

# Meeting Minutes

## Meeting Minutes

**Title:** Pembroke Association of Performing Arts (PAPA) – Monthly Meeting

**Date:** December 2, 2025

**Time:** 6:00 PM

**Location:** Pembroke Public High School Library

**Minutes Recorded by:** Karin Ballantine

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### Attendance:

Jen Mahar, Patty Hoban, Robert Leonard, Nancy Leonard, Karin Ballantine, Jaime Whalen, Jeff Smith, Leah Smith, Dave Christensen, Mark Norman, Mike Guimares

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### Agenda & Discussion

| Item | Subject                                  | Discussion Summary   |
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| 1    | <b>Approval of Previous Minutes</b>      | Minutes from the November meeting, distributed via email in advance, were approved as distributed.   |
| 2    | <b>Treasurer's Report</b>                | Presented by Bob Leonard. We have \$800 available. Awaiting proceeds from Mattress Fundraiser (\$3,600 for P.A.P.A. - \$800 for students). Projected to have \$1000 left at the end of year after all budgeted expenses are paid.    |
| 3    | <b>New Sound equipment</b>               | Sound Equipment purchased by P.A.P.A. is working great and getting used. We have 16 working microphones and 2 stage microphones. Sufficient for the Seussical Play. Could use more microphones and replacement cords for future use. |
| 4    | <b>P.A.P.A. Merchandise pop up store</b> | Open for the holidays. Orders need to be placed by midnight 12/2 to ensure delivery for Christmas. Orders placed after 12/2 will be delivered after Christmas.   |
| 5    | <b>Winter Concert Fundraisers</b>        | P.A.P.A to run a bake sale at the winter concert (Dec 18) along with the poinsettia fundraiser. Plan to offer hot chocolate as well.   |

- 6     **Double Good Fundraiser**     We sold over \$11,000 in Popcorn. P.A.P.A. to receive \$ 2,447.
- 7     **Soundcheck Raffle Fundraiser**     Fundraiser to run from 12/1 to 12/30. We sold 34 tickets to date. Live drawing on 12/30 during P.A.P.A. holiday gathering. Request for everyone to keep sharing the flyer.
- 8     **AOB**     Junior District auditions to take place during the upcoming weekend.  
  
P.A.P.A. to host 2026 Thanksgiving game breakfast for Silverlake and Pembroke band students.  
  
Jeff, Mike, Bob to run the committee for the P.A.P.A. Scholarship. Jen to provide information on the scholarship process.  
  
P.A.P.A. Holiday meeting planned for Tuesday 12/30 ( Towne @6:30 pm)

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Next meeting Tuesday, Jan 6 2026