

# Shirley Elizabeth Baenen

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## REAL ESTATE APPRAISER/MANAGING BROKER

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[2000 - Present] Virtual Realty Listings

*Designated Managing Broker*

The company is a Limited Services brokerage firm assisting sellers to market and promote their own properties for sell or lease. Go to our website [www.virtualrealtylistings.com](http://www.virtualrealtylistings.com)

[2000 - Present] Columbia Real Estate Services, Inc.

*Designated Managing Broker/ Certified General Appraiser*

Real Estate Consulting and Appraisal assignments that include completing and reviewing appraisals of residential, agricultural, income and commercial assignments for various financial institutions; outsource review firms, attorneys, accountants, and investors.

[1980 - Present] Columbia Consultants LLC

*Certified General Real Estate Appraiser/ Contractor*

In Kittitas County, activities include completing and reviewing appraisals of residential, agricultural, income and commercial assignments for various financial institutions; outsource review firms, attorneys, accountants, and investors.

## EDUCATION

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[ 1985] Central Washington University

Ellensburg, WA

*Graduate Program*

Organization Development (ABT)

[ 1980] Washington State University

Pullman, WA

*Bachelor Degree*

Business/Real Estate Specialty/including courses in architectural building plans and materials

## PROFESSIONAL EXPERIENCE - EDUCATOR

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{2018 – Present) South Puget Sound Community College Olympia, WA

[2000 -2004 Director of Real Estate Program Bellevue, WA

2009-April 2018] Bellevue College

*Online Course Instructor/ Developer*

Co-authored ten (10) Internet Based Real Estate and Appraiser courses five of which are currently offered online. These courses are approved for pre-licensing and for continuing education clock hours for real estate and appraisal professionals of the Washington State Dept. of Licensing or meet the criteria set by the Appraisal Foundation. Proficient in WebCT/Blackboard platform programming since 2001. Currently using Canvas Learning Management System for online courses. (Content Contractor)

[2004-2009] Pierce College Puyallup, WA  
*Online Course Instructor/Developer*  
Co-authored ten Internet Based Real Estate and Appraiser courses offered online. These were the core of an AA Degree in Real Estate with the Business Department. These courses were approved for pre-licensing and for continuing education clock hours for real estate and appraisal professionals of the Washington State Dept. of Licensing. Proficient in WebCT/Blackboard platform programming since 2001. (Adjunct faculty)

[2000 - 2004] Bellevue Community College Bellevue, WA  
*Director, Real Estate Program*  
As the director of the Real Estate Program, my job description included development of course curriculum, course outcomes, and instructor selection and supervision. (Half-Time Position)

[1990-1991] Clover Park Technical College Tacoma, WA  
*Director, Real Estate Program*  
As the director of the Real Estate Program, my job description included development of course curriculum, course outcomes, and instructing; Real Estate Fundamentals, Brokerage, Practices, Finance Law, and Property Management.

[1973-Present] Washington Community Colleges and Universities and Professional Organizations  
*Course Developer and Presenter*  
Various real estate related topics.

[1980 - 2000] Columbia Consultants, Inc. Ellensburg, WA  
*Real Estate Appraiser/Broker*  
Successfully owned and operated a brokerage and fee real estate appraisal firm active in several central Washington counties. Activities included completing, supervising, and reviewing appraisal and feasibility study assignments for various financial institutions, attorneys, accountants, and investors. Appraisal subject properties included simple to complex residential properties, agricultural facilities, commercial, office buildings, and multi-family communities. Continue as contract appraiser with current owner.

[1989-1990] WA State Department of Licensing Olympia, WA  
*Real Estate Education Program Manager*  
Appointed by the Director of the Department of Professional Licensing as the Education Program Manager for the Real Estate Division. This was during the period when continuing education for real estate licensees was being transitioned from legislation to operation. My assignment included developing criteria for approval of schools, instructors, and courses. I also was a liaison between the agency and industry groups. (On leave from business for this position.)

[1986-1989] Pacific Associates Wenatchee, WA  
*Real Estate Appraiser*

In addition to owning and operating, Columbia Consultants, Inc., I performed contract work for a firm that specialized in appraising commercial and income properties, orchards and other agricultural oriented facilities.

[1974 - 1980] Real Property Managers Bellevue, WA  
*Property Management – Managing Partner*

Property management skills include: training and supervision of personnel for accounting and clerical functions; direct responsibility for trust accounts; budget preparation; hired and trained on-site personnel; performed management surveys, market surveys and feasibility studies; analyzed income and expense reports. Supervised a property management staff of three (3) property managers and eighty (80) on-site managers in multi-family and condominium projects. Concentrated experience in evaluations of condominium and multi-family projects.

## LICENSES AND CERTIFICATIONS

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Washington State Certified General Appraiser  
Appraiser No. 1100700

Washington Real Estate Managing Broker's License  
License number 27000 1666

Certified Property Manager (CPM) Earned Designation Awarded by the  
Institute of Real Estate Management in 1973, Key 3854 (No longer active)

## PROFESSIONAL MEMBERSHIPS

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The Appraisal Institute  
Associate and/or Affiliate Member, 1987 – 2004

Real Estate Appraiser Commission  
Member 1992-1998, Past Chairman, 1998

Washington State Dept. of Professional Licensing  
Education Sub-Committee Real Estate Commission  
Olympia, Washington

National Association of Realtors  
Member 1963-2004  
Past National Director – 1985-1987

Washington Realtors  
Member 1963-2004  
Past Regional Vice President  
Past Elected Secretary/Treasurer - 3 terms  
Past Washington Realtor of the Year; Eddy Award Recipient

Past President Washington Real Estate Education Foundation  
Seattle King Association of Realtors  
Past Officer and Committee Member  
Associate Council Directors 2002-2004

Institute of Real Estate Management  
CPM Member, 1973-2000  
Past, Region XII Vice President, National  
Governing Council Member

WSU – WA Center for R E Research, Past Trustee

#### INTERESTS AND ACTIVITIES

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An author of mystery stories. Using the pen name E. B. Tate. See website [www.ebtate.com](http://www.ebtate.com). The protagonist is Alice Bonier, a real estate appraiser.

Since 1973, instructed classroom courses in various Washington State community colleges, CWU, Institute of Real Estate Management.

Volunteer work with many civic and community organizations. Mostly involved with the arts.

#### PROFESSIONAL CONTINUING EDUCATION

*Certified General Appraiser* in Washington State are required to complete 28 hours of continuing education every two years. The courses must include an update of USPAP (Uniform Standards of Professional Appraisal Practices).

**2017-2019 Appraiser License renewal** courses include USPAP update; NWMLS Course Updates Applicable to Appraisers; URAR/UAD; Course Development/Instructor acceptable in WA State for license renewal; Residential Report Writing.

*Real Estate Brokers* in Washington State are required to complete 30 clock hours of continuing education every two years including an update core of current issues.

**2017-2019 Designated Managing Brokers** License renewal courses: Core Course, Washington License Law, Essentials of Property Management, Valuation Techniques for Brokers, NWMLS Updates applicable to brokerage including laws and forms.

#### CONTACT INFORMATION

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#### REFERENCES

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Applicable references available upon request