USDA-funded school meal program, you have the right to file a complaint.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form (AD-3027), available online, at any USDA office, or by calling (866) 632-9992. You may also write a letter including your name, address, telephone number, and a description of the alleged discriminatory action.



Submit the completed form or letter to:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, DC 20250-9410

Fax: (833) 256-1665 or (202) 690-7442
Email: program.intake@usda.gov

If you have questions regarding civil rights or school meal services, please contact:

School Nutrition Department: 978-856-8023
Main Office-Phone Number: 978-458-4232
Email Address: LShea@saintpatricklowell.org, GHoehn@saintpatricklowell.org, or
MKelly@saintpatricklowell.org

This institution is an equal opportunity provider.

Sincerely,

Lorraine Shea
Business Manager/Food Program Manager
Saint Patrick School