**Security Policy**

Version 1.1   
Dated: January 1, 2020

**OVERVIEW:**

PLEASE READ THIS DOCUMENT CAREFULLY. This Security Policy was created with the intention to protect Company Data from loss, misuse and unauthorized access or disclosure of Company Data.

**IN CONSIDERATION OF** the application of this Security Policy to the Service Agreement and EULA, the **Company** and the **Provider** (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

1. **Definitions**

**Administrative Safeguards** are actions, policies, and procedures adopted as the standards that Provider uses to manage daily functions and tasks.

**Physical Safeguards** are material practices that are intended to secure and protect Provider’s buildings and systems which house Company’s Data.

**Technical Safeguards** are considerations made for generally adopted practices to protect the technology offered by Provider.

1. **Security Policy Commitment**
   1. Provider will use generally accepted processes and procedures to cultivate a secure environment meant to protect Company and Provider Data.
2. **Security Safeguards**
3. **Modification of Agreement**
   1. Provider may administer amendments or modifications to this SLA at any time. Any amendment, modification including additional obligation assumed by either Party in connection with this SLA will be provided in writing (email, USPS, or otherwise) and posted to the designated access location as referenced in the Service Agreement.